

**SEVENTH INDUCTION  
CUM  
ORIENTATION PROGRAMME  
2024-2025**



**GOVERNMENT DEGREE COLLEGE, JAWALI  
(KANGRA) HIMACHAL PRADESH**

**23<sup>rd</sup> JULY 2024**



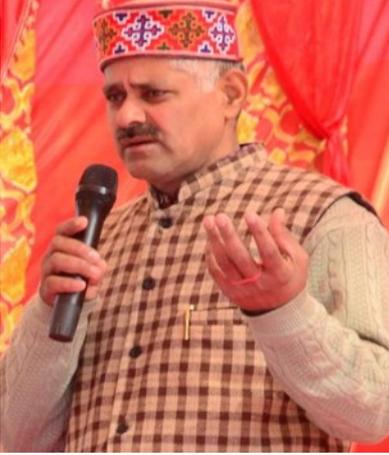
# GALLERY



## Galaxy Of Resource Persons



## **Acknowledgment**



It gives me immense pleasure to present the report of the one-day induction orientation program conducted at Govt. Degree College Jawali. This program is a brainchild of new ideas aimed at familiarizing our newly admitted students with the college environment, academic structure, and administrative processes.

I would like to extend my heartfelt thanks to our esteemed Principal, Shri Dinesh Kumar Sharma, whose leadership and vision were instrumental in the successful execution of this program. His guidance and commitment to student development continue to inspire us all.

I am also deeply grateful to my fellow faculty members, Shri Nishant Narang, Smt. Sonika, Dr. Madhu, Dr. Sanoj, and Dr. Shashi, for their valuable contributions throughout the program. Their dedication to providing academic and personal guidance to the students has enriched the program significantly.

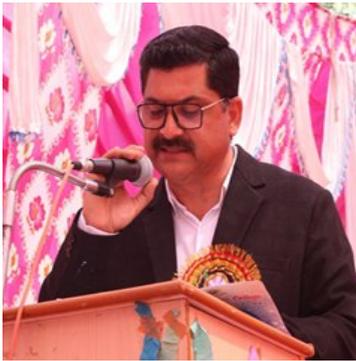
A special mention goes to the non-teaching staff, including Superintendent Shri Sumer Nath, Senior Assistant Shri Rajneesh Kumar, and Librarians Smt. Sarita Rani and Shri Jukesh Kumar, for their unwavering support in organizing the event. Their efforts ensured the seamless coordination of all administrative tasks, making the orientation smooth and effective.

The collective effort of this remarkable team has made the induction program a truly enriching experience for the students. I am honored to have been part of this initiative, and I look forward to continuing our shared mission of academic excellence and student support.

**Sincerely,**  
**Sulakshan Kumar**  
**Assistant Professor (History)**  
**Govt. Degree College Jawal**

## Principal's Address: Induction cum Orientation Programme

**Dr Dinesh Kumar Sharma**



Dear students !

First of all I would like to welcome all of you to be a part of Government Degree College Jawali in the new session 2024-25. As per directions of DHE ,SHIMLA it is mandatory for all colleges to organise induction programs for new students who get admission in the college. The purpose of students' induction programme is to help new students adjust and feel comfortable in the new environment, inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self exploration. As we know, the transition from school to college life is one of the most challenging events in a students' life. When new students enter an institution, they come with diverse thoughts, backgrounds and preparations. They come into a new unfamiliar environment and many of them have little knowledge of a college life. So the main aim of this induction program is to welcome new students in GDC JAWALI and prepare them for their new role.

As we know that the teaching and learning is a journey in itself and I feel blessed to be a part of this never ending learning process. Our college strives to create an environment of active involvement, innate desire to read & discover and apply it to real life situation. The various activities in the college are designed in such a way so as to make a student discover his own self as well as to develop respect for others and the society as a whole. As a constantly growing institution we combine the best educational practices to transform our students into good citizens of our country.

Students ! you all are fortunate in receiving education and having an opportunity to understand the phenomena of the world surrounding you. You, as educated citizens carry social responsibility to spread literacy among the masses. When each citizen is literate and has mastered some skills, more hands and brains will join to work towards nation's advancement. Believe in yourself and all that you know that there is something inside you that is greater than any obstacle.

Govt. Degree College, Jawali, is a constituent college of Himachal Pradesh University, Shimla. This college was established in May, 2018 and at present the classes in the streams of Arts & Commerce are running in the college .This college provides the opportunity of higher education at the doorstep to the students of Jawali and its surrounding areas. Presently this college is running in the additional building of Government Senior Secondary School Jawali.

Our college strives to create an environment conducive to continuous academic, co- curricular activities and holistic development of students as well as staff members. For this purpose, consistent efforts are made by all stakeholders to foster, encourage and motivate ideas and put them into practice. College tries to inculcate all the values enshrined in our constitution i.e. value of liberty, equality, justice and brotherhood. We encourage a sense of tolerance for different cultures and opinions among our students.

With the purpose of consistently improving and innovating the teaching learning process and chasing our aim to make it students centric, we emphasize on best practices and quality learning. Students are encouraged to reflect upon interpreting meaningful social issues concerning the social milieu with a view to have a better interaction with community and to promote involvement and participation through social awareness programs like: National Service Scheme, Eco Club, Red Ribbon Club, Rovers and Rangers, Road safety club, Women Grievance Redressal Cell, Energy Club, Cyber Jagrookta Club, Youth Tourism Club and Electoral Literacy Club.

So best of luck, as you associate with this institute! while we expect totally disciplined behaviour from you , we assure you of best and sincere efforts in shaping your future as a responsible citizen.

