

Prospectus – Cum Admission Brochure



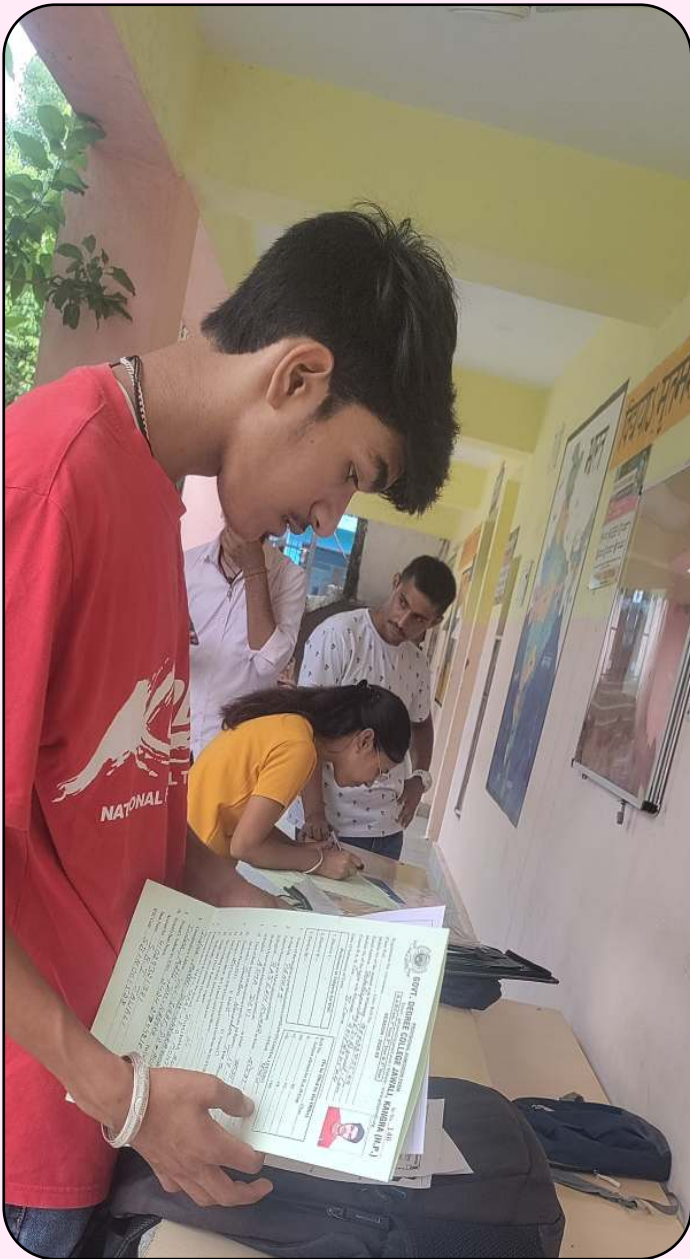
For Admission To
Undergraduate
Courses Under CBCS

Session
2023-
2024

Government Degree College

JAWALI, DISTRICT KANGRA, HIMACHAL PRADESH, PINCODE-176023

Ph.: 01893-264004 | Email id: gdcjawali@gmail.com | Website: www.gdcjawali.org






From the Principal's Desk

I am pleased to share few words with parents, students and other stakeholders of Govt. Degree College Jawali. In the beginning of the new academic session i.e. 2023-24 within five years of its establishment the college has sufficient infrastructure and provided qualified and experienced faculty to run undergraduate courses under CBCS Annual System. Department of Higher Education, Himachal Pradesh is making special efforts to provide quality education with required skill and knowledge. College administration is committed to prepare its students for this ever changing and challenging world and to impart value education with professional ethics.

We have established a computer lab with latest technology with a seating capacity for fifty students. Library has also been established in the college. We have separate girls' common room, clubs, societies and career counselling and placement cell is also functioning effectively for developing communication skills and personality of the students. Our students are participating and performing excellent in different state and university level sports, cultural and other extracurricular activities.

It is my profound privilege to express my heartfelt thanks to Sh. Chander Kumar ji, Hon'ble local MLA and Agriculture and Animal Husbandry Minister, Govt. of H.P. for suggesting a new site for construction of college building and making earnest efforts to start construction work at the earliest. I also express my thanks to the GSSS Jawali for providing some portion of building and sharing campus with us. My thanks are also to faculty and other staff for extending full co-operation in making our endeavour to impart quality education to students.

With best wishes


Mrs. Neeru Thakur
Principal

GOVERNMENT DEGREE COLLEGE JAWALI

1. ABOUT THE INSTITUTION :-

This college started by the Government of Himachal Pradesh on 8th June, 2018 with the objective to fulfil the higher educational needs and aspirations of people of this area with humanities and commerce streams in one independent portion of the GSSS Jawali school building having sufficient teaching rooms, Principal office, Administration office, staff room and newly constructed three rooms are also added to the existing infrastructure.

Jawali is a historical town and subdivisional headquarters of Sub-division Jawali of district Kangra. Most of the area is Hilly and inhabited by Pong Dam-outsees and other communities. Presently, the college has workable sufficient basic infrastructure facility for students. Sh. Chander Kumar ji, Hon'ble local MLA and Agriculture and Animal Husbandry Minister has suggested 84 kanal land for construction of college building and administration is making every effort to start construction at the earliest.

2. ADMISSION SCHEDULE SESSION: 2023-24

Proposed admission schedule in respect of Govt. Degree Colleges for 1st, 2nd & 3rd year of B.A, B.Com, under CBCS annual system for the session 2023-24.

S.N.	PARTICULARS	Period	Days	Remarks
Admission/Regular Study Schedule				
1.	Submission of admission forms for the session 2023-24	30.06.2023 to 08.07.2023	08 days	
2.	Display of 1st merit list	08.07.2023 at 5.00 pm		
3.	Fee to be deposited	10.07.2023 to 12.7.2023	03 days	
4.	Display of 2nd merit list	12.07.2023 at 5.00 PM		
5.	Fee to be deposited	13.07.2023 to 14.07.2023	02 days	
6.	Orientation of 1st year	15.07.2023 to 17.07.2023	02 days	
7.	Regular Teaching	18.07.2023 to 10.11.2023	116 days	
8.		16.11.2023 to 31.12.2023	46 days	
9.		06.02.2024 to 31.03.2024	55 days	
10.			217 days	

Note:-

Admission to B.A, B.Com 2nd and 3rd year is open to all students on Roll-on basis, who are otherwise eligible without waiting for the final result of B.A, B.Com. 1st and 2nd year. Students shall be provisionally admitted to the second and third year of respective stream. However, he/she will have to fulfil all the formalities laid down by the college authority, like filling up the admission form, if any, and depositing the prescribed fees by the scheduled time with all requisite documents.