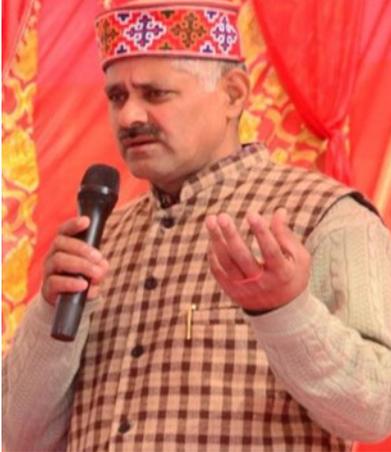
JAI HIND !

Dr. D. K. SHARMA

## **Introduction / Inaugural Session (10.50 AM)**

### **Topic: Embracing College Life: An Overview of Govt. Degree College, Jawali for New Students**

**Resource person: Prof. Sulakshan Kumar**



On July 23, Govt Degree College (GDC) Jawali hosted its induction day for first-year students. The event was organized to welcome the new batch and familiarize them with the college's environment, activities, and decorum. The induction program was initiated by Senior Professor Sulkshan, who played a pivotal role in organizing the entire event and facilitating discussion sessions by various teachers.

Senior Assistant Professor Sulkshan commenced the induction program with a warm welcoming address. He greeted the new students and expressed his excitement for the academic journey they were about to embark on at GDC Jawali.

Throughout the day, various teachers conducted discussion sessions on a range of topics relevant to the new students. These sessions included:

- 1 Academic Expectations, Anti-ragging rules, CBCS system, Scholarship opportunities and other academic activities
- 2 Extracurricular Activities: Information on the various clubs, societies, and extracurricular opportunities available at the college were shared, encouraging students to engage beyond the classroom).
3. Support Services: The college's support services, including counseling and academic advising, were introduced to ensure students know where to seek help when needed.

Professor Sulkshan spoke extensively on the important activities and events that are part of the GDC Jawali experience. He highlighted key events such as cultural festivals, sports meet, and academic conferences that contribute to the vibrant campus life. Additionally, he discussed the college decorum, stressing the importance of maintaining discipline, respect, and a positive attitude towards peers and faculty.



At the conclusion of the induction day, Professor Sulkshan provided a concise summary of the key discussions on the Choice-Based Credit System (CBCS), scholarship opportunities, and anti-ragging measures. He emphasized the following points:

**CBCS System:** Professor Sulkshan reiterated the flexibility and interdisciplinary nature of the CBCS, encouraging students to take full advantage of the diverse course offerings and to seek guidance when needed to make informed decisions about their academic paths.

**Scholarship Opportunities:** He highlighted the various scholarships available, stressing the importance of academic excellence and the availability of financial aid for deserving and needy students. He urged students to explore these opportunities and apply diligently.

**Anti-Ragging Measures:** Professor Sulkshan underscored the college's zero-tolerance policy towards ragging, reminding students of the legal and disciplinary consequences of such behavior. He assured students of the support systems in place and encouraged them to report any incidents without hesitation.

He concluded by emphasizing the college's commitment to providing a supportive and enriching environment, fostering academic growth, personal development, and a culture of respect and inclusion.

## **Resource Person: Professor Nishant Narang (Commerce Department)**

### **Topic: Anti-Ragging Awareness**



Ragging is a serious issue in educational institutions across the globe, including India. It refers to any act of physical or mental abuse, bullying, or harassment that students inflict on their peers, often under the guise of 'tradition' or 'initiation.' Despite being portrayed by some as a way to build camaraderie, ragging can have severe, lasting effects on victims, leading to psychological trauma, physical injury, and in extreme cases, even death. This report aims to create awareness among first-year students about the importance of adhering to anti-ragging rules and the consequences of engaging in such activities.

Ragging is not merely a harmless prank; it is a punishable offense under Indian law. The Supreme Court of India has mandated a zero-tolerance policy towards ragging, and stringent measures have been put in place to curb this menace. The repercussions of ragging are severe, both for the victim and the perpetrator. Victims often suffer from anxiety, depression, loss of self-esteem, and in extreme cases, may even contemplate suicide. On the other hand, students who engage in ragging face disciplinary actions, including suspension, expulsion, and even imprisonment. Their academic and professional careers are jeopardized, and the stigma of being involved in such activities can follow them for life.

The University Grants Commission (UGC) has laid down comprehensive guidelines to prevent ragging in educational institutions. These guidelines include the establishment of anti-ragging committees, helplines, and strict monitoring of student activities. Every institution is required to create awareness about these laws among students and to ensure that they are strictly followed.

First-year students must be particularly vigilant and report any incidents of ragging immediately. The anonymity of the complainant is maintained, and swift action is taken to address the issue.



As first-year students, it is crucial to understand that preventing ragging is not only the responsibility of the authorities but also of every student. By choosing not to participate in or encourage ragging, you contribute to creating a safe and welcoming environment for yourself and your peers. Building friendships and social bonds should be based on mutual respect and understanding, not fear and intimidation.

If you witness or experience any form of ragging, do not hesitate to report it to the anti-ragging committee and your faculty. Remember, by standing against ragging, you are protecting not just yourself, but also your fellow students.

During the orientation session, an online portal link was shared with the students to fill out the mandatory anti-ragging form. A demonstration was shown on the screen to guide students on how to correctly fill out and submit the form.

# CONFIDENTIAL SURVEY

- Were you ever ragged ?                      **No**                      Yes
- Did you ever rag anybody ?                **No**                      Yes
- What is the phone number of National Anti-Ragging Helpline **1800-180-5522**
- Does ragging happen in your college ?    **No**            Mild    Severe

## REQUIRED INFORMATION

### College & Course Details

- |  |                                      |
|--|--------------------------------------|
| ▪ State in which college is based        | Himachal Pradesh                     |
| ▪ College name (Drop Down List)          | Govt. Degree College, Jawali C-60397 |
| ▪ College Director's Name                | Dr. Dinesh Kumar Sharma              |
| ▪ College Phone Number (+91)             | 9418385584                           |
| ▪ College Landline Number (Optional)     | 01893-264004                         |
| ▪ Details of the course (UG/PG/Diploma)* | Under Graduate Degree                |
| ▪ Name of the Course                     | B.A. /B.Com                          |
| ▪ Number of students in your class       | Optional                             |
| ▪ Current year of study                  | 1/2/3                                |
| ▪ Nearest Police Station to your college | Jawali                               |

# REQUIRED INFORMATION

## Parent / Guardian Details

- Name
- Mobile Number (+91)
- Email
- City
- State
- Address



# REQUIRED INFORMATION

## Student's Details

- |                       |                        |                     |
|-----------------------|------------------------|---------------------|
| ▪ First Name          | Middle Name (optional) | Surname / Last Name |
| ▪ Mobile Number (+91) |                        |                     |
| ▪ Email               |                        |                     |
| ▪ Gender              |                        |                     |
| ▪ City                |                        |                     |
| ▪ State               |                        |                     |
| ▪ Select Nationality  |                        |                     |



- After successfully submission of your Undertaking Form, you will receive your **REFERENCE NUMBER**
- You can use that to
  - [VERIFY UNDERTAKING](#)
  - [DOWNLOAD YOUR UNDERTAKING](#)
- In Case, You have lost your **REFERENCE NUMBER** you can get it back from [VERIFY UNDERTAKING](#) using your Email

## INSTRUCTION TO FILL UNDERTAKING REGISTRATION FORM

- Fields marked with \* are Mandatory.
- If you do not have an E mail address please create one before you fill this form.
- If your mother or father or guardian does not have a phone or a mobile phone or email then please give the numbers or email of their friends or relations or neighbours.
- If you do not have a mobile number, then please give the mobile number of your friend of the same college.
- After filling out this form successfully, you can download the Student's Anti Ragging Undertaking and the Parents Anti Ragging Undertaking from Website.
- The student will receive an e-mail with his/her registration number. The student will forward that e-mail to the Nodal officer in his/her university/college e-mail.
- Please note that the student will not receive pdf undertaking and he/she is not required to print & sign them as it used to be in the earlier case.

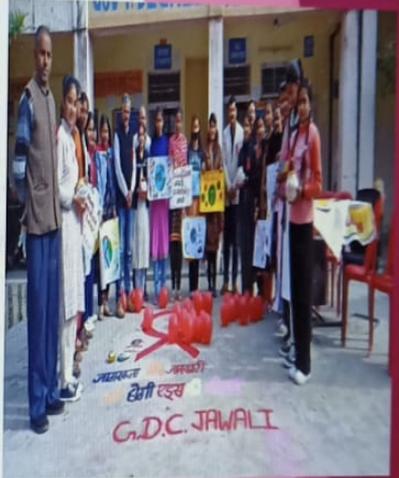




There is often debate about the importance of cultural activities in students' lives. Some argue that students go to college primarily to gain knowledge, not to participate in extracurricular activities. However, this perception is changing as college and parents are starting to recognize the importance of cultural activities for holistic development.

## Red Ribbon Club Activities

- Poster Making competition
- Slogan Writing Competition
- Clay Moulding
- Reel Making Competitions
- Rangoli Making competition
- Stone painting
- Pot Painting
- Photography Competition

Today, organizations not only look at a candidate's academic achievements, but also their participation in cultural activities. These activities help students develop a range of skills and knowledge in different contexts and more importantly, allow them to learn about themselves. Cultural activities provide students opportunities to express themselves, build confidence, and develop social skills that are essential for their development, and it is important to consider them as a crucial part of the education.



Additionally, participation in cultural activities can improve the academic performance of students. Through engaging in extracurricular activities, we can motivate students and encourage them to explore their potential. It also helps in the physical, behavioural, and social development of students. Positive cultural activities in school motivates its students to strive hard for excellence, enhances their confidence, helps them discover and refine their talents so that they grow up to become successful, confident and productive happy adults.



## **Benefits of cultural activities:**

### **1. Improves academic performance**

Participation in cultural activities improves the overall academic performance of students. These activities help students refresh their minds and boost brain function, leading to better concentration and higher grades. Additionally, cultural activities promote creativity and enhance learning skills.

### **2. Builds confidence and self-esteem**

Participating in cultural activities and achieving success in them can boost students' self-esteem. Each student has their own skills and interests. When they are given opportunities to explore what they are passionate about, it improves their confidence and self-esteem.



### 3. Learn different skills

Cultural activities provide the chance to develop skills beyond reading and writing. They help students acquire new skills that can be applied to their lives, such as leadership, teamwork, collaboration, and problem-solving, which prepare them for school life.



### 4. Enhance social skills

When students spend time with others who have similar interests, they have opportunities to learn about different backgrounds and perspectives. These activities help students develop important skills such as friendship, communication, and tolerance, which are highly valued in today's world as organizations look for individuals who can work with diversity.

### To Conclude

It is crucial for colleges to foster students' exploration of their interests and skills by offering opportunities for participation in cultural activities. This adds value and benefits to students' lives, both academically and personally. Through cultural activities, students can gain a deeper understanding of themselves and gain diverse perspectives, which will help them understand life better and live it to the fullest.

**Resource Person: Dr Madhu Bala**

**Topic: Awareness Programme on Various Scholarship Schemes provided by Central Govt and State Govt in Himachal Pradesh.**



Dr Madhu started her session by explaining the topic and by assuring the students that it is of utmost importance to understand and recognize the importance of scholarships in the student's life and their academics. She emphasized that scholarships provide an opportunity for many students to earn an education. Without assistance from an outside source, students may have trouble paying for the degree they need in order to enter the workforce and become contributing members of society.