TEACHING FACULTY

S.N.	Name	Subject	Designation	Qualification
1.	Vacant	-----	Principal	-----
2.	Mrs Neeru Thakur	Hindi	Associate Professor & Officiating Principal	M.A, SLET, PG Diploma in Translation, M.Ed (Guidance and Counseling)
3.	Sh. Ashwani Kumar Sharma	English	Associate Professor	M.A, M.Phil,
4.	Vacant	Political Science	-----	-----
5.	Sh. Sulakshan Kumar	History	Assistant Professor	M.A., M.Phil
6.	Mrs. Sonika	Economics	Assistant Professor	M.A,M.Phil, NET, B.Ed
7.	Sh. Nishant Narang	Commerce	Assistant Professor	M.Com, NET, SLET
8.	Dr. Madhu Bala	Commerce	Assistant Professor	M.Com, M.Phil, Ph.D, NET, SLET.
9.	Dr. Sanoj Kumar	Phy. Edu.	Assistant Professor	M. P. Ed., M. Phil, Ph. D

NON-TEACHING STAFF

S.N.	Name	Qualification	Designation	Vacancy Position
1.	Sh. Jukesh Kumar	10+2, Diploma in Library Science	Assistant Librarian	Working against the post of Librarian

MINISTERIAL STAFF

S.N.	Name	Designation	Vacancy Position
1.	Mr. Sumer Nath	Superintendent Grade -II	-----
2.	Mr. Rajneesh Kumar	Sr. Asstt.	-----
3.	-----	JOA/Clerk	Vacant = 02

CLASS IV STAFF

S.N.	Name	Designation	Vacancy Position
1.	Sh. Sudarshan Singh	Peon Cum Chowkidar	-----
2.	Smt. Swarna Devi	Peon Cum Chowkidar	-----
3.	Sh. Pritam Chand	Peon Cum Chowkidar	-----
4.	Smt. Kanto devi	Peon Cum Chowkidar	-----
5.	Vacant	Peon Cum Chowkidar	Vacant

4. RULES OF ADMISSION AND MIGRATION :-

The candidate desirous to seek admission is required to fill-up the prescribed Application form appended on the prospectus available in the college office on payment of Rs.60/- only.

GENERAL RULES:-

1. Admission will be strictly on fulfilment of prescribed eligibility conditions.
2. Any gap in the academic career of an applicant must be supported by the documentary evidence i.e., undertaking/ declaration.
3. Failed or Compartment candidates from other college shall not be admitted.
4. Initially all admissions will be provisional and subject to the approval by the H.P./S.P. University.
5. Inter college migration is allowed in accordance with the rules laid down by the H.P./S.P. University.
6. Admission of student is liable to be cancelled if he/she furnishes incomplete/wrong information or conceals facts. Disciplinary action will also be taken against such a candidate.
7. The following documents should be attached with the application form:
 - i) Original Character certificate issued by the head of the institution last attended or a Gazetted officer / Panchayat Pradhan or any other competent authority in case of candidates who have passed the qualifying examination privately and having gap after 10+2.
 - ii) Three passport size coloured photographs required for admission, Identity Card and Library card.
 - iii) One passport size coloured photograph of either of parents to be affixed on PTA Membership Form.
 - iv) Self-Attested Copies of certificates (Matriculation onwards)
 - v) Anti ragging undertaking by parents on the Admission Form.
 - vi) Original Migration Certificate from Board / University other than HP Board of School Education / H.P./S.P. University with one self attested copy .
 - vii) Self attested copies of valid certificate of SC/ST/Differently abled (Divyang) /Sports & cultural to be attached.
 - viii) Self attested copy of Himachali Bonafide certificate is mandatory in case of Girl students

Note: After filling up the form, the student is required to submit the form to Admission Committee-I that will verify the original certificates for determining eligibility for admission. Admission will be granted on merit basis. List of selected candidates will be displayed on 08-07-2023 at 5:00 p.m. as per given admission schedule by D.H.E. Shimla. Selected candidates in the merit list will have to pay prescribed fee / dues as per admission schedule for the session 2023-24. Candidates are also advised to bring their parents / guardian with them for signing the declaration before the Admission Committee.

5. ELIGIBILITY CONDITIONS FOR ADMISSION

- * **A Candidate Who Has Passed 10+2 Examination In Four Compulsory Subjects (including English) From University/board Recognized By Law Can Seek Admission.**
- * **Students Who Are Placed Under Compartment In Any Examination Of Another Board/university Shall Not Apply Even For Provisional Admission to the next higher Class In this college.**

Note: Rules regarding eligibility conditions for admission to B.A./B.Com, 1st year are subject to change as per the directions of H.P. Govt/H.P.U Shimla/SPU Mandi.

For B.A./B.Com. 1st year Age Limit:

An Applicant must not be more than 23 years (25 years for girls) of age as on 1st July of the year 2023 i.e., must not have born earlier to 01-07-2000 (01-07-1998 for girls). Only the Vice-Chancellor shall have the power of granting age relaxation up to a maximum of 6 months. For SC/ST students however the age limit will be raised by 3 years.

Minimum pass percentage for admission in different faculty is given as:

i) B.A Ist (Bachelor of Arts)

A student seeking admission to B.A Ist should have minimum 35 % marks in any stream in 10+2.

ii) B.Com Ist (Bachelor of Commerce)

a) 40% for those who have passed examination under Commerce group at +2 level.

b) 45% for others but the candidate must have passed Mathematics/ Economics as compulsory subject with 45% marks at his/her +2 level.

c) There is relaxation of 5% marks for SC/ST students for admission to Commerce faculty.