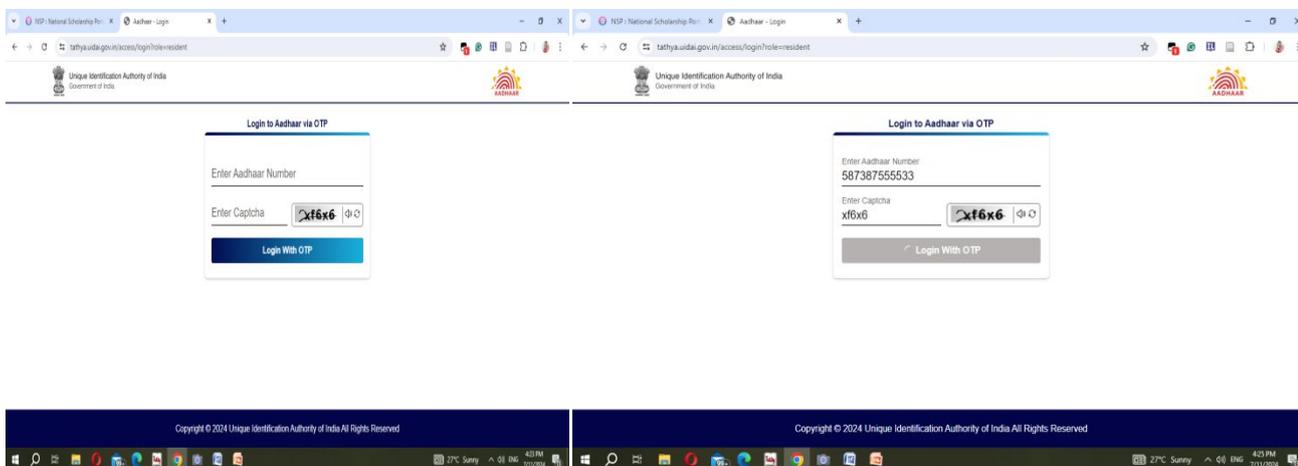
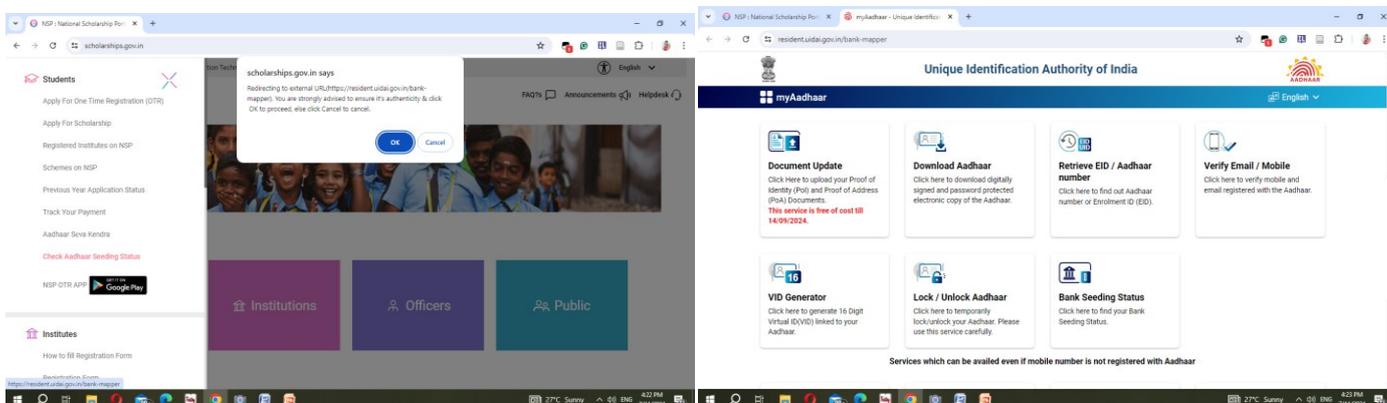
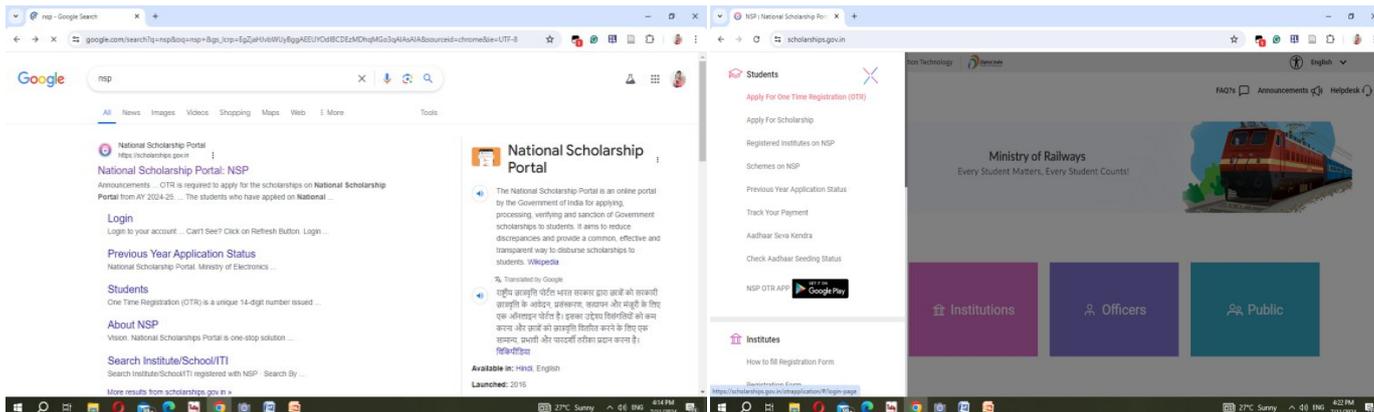
Dr Madhu discussed with students regarding various scholarship such as Centrally Sponsored Post Matric Scholarship Scheme For Sc Students-Himachal Pradesh, Centrally Sponsored Post Matric Scholarship Scheme For ST Students-Himachal Pradesh, Pm Yasasvi Post Matric Scholarship For Obc, Ebc And Dnt Students-Himachal Pradesh, The Kalpana Chawala Scholarships scheme for Girls students, Maharishi Balmiki Chatravriti Yojana-Himachal Pradesh, Centrally Sponsored Post Matric Scholarship Scheme For Minority Students-Himachal Pradesh.

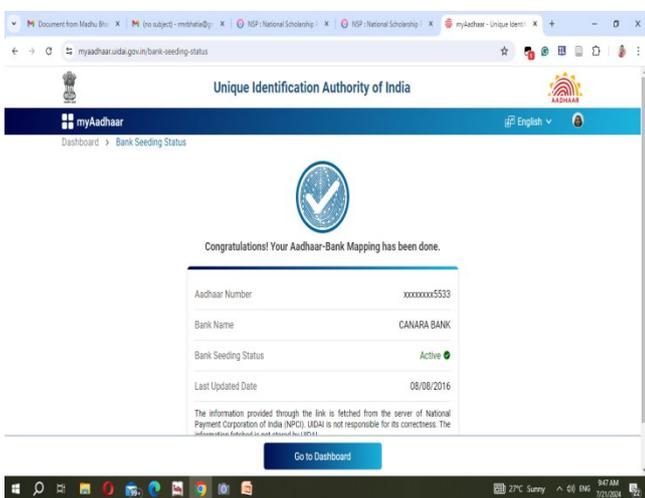
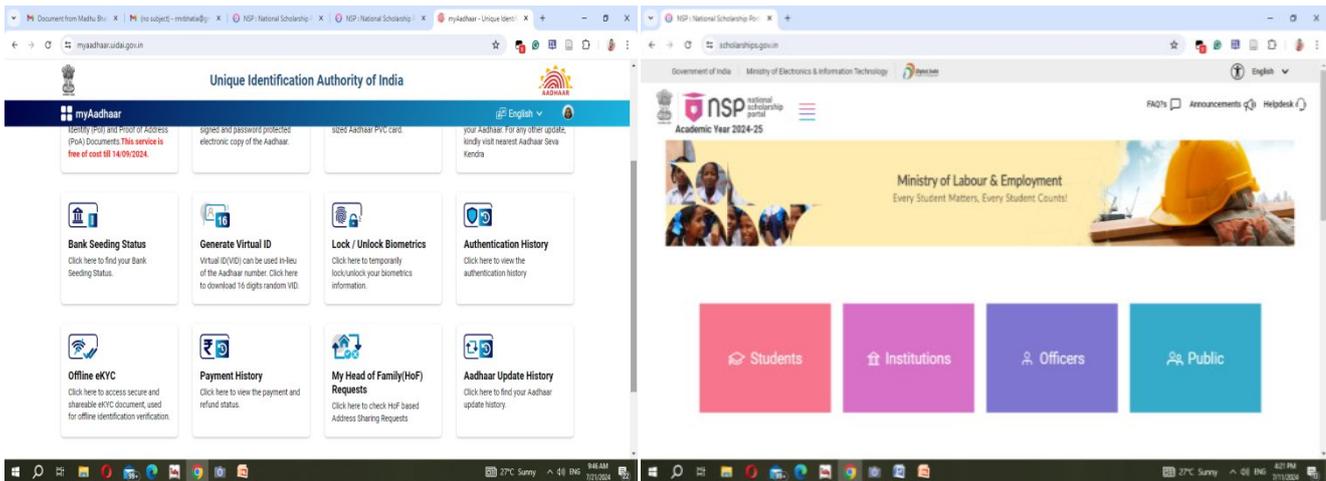
Further she explained in detailed the eligibility criteria all the scholarship schemes, last date for apply and various important documents for each Scholarship scheme required.



Dr Madhu began the second phase of her session by talking about Aadhar Seeding Status of student's bank accounts. She elaborated that why Aadhar Seeding is crucial. When your Aadhaar is seeded to your bank account, government subsidies, pensions, and other benefits are directly credited. This reduces delays and ensures that funds reach the right beneficiaries. Also, Seeding Aadhaar with your bank accounts enhances the security. It enables the biometric authentication, making transactions more reliable, and safeguard against fraud.

She concluded his session by introducing students to an online portal in which they can check Aadhar Seeding Status of their bank account. Students really enjoyed the session and found it was very useful for them.





After the presentation, an interactive discussion allowed students to ask questions regarding specific scholarships and their experiences with the application process. Professor A provided personalized advice and encouraged students to take initiative in seeking financial aid.

Dr Madhu's session on scholarship schemes was both informative and motivational, equipping students with the knowledge necessary to pursue financial aid opportunities. The positive feedback and engagement from students demonstrated the session's effectiveness in raising awareness about scholarships.

**Resource Person: Dr Sanoj**

**Topic: The Importance of Physical Education in Academic Success**



The session led by Dr Sanoj aimed to welcome freshers and provide them with essential information regarding sports opportunities, facilities, and upcoming events. Prof. Sanoj, the Sports Coordinator, delivered an elaborate and inspiring speech, emphasizing the importance of sports in shaping a student's holistic development.

In his address, Dr. Sanoj began by warmly welcoming the new students and encouraging them to engage actively in sports alongside their academic pursuits. He introduced the range of sports activities available at the college, which include cricket, football, volleyball, kabaddi, athletics, and table tennis, among others. Prof. Sanoj highlighted the college's extensive sports infrastructure, pointing out the well-maintained grounds, courts, and gymnasium, all of which provide ample space for practice and performance in various disciplines. He stressed that the college strives to offer the best possible environment for students to explore their potential in sports.

Dr Sanoj further elaborated on the college's commitment to fostering sportsmanship and athletic excellence. He informed the students about the regular practice sessions held by professional coaches and shared details about the various coaching camps organized throughout the year to hone students' skills. He encouraged students to make the most of these opportunities to improve their performance and engage in healthy competition.