6. Subject Combinations for B.A/B.com.

BA/ B.Com. (Pass Course) : Three-Year CBCS Programme			
Basic Structure : Distribution of Courses			
1	Ability-Enhancement Compulsory Course (AECC)	2 Papers of 4 Credit Hrs. each (Total Credit Hrs. 4X2)	8
2	Skill-Enhancement Elective Course (SEC)	4 Papers of 4 Credit Hrs. each (Total Credit Hrs. 4X4)	16
3	Core Course	12 Papers of 6 Credit Hrs. each (Total Credit Hrs. 12X6) (5 Lectures and 1 Tutorial)	72
4	Discipline Specific Elective (DSE)	4 Papers of 6 Credit Hrs. each (Total Credit Hrs. 4X6) (5 Lectures and 1 Tutorial)	24
5	Generic Elective (GE)	2 Papers of 6 Credit Hrs. each (Total Credit Hrs. 2X6) (5 Lectures and 1 Tutorial)	12
	Total Credit Hours		132

B.Com. : Three-Year (Annual) CBCS Programme Structure		
Course No.	Course Title	Course Type
	YEAR-I	
	Environmental Studies	Ability-Enhancement Compulsory Course (AECC)-1
BC 1.1	Financial Accounting	Core Course C-1
BC 1.2	Business Organisation and Management	Core Course C-2
	English-1 Core English (Compulsory for B.A./B.Com)	Core Course C-3
	Language: English/Hindi/Modern Indian Language	Ability-Enhancement Compulsory Course (AECC)-2
BC 1.3	Business Law	Core Course C-4
BC 1.4	Business Statistics and Mathematics	Core Course C-5
	Hindi-I/ Modern Indian Language	Core Course C-6
	YEAR-II	
BC 2.1	Company Law	Core Course C-7
BC 2.2	Income Tax Law and Practice	Core Course C-8
	English-II	Core Course C-9
BC 2.3	Computer Application in Business	Skill-Enhancement Elective Course (SEC)-1

HIND 400	Hindi-II	Core Course C-10
BC 2.4	Corporate Accounting	Core Course C-11
BC 2.5	Cost Accounting	Core Course C-12
BC 2.6	E-Commerce	Skill Enhancement Elective Course (SEC)-2
	YEAR-III	
BC 3.1	Any one of the following : a) Human Resource Management b) Principles of Marketing c) Corporate Governance and Auditing	Discipline Specific Elective (DSE) - 1
BC 3.2	Any one of the following : a) Fundamental of Financial Management b) Goods and Service Tax (GST)	Discipline Specific Elective (DSE) - 2
BC 3.3	Entrepreneurship	Skill Enhancement Elective Course (SEC)-3
BC 3.4	Principles of Micro Economics	Generic Elective (GE) - 1
BC 3.5	Any one of the following : a) Corporate Tax Planning b) Banking and Insurance c) Management Accounting d) Computerised Accounting System	Specific Elective (DSE) - 3
BC 3.6	Any one of the following : a) International Business b) Office Management and Secretarial Practice c) Fundamentals of Investment d) Consumer Protection	Specific Elective (DSE) - 4
BC 3.7	Entrepreneurship	Skill Enhancement Elective Course (SEC)-4
BC 3.8	Principles of Micro Economics	Generic Elective (GE) - 2

Note : Syllabus for B.A. Classes is Available in the college Library.

- For Practical Lab Based Papers :
 - Core course papers BC 1.1 (Financial Accounting) and BC 2.2 (Income-Tax law and practice), there shall be 2 classes for theory and 1 Practical period per week per group of 20 students in the practical lab and one period for tutorials (per group).
 - Discipline specific Elective paper 3.5 (d) (Computerised Accounting System), there shall be 2 classes for theory and 2 practical periods per week per group of 20 students in the Practical Lab.
 - Skill Enhancement Elective Course SEC-2 paper BC 2.6 (E-Commerce), there shall be 2 classes for theory and one practical period per week per group in the practical lab.
 - Skill Enhancement Elective course SEC-2 paper BC 2.3 (Computer Application in Business), there shall be 2 theory classes and 2 practical periods per week per group in the practical lab.
- For other core and elective paper, there shall be 3 theory classes. There will be one period for tutorials (per group).
- If any change in the given syllabus at any stage will be informed by the concerned subject teacher to students.

7. RULES FOR REFUSAL OF ADMISSION/RE-ADMISSION

1. Notwithstanding eligibility for admission, the Principal may refuse admission in any of the following cases.
 - i. If the conduct of the student is found unsatisfactory during the previous session.
 - ii. On the ground of indiscipline, misbehaviour, misconduct, ragging, unruly and riotous acts.
2. In case the name of the candidate is struck off due to continuous absence for ten days or any indiscipline the re-admission is permissible within one week as per university norms.
3. In case of the name of candidate is struck off again because of any reason mentioned above the readmission is permissible within one week as per university norms.

8. FEES AND FUNDS

Schedule for payment of fees and funds :-

1. Every student must pay his/her dues on the dates notified from time to time.
2. The following categories of students are exempted from the payment of tuition fee:
 - i) Wards of Kargil martyrs.
 - ii) All girls who are bonafide residents of HP.
 - iii) Differently-abled students with more than 40% disability.
3. Contribution towards PTA fund: Rs. 600/- per students at the time of the admission and Rs. 400/- in second Installment.
4. Fees/Funds are to be paid without late fee/fine on the date fixed for each class notified from time to time. Late fee/fine will be charged for payment after due date for particular time/period fixed the university norms. Thereafter, the name of defaulter will be struck off from the college rolls.
5. Fee/Fine/Other dues once paid shall not be refunded except in accordance with the rules.