Turning to future events, Prof. Sanoj provided an exciting overview of the upcoming tournaments scheduled across different parts of Himachal Pradesh during the academic year. He mentioned that the college sports teams would be participating in various inter-college, district, and state-level tournaments in disciplines such as cricket, football, volleyball, athletics, and badminton.





He emphasized that these tournaments are an excellent platform for students to showcase their skills and gain experience by competing with athletes from other institutions.

Moreover, Prof. Sanoj assured the students that the college is equipped with modern sports equipment and offers various resources to support aspiring athletes. He emphasized that sports students will have access to personalized coaching sessions, fitness programs, and participation in state-sponsored sports development programs. He also encouraged students to participate in internal college competitions as these provide a pathway for selection to represent the college in external events.

Prof. Sanoj concluded his speech by urging students to strike a balance between academics and sports, reminding them that both physical and mental development are crucial for their future success. He expressed the Sports Department's dedication to helping students excel in both areas and assured them of the department's full support.

**Resource Person: Dr Shashi Kala (Assistant Professor in Political Science)**

**Topic: Bridging Education and Society: The CBCS Framework and the Relevance of Social Sciences**



The last session featured a detailed and insightful presentation by Dr Shashi, a faculty member in the Political Science department, who addressed the students on the topic “Bridging Education and Society: The CBCS Framework and the Relevance of Social Sciences.” The purpose of this session was to familiarize the students with the Credit-Based Choice System (CBCS), explain the relevance of social sciences in modern society, and guide them on how they can navigate their academic journey under this system.

### **The Importance of Social Sciences**

Dr Shashi began by emphasizing the indispensable role of social sciences in students’ academic and personal lives. She explained that social sciences, including Political Science, Sociology, History, and Economics, are not just academic disciplines but vital tools for understanding the complexities of society. These subjects help students develop critical thinking skills, enabling them to analyze societal structures, human behavior, and political systems in a nuanced way. She further stressed that a comprehensive understanding of social sciences equips students to become informed citizens capable of making meaningful contributions to their communities and the world at large.

Dr Shashi highlighted the day-to-day relevance of social sciences, explaining how the knowledge and skills gained from these subjects help students to:

- Understand social issues such as inequality, governance, and justice.
- Develop problem-solving and analytical skills.
- Gain a global perspective on current events and policies.
- Engage in thoughtful discourse about societal challenges



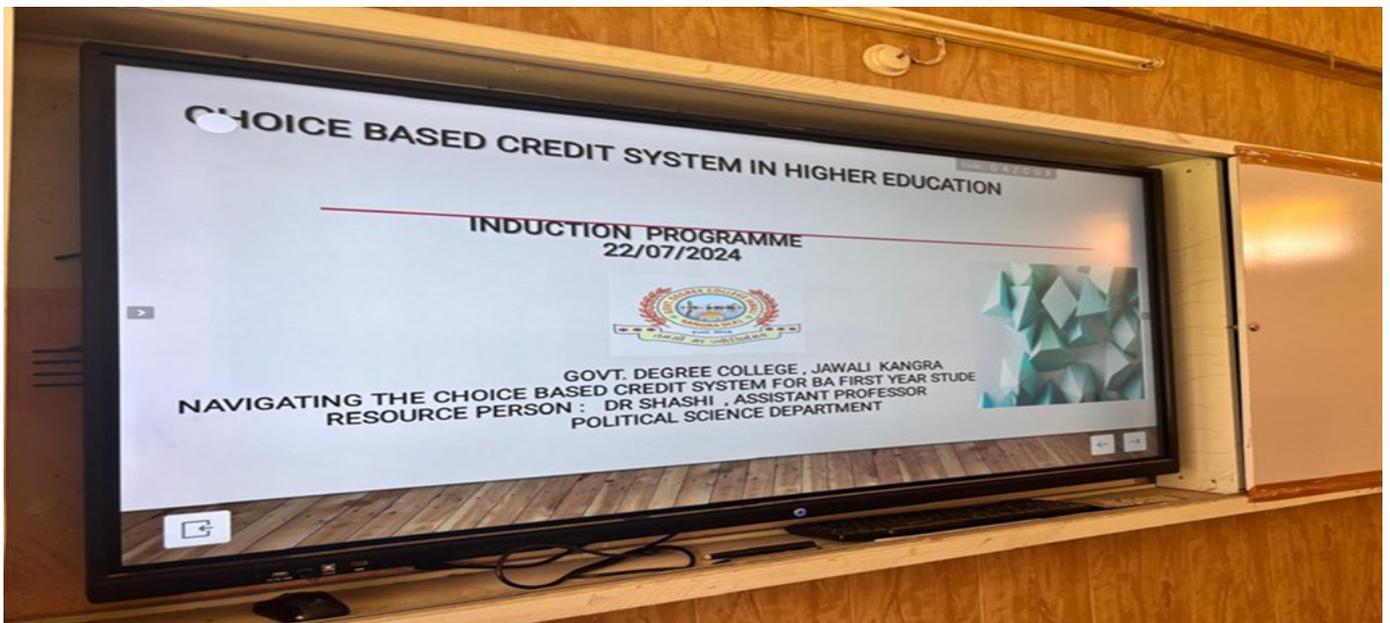
### **Key Points Included:**

1. Understanding Society: Social sciences help students understand the complexities of society, culture, and human behavior.
2. Informed Citizenship: Knowledge of social sciences fosters informed and responsible citizenship, enabling students to contribute meaningfully to society.
3. Critical Thinking: Social science education enhances critical thinking and analytical skills, essential for addressing contemporary challenges.
4. Career Opportunities: A background in social sciences opens up diverse career opportunities in fields such as public policy, social work, education, and research.

Dr. Shashi encouraged students to engage deeply with social science subjects, highlighting their impact on personal growth and societal development.

### **Detailed Overview of the CBCS Framework**

The presentation transitioned into a thorough discussion of the CBCS (Credit-Based Choice System), which is implemented at GDC Jawali and across Himachal Pradesh. Shashi explained that the CBCS is an educational framework that allows students the flexibility to choose courses from a wide range of options, offering a more personalized and interdisciplinary academic experience. She highlighted that the system focuses on credits rather than the traditional annual pass/fail method, thus promoting continuous learning and assessment.

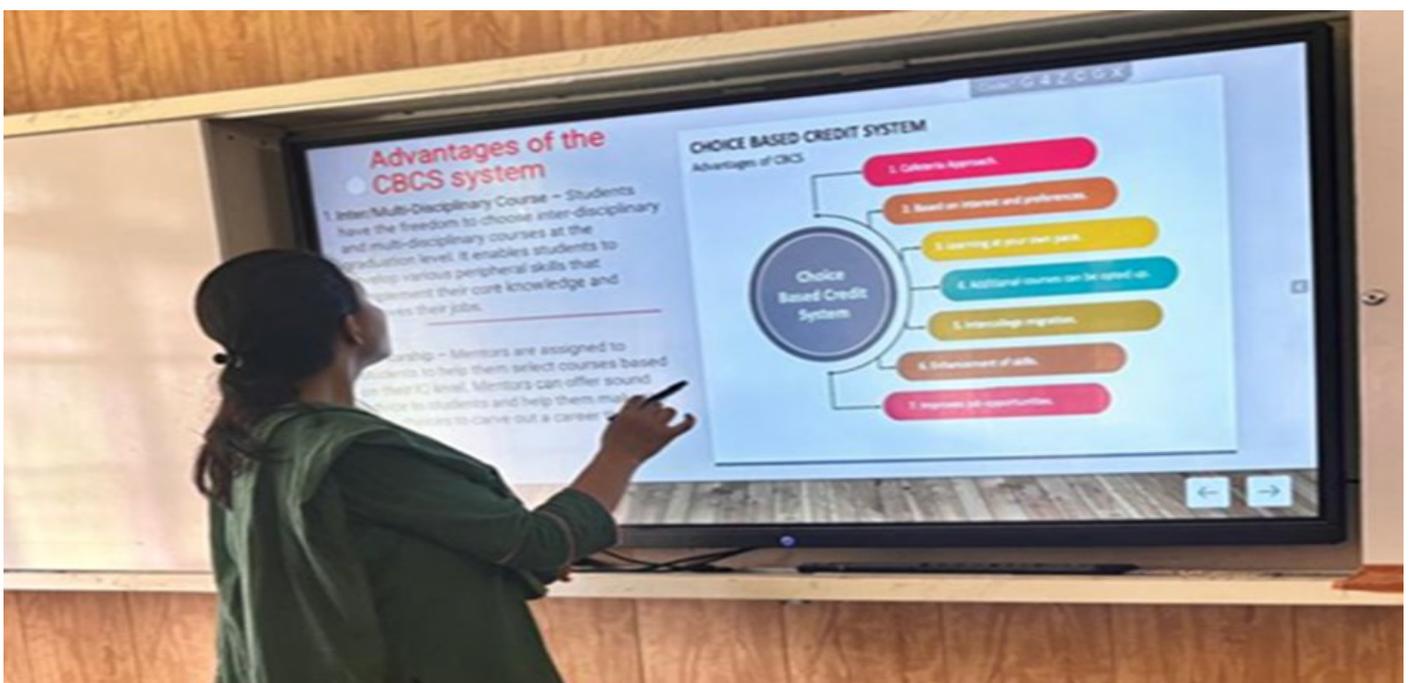


Dr Shashi emphasized that the CBCS is designed to provide flexibility and promote a student-centric approach to education. The structure of the system allows students to accumulate credits through various courses and tailor their educational pathways according to their interests and career aspirations. Dr. Shashi began the presentation by explaining the fundamental principles of the CBCS.

The system is designed to provide students with flexibility in choosing courses and to foster a more student-centric approach to higher education

Key components include:

1. Choice-Based Courses: Students can select courses from a pool of elective, core, and foundation courses.
2. Credit System: Each course is assigned a specific number of credits, reflecting the workload and learning outcomes.
3. Grading System: A uniform grading system is employed, ensuring standardization and transparency.



## Benefits of CBCS

Dr. Shashi highlighted several advantages of the CBCS, emphasizing its role in enhancing the academic experience and employability of students

1. Flexibility: Students can tailor their education according to their interests and career goals.
2. Interdisciplinary Learning: The system encourages students to explore courses from different disciplines, promoting a holistic educational experience.
3. Skill Development: CBCS focuses on developing a range of skills, including critical thinking, problem-solving, and communication.
4. Enhanced Employability: By offering a diverse curriculum, students can acquire skills and knowledge that are highly valued in the job market.

## Implementation of CBCS at Govt Degree College Jawali

Dr. Shashi outlined how the CBCS is implemented at Govt Degree College Jawali. The college has adopted a structured approach to ensure the smooth transition and effective functioning of the CBCS since 2018.



Dr Shashi provided a detailed breakdown of how the CBCS is structured at GDC Jawali, guiding the students on how to make subject choices throughout their three-year BA program. Dr Shashi also detailed the students about CBCS examination pattern, explaining its key components like Continuous Internal Assessment, including assignments, presentations, and tests and Mid-term Examination:

## **Conclusion**

The session concluded with Shashi encouraging the students to embrace the flexibility and academic rigor offered by the CBCS system. She explained that the broad and diverse subject choices under CBCS enable students to explore the social sciences in depth, providing a strong foundation for those interested in pursuing careers in public policy, law, journalism, education, social work, and many other fields.

Shashi encouraged the students to take advantage of the interdisciplinary nature of the CBCS system, which allows them to combine social science subjects with courses in other disciplines, thus gaining a holistic educational experience. She emphasized that the study of social sciences equips students with the ability to critically evaluate societal issues, fostering responsible and informed citizenship.