9. FEES, FUNDS AND FINE AS PER UNIVERSITY NORMS:-

1. University dues (Annual Charges)

- | | |
|------------------------------------|-----------|
| i) Admission fee | Rs. 25/- |
| ii) Re-admission (first time) | Rs. 100/- |
| iii) Re-admission fees Second time | Rs. 200/- |
| iv) Late Admission fee (Per day) | Rs 10/- |

Monthly charges

- | | |
|----------------|--|
| i) Tuition fee | Rs. 50/- Per month (not to be charged from Himachali bonafide girls) |
|----------------|--|

2. College Annual Charges (Refundable)

- | | |
|----------------------------------|-----------|
| i) Library security (refundable) | Rs. 100/- |
|----------------------------------|-----------|

3. College Annual Charges (Non- Refundable)

- | | |
|---|-------------------|
| i) House Examination fund | Rs 50- |
| ii) Health/ Medical fund | Rs. 6/- |
| iii) Campus development and beautification fund | Rs. 10/- |
| iv) Books replacement fund | Rs. 25/- |
| v) Furniture repair and replacement fund | Rs. 10/- |
| vi) Identity card | Rs. 10/- |
| vii) Identity card (Duplicate) | Rs. 20/- |
| viii) College Magazine | Rs. 50/- |
| ix) NCC Fund | Rs. 10/- |
| x) Students welfare and Aid fund | Rs. 02/- |
| xi) Cultural activity fund | Rs. 20/- |
| xii) Computer and internet facility | Rs. 20/- |
| xiii) University development fund | Rs. 250 (For APL) |

		Rs. 100 (For IRDP/BPL)
4. Monthly Charges:-		
i) Amalgamated fund		Rs. 25/-
ii) Building fund		Rs. 10/-
iii) Sports fund		Rs. 20/-
iv) Rover and rangers		Rs. 05/-
v) Computer practical (Commerce and Math students)		Rs. 15/-
vi) PTA Fund (Two installed fund)		Rs 600+400/-
5. Himachal University Charges :		
i) University sports fee		Rs. 15/-
ii) Youth welfare fund		Rs. 15/-
iii) Holiday home fee		Rs. 01/-
iv) Continuation fee		Rs 10-(II & III year)
6. Fine		
i) Absence fine (per period)		Rs. 01/-
ii) Absence fine (per practical)		Rs. 03/-
iii) Delay in returning Sports article		Rs. 01 per day
iv) Delay in returning Library books		Rs. 01 per day Per book
v) Absence in tutorial group/class test		Rs. 02 per tutorial group/class test
vi) Absence from House examination		Rs. 10/-per paper

Note:

The rates of fee/funds are subject to change as per the instructions of HP Govt./HP University from time to time. Errors and omission, if any, in this chart are subject to correction

10. CO-CURRICULAR ACTIVITIES

Students of the college participate in various Co-curricular & extra Co-curricular activities such as HPU/SPU Youth-Festival, Inter-College Cultural Programs, HPU/SPU Inter-College Sports Championships and the schedule of such programs are notified by the university from time to time and put on the college Notice board for information to students.

11. IDENTITY CARD

Every student shall be issued an identity card at the time of admission. It is mandatory for every student to possess his/her identity card with him/her failing which entry to college premises is prohibited/ not allowed. It is obligatory for every student to produce the identity card whenever demanded by the college authority. In the event of loss of identity card, students are advised to get duplicate card issued immediately on payment of Rs. 20/-as fine, subject to production of copy of FIR regarding loss of I- Card. The students are directed to get their Identity cards signed well before the commencement of session.

12. SCHOLARSHIPS

The list of various Scholarship Schemes is available on NSP portal. The following scholarships are available to the students:-

1. Kalpana Chawla scholarship for girl students (As per HP Board of School Education Merit and Directorate of Higher Education.
2. Post Matric scholarship scheme for SC/ ST and OBC students.
3. IRDP scholarship.

4. Dr Ambedkar post matric scholarship scheme for Economically weaker sections.
5. Sainik Welfare Scholarship.

Note:

The dates for submitting online scholarship applications and eligibility criteria is notified by the Directorate of Higher Education time to time .

13. ADMINISTRATIVE AND CO-CURRICULAR ASSIGNMENTS

S.No.	Name	Convener (Assistant/Associate Professor)	Members (Assistant/Associate Professor)
1.	Admission Committee (All Classes) i. First Committee: ii. Final Committee:-	Mr. Sulakshan Kumar Mr. Ashwani Kumar Sharma	Mrs. Sonika Dr. Madhu Bala Dr.Sanoj Kumar Mr. Jukeshkumar Mr. Nishant Narang Mr. Rajneesh Kumar
2.	College Advisory Committee	Mr. Ashwani Kumar Sharma	Mr. Sulakshan Kumar Mr. Nishant Narang Mrs. Sonika Dr. Madhu Bala Dr.Sanoj Kumar Mr. Sumer Nath (Supdt.G-II)
3.	Grievance Redressal cell for Women	Mrs. Sonika	Dr. Madhu Bala Mrs. Swarna Devi Mrs Kanto Devi
4.	Anti Ragging Committee/Cell & Discipline Committee	Mr. Sulakshan Kumar	Mr. Nishant Narang Mrs. Sonika Dr. Madhu Bala Dr.Sanoj Kumar Mr. Jukesh Kumar
5.	IQAC/AISHE	Mr. Nishant Narang	Mrs. Sonika Dr. Madhu Bala Dr. Sanoj Kumar Mr. Rajneesh Kumar
6.	Time Table Committee	Mr. Nishant Narang	Mrs. Sonika Dr. Madhu Bala Dr. Sanoj Kumar Mr. Rajneesh Kumar
7.	House Examination Committee	Mr. Nishant Narang	Mrs. Sonika Dr. Madhu Bala Dr. Sanoj Kumar Mr. Jukesh Kumar (A/Lib.) Mr. Rajneesh Kumar

8.	University Affairs Committee	Mr. Ashwani Sharma	Mr. Sulkashan Kumar Mr. Nishant Narang Mrs. Sonika Dr. Madhu Bala Mr. Jukesh Kumar (Asstt. Lib.) Mr. Rajneesh Kumar (Sr. Asstt.)
9.	Library Affairs Committee	Mr. Ashwani Sharma	Mr. Sulakshan Kumar Mrs. Sonika Dr. Madhu Bala Mr. Jukesh Kumar (Asstt. Lib.) Mr. Rajneesh Kumar (Sr. Asstt.)
10.	Career Counselling/ Placement Cell & Remedial coaching classes & Equal Opportunity Cell	Mr. Sulakshan Kumar	Mr. Nishant Narang Mrs. Sonika Dr. Madhu Bala Dr. Sanoj Kumar Mr. Jukesh Kumar (Asstt. Lib.)
11.	Purchase/Construction/ Repair/ Renovation Committee	Mr. Sulakshan Kumar	Mr. Nishant Narang Mrs. Sonika Dr. Sanoj Kumar Dr. Madhu Bala Mr. Sumer Nath Supdt. Grade-II (Member Secretary)
12.	Educational Tour	Mr. Sulakshan Kumar	Dr. Madhu Bala Dr. Sanoj Kumar Mr. Jukesh Kumar
13.	Tutorial Board	Mr. Ashwani Sharma (Sr. Tutor/Sr. Mentor)	Tutors/Mentor's of five tutorial groups Mr Sulkshan Kumar (G-1) Mr. Nishant Narang (G-2) Mrs. Sonika(G-3) Dr. Madhu Bala(G-4) Dr.Sanoj Kumar (G-5) Assistance to Sr. Mentor to maintain records Mr. Jukesh Kumar Mr. Rajneesh Kumar (Sr. Asstt.) *Detail of groups as given in note
14.	CSCA Advisory Committee	Mr. Ashwani Sharma	Mr. Sulakshan Kumar Mr. Nishant Narang Mrs. Sonika Dr. Madhu Bala Dr.Sanoj Kumar
15.	Campus Beautification Committee	Mr. Sulakshan Kumar	Dr. Madhu Bala Dr.Sanoj Kumar Supporting Staff: Mr. Pritam Kumar Ms. Swarna Devi
16.	Bus Passes / College Parking Passes Committee	Mr. Sulakshan Kumar	Mr. Nishant Narang (Commerce) Mrs. Sonika (Arts)

17.	Cultural Committee and Sports Committee	Mr. Sulakshan Kumar	Mr. Nishant Narang Dr. Sonika, Dr. Madhu Bala Dr.Sanoj Kumar
18.	Azadi ka Amrutmahotsav @ 75 Yrs.	Mr. Sulakshan Kumar	Mr. Nishant Narang Dr. Sonika, Dr. Madhu Bala Dr. Sanoj Kumar
19.	Scholarship Committee	Mr. Sulakshan Kumar	Mr. Nishant Narang Mrs. Sonika Dr. Madhu Bala Dr. Sanoj Kumar Mr. Jukesh Kumar Mr. Rajneesh Kumar
20.	New Campus development Committee	Mr. Ashwani Sharma	Mr. Sulakashan Kumar Mr. Nishant Narang Mrs. Sonika Dr. Madhu Bala Dr. Sanoj Kumar Mr. Jukesh Kumar Mr. Sumer Nath (Supdt. G-II)
21.	College Magazine (Yawankur)	Mr. Ashwani Kumar Sharma (Editor -in- Chief & Editor English Section)	Mrs. Neeru Thakur (Hindi Section) Mr. Sulaskhan Kumar (Pahari Section) Mr. Nishant Narang (Planning Forum Section- Commerce) Mrs. Sonika (Planning Forum Section- Economics) Dr.Sanoj Kumar (Environment Section)
22.	College Disaster Management Committee (CDMC)	Mr. Sulakshankumar (Convener/Nodal officer)	Mr. Nishant Narang Mrs. Sonika Dr. Madhu Bala Dr.Sanoj Kumar Mr. Jukesh Kumar Mr. Sudershan Singh (Peon) Mrs. Swarna Devi (Peon)
23.	College website Maintenance & Updation Committee.	Mr. Nishant Narang	Dr. Madhu Bala Mr. Rajneesh Kumar
24.	Health And Hygiene	Mrs. Sonika	Dr.Sanoj Kumar Mr. Jukesh Kumar Mr. Rajneesh Kumar Mrs. Swarna Devi
25.	Subject Societies i. Commerce and Management ii. Social Sciences iii. Literary	Mr. Nishant Narang Mr. Sulakshan Kumar Mr. Ashwani Sharma	Dr. Madhu Bala Dr.Sanoj Kumar Ms. Sonika

26.	Road Safety Club	Mr. Nishant Narang	Members Mrs. Sonika Dr. Madhu Bala Dr. Sanoj Kumar Mr. Jukesh Kumar Mr. Rajneesh Kumar
27.	Red Ribbon Club & Nasha Mukti Abhiyan Club	Ms. Sonika	
28.	Eco Club / Energy Saver Club	Dr. Sanoj Kumar	
29.	Cyber Jagrookta Club	Dr. Madhu Bala	
30.	Election Literacy Club	Mr. Sulakshan Kumar	
31.	NSS (Proposed)	Mr. Sulakshan Kumar	
32.	NCC (Proposed)	Mr. Nishant Narang	
33.	Public Information Officer (RTI)	Mr. Ashwani Kumar Sharma	Mr. Sumer Nath (Supdt. Grade-II)
34.	Public Relation Officer/Press	Mr. Sulakshan Kumar	Mrs. Sonika Mr. Jukesh Kumar Mr. Rajneesh Kumar
35.	College IT/Computer Lab cum Smart Class Room	Mr. Nishant Narang	Dr. Madhu Bala Mrs. Sonika
36.	Rovers and Rangers	Mr. Sulakshan Kumar	Dr. Madhu Bala
37.	College Bursar	Mr. Ashwani Kumar Sharma	
38.	PTA (Secretary)	Mr. Sulakshan Kumar	

14. LEAVE RULES FOR STUDENTS

Students are required to attend their classes regularly. The condition of 75% attendance of lectures is mandatory in order to become eligible to appear in university examination. However, students can be granted leave up to three days by tutor / subject (major) teacher. Leave up to six days will be granted by senior tutor (On the behalf of Principal). In special cases leave can be granted beyond six days and discretion lies with the Principal after recommendation from tutor and senior tutor.

- i) Name of the student, who remains absent continuously for a period of ten days without any sanctioned leave shall be struck off from the college rolls.

- ii) A student whose name has been struck off twice shall not be re-admitted in the session as per the university norms.

15. CODE OF CONDUCT/DISCIPLINE

Every student is required to maintain discipline in or outside the college campus. The following code of discipline is mandatory for the students to follow. Any act of indiscipline will invite disciplinary action as per rules.