## **Resource Persons: Shri Jukesh Kumar and Smt. Sarita Rani**

### **Topic: Accessing Knowledge: A Student's Guide to Library Resources and Facilities**

As part of the Induction program, Shri Jukesh Kumar, the college librarian, and Sarita Rani, the assistant librarian, interacted with the students, offering an insightful session on the library facilities available to them during their academic journey.

During their presentation, Shri Jukesh Kumar and Sarita Rani warmly welcomed the students and emphasized the central role that the library plays in supporting their academic growth. They introduced the students to the wide range of resources available at the college library, including a vast collection of textbooks, reference materials, and academic journals. The librarians highlighted that the library is well-stocked with subject-specific books across disciplines such as arts, science, commerce, and social sciences, catering to the diverse academic needs of the students.

In addition to books, the librarians informed the students about the availability of magazines and newspapers, which are regularly updated to ensure students have access to current affairs, general knowledge, and subject-related insights. These resources are particularly useful for students preparing for competitive exams or those interested in staying informed about recent developments in their fields of study.

Furthermore, the library staff highlighted the various facilities offered to students, such as a comfortable reading space, study cubicles, and access to computers for academic purposes. They assured the students that the library is a quiet, conducive environment for study and research, available during college hours.

To ensure that students can make the most of these resources, Shri Jukesh Kumar and Sarita Rani discussed the library's borrowing system, library rules, and the importance of returning books on time. They also informed students about the library's extended hours during exam periods to accommodate increased demand for study materials and space.



The library orientation session by Shri Jukesh Kumar and Sarita Rani proved to be an informative and encouraging experience for the students, equipping them with the knowledge and resources they need to succeed in their studies.

## Administrative Orientation

**Resource Persons: Shri Sumer Nath and Rajneesh Kumar**

**Topic “From Admissions to Exams: Navigating Office Protocols for Academic Success”**

This session aimed to familiarize newly admitted students with the essential administrative procedures and formalities required for their smooth functioning within the college system. Their insightful address helped students understand the administrative structure, various formal processes, and the official activities they need to engage with during their academic journey.

Superintendent Sumer Nath began the session by welcoming the new students and explaining the importance of being aware of the college’s administrative procedures. He emphasized that understanding these formalities would not only help students navigate their academic journey smoothly but also avoid any last-minute confusion or delays in crucial processes like fee deposition, leave applications, and admission formalities.



Mr. Sumer Nath explained the step-by-step process for fee payment, emphasizing the importance of timely deposition to avoid penalties. He also informed students about the designated counters or online portals where fees could be deposited. He provided clarity on the payment structure, the importance of keeping fee receipts, and how students could approach the accounts office in case of any discrepancies. Additionally, he touched upon the provisions available for fee concessions or scholarships, encouraging eligible students to inquire further. Shri Sumer Nath elaborated on the formal process students need to follow if they require leave during the academic session. He explained that students must submit a formal leave application either in person or via email, depending on the nature of the leave and its duration.

In addition to the above, Sumer Nath outlined the various administrative tasks students might encounter during their time at the college. This included procedures for obtaining official documents such as character certificates and academic transcripts. He also introduced students to the grievance redressal mechanism in place for handling any administrative issues or concerns, encouraging them to approach the office whenever they face any difficulties with paperwork or formal processes.

#### **Address by Senior Assistant Rajneesh Kumar**

Following Superintendent Sumer Nath's detailed briefing, Senior Assistant Rajneesh Kumar took the floor to provide additional insights into the daily administrative interactions students would engage with. He reiterated the importance of adhering to the college's formalities to maintain academic discipline and ensure that all required procedures are completed in a timely manner. Rajneesh Kumar emphasized the importance of being aware of key administrative deadlines, such as fee submission dates, the final date for submitting admission documents, and the due dates for applying for scholarships or financial assistance. He advised students to stay informed through college notice boards and the official website to avoid missing important announcements. Rajneesh Kumar underlined the importance of effective communication with the college administration. He encouraged students to be proactive in addressing any administrative challenges they might face and assured them of the office's support in resolving issues related to fee payments, admission, and leave formalities. He also introduced students to the office timings and procedures for meeting with administrative staff for queries or help.

Overall, the induction session provided the new students with a thorough understanding of the college's administrative framework, preparing them for a seamless and well-organized academic experience. By the end of the session, students felt more confident about managing the various official formalities during their time at Govt. Degree College Jawali.



### **Concluding Session (3.30 PM)**

**Dr Shashi Kala (Assistant Professor in Political Science)**

#### **“Vote of Thanks”**

Dr Shashi Kala presented report of one day Induction cum Orientation Programme and concluded the session with a heartfelt Vote of Thanks. The address acknowledged the efforts of everyone involved in making the event a success.

Dr Shashi expressed deep gratitude to Principal Dr Dinesh Kumar Sharma for his unwavering support and visionary leadership, which were crucial in ensuring the smooth execution of the program. The contributions of the faculty members, including Mr. Sulakshan Kumar, Mr. Nishant Narang, Smt. Sonika, Dr. Madhu, and Dr. Sanoj, were also acknowledged, with thanks for their engagement and for sharing valuable guidance with the students. A special note of appreciation was extended to the non-teaching staff—Superintendent Shri Sumer Nath, Senior Assistant Shri Rajneesh Kumar, and librarians Smt. Sarita Rani and Shri Jukesh Kumar—whose behind-the-scenes efforts ensured flawless coordination and logistical support throughout the event.

The students were equally recognized for their enthusiasm and active participation, which brought energy to the orientation. They were encouraged to take full advantage of the resources and opportunities offered by the college to enrich their academic journey. This induction marked the beginning of an exciting and promising journey for the new students, with the college ready to support them at every step.

**All the Students of Govt. Degree College Jawali 2024-2025**