- i) Each student is required to possess his/her valid identity card and show it to the college authorities on demand. The students without identity cards may be asked to leave the college campus.
- ii) Ragging of any kind is legally banned. Any student found indulged in ragging will be prosecuted and expelled from the college as per norms. Students are not allowed to use mobile phone in the marked restricted area of college campus.
- iii) Use of intoxicants including smoking, drinking, chewing tobacco, pan masala and drugs are totally banned in the college. Any infringement of the ban will invite disciplinary action in the form of fine, suspension and rustication from the college.
- iv) Bringing outsiders to the college campus by students will be considered as a violation of the conduct which is liable to disciplinary action as decided by the Disciplinary Committee. However, the Parents/Guardian of a student may meet their wards with the permission of the principal.
- v) Writing slogans on the walls, sticking bills of student's organization in the College Campus, putting private notice on the Notice Board without permission, writing obscene remarks on the black boards, walls or furniture of the college is strictly prohibited. Any student found indulging in these activities will be fined, suspended or expelled from the college.
- vi) The code of discipline requires students to maintain the college property and any one causing damage to the college property, its furniture, electric tubes etc. will be required to pay for the damages caused as well as the special fine can also be imposed.
- vii) Rioting, slogan shouting, eve-teasing, misbehaviour with fellow students, teacher and non-teaching staff are considered serious act of indiscipline. The delinquents are liable to disciplinary action.
- viii) Aimlessly loitering in the verandas/corridors in free period, sitting on the railing in front of the class rooms/Library area, attempts to disturb classes are viewed seriously. Any violation will entail disciplinary action.
- ix) Students are not allowed to take any chair/bench out of the class rooms for sitting in the verandas without permission of the college authorities.
- x) Students are required to take due care of college property while using. Any damage to college property shall be recovered from the students.

16. PARENT-TEACHER ASSOCIATION (PTA)

Parent Teacher Association constituted under H.P. Education code 2001 to ensure interaction between parents and teachers with a missionary zeal for the welfare of the students & development of the college. The main objectives are as follow.

- To establish relationship between the parents and teachers.
- To create a healthy educational environment in the college.
- To arrange discussion with the elder persons of the society from time to time and incorporate their suggestions for the improvement of the educational standard in the college.
- To suggest ways so that the students education is promoted.
- To make a collective effort to refine the conduct of the students and also to restrict the entry of anti-social elements in the college campus.
- To inform the parents/guardians if there is shortage of staff in the institution and make temporary arrangement of faculty to meet out the gap in the interest of students.
- To advise students to not to make any payment to the college authority without getting valid receipt from the office.

17. COLLEGE STUDENTS CENTRAL ASSOCIATION (CSCA)

CSCA is elected according to the rules and regulations of H.P.U. Shimla/SPU Mandi . Besides maintaining discipline in the college, the CSCA plays an important role in institution for creating and maintaining healthy educational environment. Association also provides an opportunity to students to inculcate quality of leadership and involvement in various co-curricular activities like organizing and participating in seminars, functions and other activities of the college.

18. RAGGING ORDINANCE 2009

Extract of Himachal Pradesh Educational Institutions Prohibition of Ragging Ordinance 2009 2(c) "Ragging" means any act, conduct or practice by which dominate power of senior students, former students or outsiders, is brought to bear on students freshly enrolled or students who are in any way considered junior by other students and includes individual or collective acts or practices which-

- i. Involve physical or psychological assault or threat or use of force or wrongful confinement or restraint; or
- ii. Violate the status, dignity and honour of such students; or
- iii. Expose students to ridicule and contempt and affect their self esteem; or
- iv. Entail verbal abuse and aggression, indecent gestures and obscene behaviour.
- v. Students found indulging in ragging shall be expelled from the college.
- vi. Raging in any form is a punishable offence.

19. RESERVATION OF SEATS:-

Admission to courses shall be subject to the following conditions:

1. 15% and 7.5% seats shall be reserved for SC and ST candidates respectively, who have passed their qualifying examination from H.P. Board of School Education or any other school located within the territorial jurisdiction of H.P. of any other school board e.g. CBSE or ICSE etc.
2. The remaining 77.5% seats shall be filled as under:-
 - i) 25% of the seats for admission shall be open for all candidates irrespective of the

- institution from where they have passed their qualifying examination.
- ii) 75% of the seats shall be filled out of the candidates who have passed their qualifying examination from HP Board of School Education or any other school located within the territorial jurisdiction of HP or any other school boards e.g. CBSE or ICSE etc., subject to the following reservation:
- 5% of the seats shall be reserved for outstanding sportsmen/women.
 - 5% of the seats shall be reserved for outstanding cultural activists.
 - 5% of the seats shall be reserved for differently abled students.
 - 10% of the seats shall be reserved for EWS students.

Note: As per H.P. Govt. notification No.-EDN-H(8)B(15)- HPU 15/2019 Dated- 20 August, 2020, the reservation to BA/B.Com courses seats shall be as under Modal Roster Annexure 'B'.

Modal Roster for Cadre Strength up to 13 points:

Annexure- B

Cadre Strength	Initial	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
1	UR	UR	UR	UR	SC	UR	UR	OBC	EWS	SC	UR	UR	UR	SC
2	UR	UR	UR	SC	UR	UR	OBC	EWS	SC	UR	UR	UR	SC	
3	UR	UR	SC	UR	UR	OBC	EWS	SC	UR	UR	UR	SC		
4	UR	SC	UR	UR	OBC	EWS	SC	UR	UR	UR	SC			
5	SC	UR	UR	OBC	EWS	SC	UR	UR	UR	SC				
6	UR	UR	OBC	EWS	SC	UR	UR	UR	SC					
7	UR	OBC	EWS	SC	UR	UR	UR	SC						
8	OBC	EWS	SC	UR	UR	UR	SC							
9	EWS	SC	UR	UR	UR	SC								
10	SC	UR	UR	UR	SC									
11	UR	UR	UR	SC										
12	UR	UR	SC											
13	UR	SC												

20. COLLEGE LIBRARY RULES:-

The college has a collection of about 400 books comprising text, reference and general knowledge books and subscribed to five daily newspapers and magazine for students. It is compulsory to all students to come to the library with their identity-cards. This must be produced as and when it is demanded by the library staff or college teaching staff.

- No student shall be allowed without identity-card.
- Two books can be issued at a time to one student.
- Books will be issued for 15 days and it is mandatory for students to return the books within 15th days. Rs/1.00 per day late fine shall be imposed for return of books beyond 15 days.
- Books are not transferable.
- Students should not bring Electronic instruments and any eatables inside the library.
- Students shall be responsible for safe keeping of borrowed books.

DON'T 'RAG' ALSO DON'T BE A MUTE WITNESS TO 'RAGGING'



What is Ragging?

Any act resulting in:

- Mental / Physical / Sexual abuse
- Verbal abuse
- Indecent behaviour
- Criminal intimidation / Wrongful restraint
- Undermining human dignity
- Financial exploitation / Extortion
- Use of force

Each of the above is a criminal offence

A student indulging in ragging can be:

- Expelled from the institution
- Banned from the mess / hostel
- His/ her scholarship can be withdrawn
- Debarred from examinations
- Denied admission to any institution
- Prosecuted for criminal action
- Institutions have been asked to file FIR with local police against those who RAG / ABET ragging



GO AHEAD, REPORT RAGGING

Join Hands to make your Campus Ragging Free



PROVISIONAL ADMISSION FORM

Sr. No

GOVT. DEGREE COLLEGE JAWALI, KANGRA (H.P.)

Email : gdcjawali@gmail.com | Website : www.gdcjawali.org

B.A./B.Com. 1st Year, 2nd Year & 3rd Year

SESSION : 2023-24

Affix
Passport Size
Photograph
Here

Registration No. (Old Students)

Class Roll Univ. Roll No.

Mobile No of the student with Whatsapp

Email Address

Mobile No of the father with Whatsapp

Course B.A./B. Com

Date of Submission of Form

Preference in Subjects for DSC
1. Elective I :-
2. Elective II :-
3. Elective III :-

(To be filled by the Office)

Roll No. Class

1. Subject allotted for B.A./B.Com

i) ii)

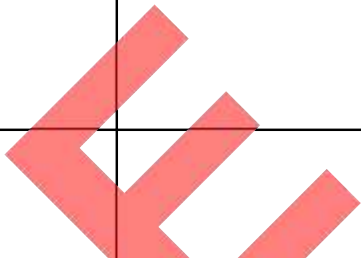
iii) iv)

v) vi)

vii) viii)

- Name of the Student as per Matriculation certificate (IN CAPITAL LETTERS)
in English in Hindi
- Father's Name as per Matriculation certificate
in English in Hindi
- Mother's Name as per Matriculation certificate
in English in Hindi
- a) Date of Birth As per Matriculation Certificate (in figures)
(in words)
b) Gender (Please Tick): i) Male ☐ ii) Female ☐ iii) Other ☐
- a) Category SC/ST/OBC/EWS/Gen. (Attach Valid Certificate for SC/ST/OBC only)
b) Sub Category IRDP/BPL (Attach valid Certificate)
c) Do you belong to Rural, Urban or Tribal area
d) Single Girl Child/ Kashmiri migrant (Attach Certificate)
e) Differently abled students (Yes/No) (Attach Certificate)
- Father's Occupation & Income (Per Annum)
- Permanent Address
..... Pin Code
- Correspondence Address
..... Pin Code
- Student's Aadhaar No. (UID)
- Student's Bank Details :-
Account No.
Bank Name
IFSC Code

11. Academic Record: Attach attested copies of all the relevant certificates:

Exam Passed	Session & Year	Board/ University	Roll No.	School/ College where studied	Subjects	Division & Marks	%age Marks (Upto 2 decimal digits)	Stream
Matric								
10+2								
B.A./ B.Com. 1st Year								
B.A./ B.Com. 2nd Year								

12. Have you ever been disqualified by the board/University from appearing in an examination?

Yes/No

If yes give details with class, Roll No., Year of examination etc.

13. Whether brother/sister is also a student of this college, if yes, name, class and Roll Number

Whether Covid-19 Vaccination Administered Yes/No. If Yes mention 1st Dose, 2nd Dose

Date (~~Attach Certificate~~)

DECLARATION BY APPLICANT

- i) I will abide by the University/ College rules and regulations. I have gone through all the rules and regulations regarding ragging and discipline of the university/ College (given in the College Prospectus) and hereby solemnly affirm that I will not indulge in any ragging/ indiscipline activity and that if I am found guilty of such offences as are covered under these rules, the decision of the College authorities will be binding on me.
- ii) I will be regular in my classes and will complete 75% of the lectures, I will appear in the Mid Term and class Tests and fulfil all the conditions laid down by the University in this respect.
- iii) I hereby promise not to take part in political activity of any kind as a student.
- iv) My admission will be provisional till approved by the University.

UNDERTAKING (If Required)

I (Name of Student) S/o, D/o hereby undertake to **submit my following marked** certificates latest by other wise my admission may be cancelled.

- ☐ **Category** (SC/ST/OBC) ☐ IRDP/BPL ☐ 10th & 12th Marksheet ☐ Character Certificate
☐ Himachali Bonafide ☐ Any Other.

Signature of the Applicant

Date

Name of the Applicant

DECLARATION BY PARENTS/GUARDIAN

I Father/Mother/Guardian of Mr. /Ms.

Solemnly declare that my son/daughter/ward is seeking admission with my permission and I promise to pay all dues regularly and when demanded. He/She will not take part in any political, subversive or agitational activity. In case he/she is involved in any of the above activities, I shall abide by the action taken by the College authorities. I undertake the responsibility for the good behavior of my ward and remain in touch with the Principal/ teachers regarding this.

Signature of the Applicant
(Before Admission Committee)

Signature of Father / Mother / Guardian

(FOR THE USE OF ADMISSION COMMITTEE)

Certified that all the particulars mentioned in the form and other documents have been carefully checked and verified from the original certificates and found correct. The applicant has signed the admission form before me and is recommended/ not recommended for admission

Member :- Admission Committee- I (Name & Signature)

i) ii) iii)

Convener

Final Admission Committee (Name & Signature)

Member Convener

PRINCIPAL

(FOR OFFICE USE ONLY)

Fee received vide Receipt No. Dated

Signature of Fee Clerk

ANTI-RAGGING UNDERTAKING BY PARENT/GUARDIAN

Vide H.P. University Notification No. 4-39/2009-HPU (Acad)-dated 25th May, 2010 regarding curbing menace of ragging in Educational Institutions, the parent of the students are required of submit the affidavit at the time of admission containing undertaking as mentioned below:

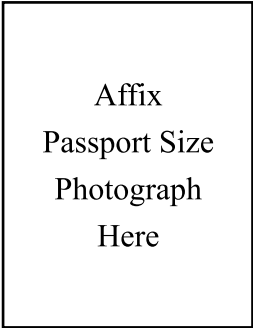
I Father/Mother/Guardian of Seeking admission to the class ensure you that my son/daughter/ ward will not indulge in any act of ragging or indiscipline in the college campus/hostel/anywhere outside the college campus. In case of any such violation, strict disciplinary action may be taken against him/her as per the Ordinance issued H.P Govt. and I will not interfere in any way in the action taken against my son/daughter/ward. I also undertake that my ward will not smoke, use tobacco products, alcohol or drugs in and around college campus.

Complete Address with Phone/Mobile Number
.....
.....

Signature of Parent/Guardian

Name of Parent/Guardian

GOVT. DEGREE COLLEGE JAWALI, KANGRA
PTA Membership Form
(Session 2023-24)



1. Name of the member(Father/Mother/Guardian) with age
.....
.....
2. Permanent Address with Tel. No.
.....
3. Address of work place with Tel. No.
.....
4. Details of the student/ward of the member.
Name
Father's Name
Class Roll No.....
5. Relationship with the student
(Parents means Father or Mother/Guardian)

Signature of the Member (Parents)

UNDERTAKING

I Father/Mother/Guardian of Ward Name
tender this undertaking that I am the parent/guardian of the student whose detail is given above. I understand
that in case of any wrong information, my membership shall be cancelled with immediate effect. I promise to
abide by the rules and regulations of the association as applicable from time to time. I also promise to attend
all the meetings of PTA convened by the college authorities. My donations of the PTA are voluntary.

Dated

Place

Signature of the member
(Parents)

RECOMMENDATION OF THE PTA SECRETARY
Allowed/ Not Allowed

Date

Signature of PTA Secretary





Rs 60/-

जवाली कालेज की कीर्ति ने जीता कांस्य पदक



मिर्जा संवाददत्ता - जवाली

गौतम महाविद्यालय हमीरपुर में चल रही हिमाचल प्रदेश विश्वविद्यालय अंतर महाविद्यालय तट्टाकोडो प्रतियोगिता में महिला वर्ग में राजकीय महाविद्यालय जवाली की छात्रा कीर्ति ने अंडर-73 किलोग्राम भार वर्ग में कांस्य पदक जीतकर महाविद्यालय का नाम रोशन किया है। इस प्रतियोगिता में महाविद्यालय की छह छात्राओं तथा एक छात्र ने भाग लिया था। इन प्रतिभागियों के साथ महाविद्यालय के शारीरिक शिक्षा विभाग के सहायक प्रोफेसर डा. समोज कुमार ने भाग लिया था। महाविद्यालय की कार्यकारी प्राचार्य नौरू ठाकुर ने छात्रों को इस उपलब्धि पर मुबारक दी है।

Him Live 24

Date 14 September 2022, Web Media digital paper

राजकीय महाविद्यालय जवाली में हिंदी दिवस पर कवि गोष्ठी का आयोजन

मैं हिंद की हूँ बेटी, हिंदी से मुझको नाज...पर बजी तालियां बाधू की लड़ी और होली दा रंग कविताओं पर हुई खूब वाहवाह

सुशील कुमर, 14 सितंबर (जवाली)। भाषा एवं संस्कृति विभाग जिसका केंद्र के उपस्थान में राजकीय महाविद्यालय जवाली में हिंदी दिवस मनाया गया। मैं हिंद की हूँ बेटी, हिंदी से मुझको नाज... कुछ इसी रास्ते से हिंदी दिवस कार्यक्रम का शुभारंभ करते हुए साहित्यकार प्रतिभा वर्मा ने कवि गोष्ठी कार्यक्रम का शुभारंभ किया। कार्यक्रम में कवि मुनिराज सिंह ने हिंदी दिवस के अवसर पर कवि शिराज वर्मा को हिंदी दिवस की बधाई दी। इस मौके पर कवि शिराज वर्मा ने अपने हिंदी व पद्य की कविताएं सुनकर श्रोताओं को मंत्रमुग्ध कर दिया। इसी मौके की श्रवाजी ने बह-बहाना हिमाचल प्रदेश का केंद्र के साहित्यकार एवं कवि विकास वर्मा ने 'होली दा रंग' और 'बाधू की लड़ी' पर कविता पढ़ाई। साहित्यकार एवं कवि सुधीर वर्मा ने अपनी कविता 'उठो लाल के हरे सुगंध' पर देशप्रेम का जवाब देकर श्रवाजी पर, पूर्ण चंद, डॉ. राजेश कुमारी, राम प्रसाद, विकास वर्मा, सुधीर वर्मा, पवन सिंह, नीलेश चंद की कविताओं ने लोगों का मन जीत लिया। उन्होंने सामाजिक परिवर्तन की कुतियों पर भी कविताओं में मध्याह्न से प्रारंभ किया। वहीं, मैं हिंद की हूँ बेटी पर भी कविताएं सुनकर अपने दिल बजा दिए। इसके साथ ही राजकीय महाविद्यालय जवाली के विद्यार्थी साहित्यकारों में लज्जा, कविता, अशिका ठाकुर, मुकेश, ज्योति जलस, रिया शर्मा और लज्जा ने हरिवंशधर वर्मा, लज्जा सिंह दिनकर व अन्य महान कवियों की रचनाएं सुनकर अपनी प्रशंसा दी। मंच का संचालन प्रोफेसर सुधीर वर्मा और साहित्यकार प्रतिभा वर्मा ने किया। इस मौके पर विकास वर्मा साहित्यकार, विकास, मनीषा वर्मा, कविता वर्मा (राजीव) ने पुरस्कार मंडप में प्रवेश करते हुए जवाली क्षेत्र में शुरू किए गए पुरस्कारों को 100 पुरस्कारों में बंट करने की योजना की। और महाविद्यालय जवाली को भी 100 पुरस्कारों में बंट करने का आश्वासन दिया। इस अवसर पर अतिथियों को साहित्य समारोह से सम्मानित किया गया। इस मौके पर जिला भाषा अधिकारी, अमित कुमार, राजकीय महाविद्यालय जवाली की प्राचार्य डॉ. नौरू ठाकुर, मुख्यालय सिंह भारती, प्रोफेसर अश्विनी वर्मा, मुख्यालय डॉ. हवलदर सिंह, विकास वर्मा व अन्य गणमान्य लोग मौजूद रहे।