

USER MANUAL FOR STUDENTS

NSP WEB PORTAL

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1 System Overview

The NSP web portal is divided into various modules, the following modules will be accessible to the Student User –

- Authentication
- My Profile
- My Applications
- Fill Application
- Withdraw Application
- Revoke Application
- Renew Application

1.1 Pre-requisite

To start the application process, students should have the following items ready. Please note that not all the details mentioned below are mandatory. Document requirements vary by scheme, so check your specific scheme details to know which documents are mandatory for your application.

1. Android based active mobile number
2. Your basic details like –
 - a. Name
 - b. Gender
 - c. Date of Birth
 - d. Father's Name
 - e. Mother's Name
 - f. Domicile State
3. School/ Insitute enrolment number
4. Class 10th details such as –
 - a. 10th class roll no
 - b. 10th class percentage
 - c. 10th class marksheet (If applicable)
5. Class 12th details such as –
 - a. 12th class roll no
 - b. 12th class percentage
 - c. 12th class marksheet (If applicable)
6. Competitive exam details such as –
 - a. Competivite exam name (If qualified)
 - b. Competivite exam roll no (If any)
 - c. Competivite exam year (If any)
7. Ration Card/ PPPID Details
8. UDID No (In case of disability)
9. Complete Address

10. Domicile Certificates (If applicable)
11. Aadhaar details such as –
 - a. Aadhaar number
 - b. Mobile number linked with Aadhaar
 - c. Aadhaar Card (If applicable)
 - d. NPCI Seeding status (desired)
12. If you don't have an Aadhaar
 - a. Active mobile number
 - b. Aadhaar enrolment slip or Parent's/Legal Guardian's Aadhaar (in case student is minor)
 - c. student is minor)
 - d. Mobile number linked with EID or Parent's Aadhaar
 - e. NPCI Seeding status (desired)

1.2 FAQs

1. How do I apply for Scholarship?

First student has to [Register](#) on OTR in order to get OTR ID. Further the OTR must be used to [Login](#) on NSP Application Form module.

Student's demographic details and photograph will be automatically fetched from OTR.

2. How do I update my demographic details?

For change in demographic details student must first update their Aadhaar details. These changes will be reflected in student's OTR profile through fresh eKYC. After updation in NSP OTR, details will be reflected in NSP Application Form.

3. How do I change my Domicile State?

If you have already applied for an application then you will not be able to change your domicile state unless you withdraw your application. Please note all of your applications (Scholarship/ incentive) must be withdrawn. If you have even one active application, you will not be able to change your Domicile state. Additionally, you can not withdraw your application if the application has been approved by L2 (Nodal officer) or if the scholarship payment has been released.

To know how to withdraw an application, please refer to [Section 2.4 Withdraw Application](#).

4. How can I change my Scholarship Category once my application is submitted?

You cannot change your scholarship category once your application is submitted. To change your scholarship category, you will have to withdraw your incorrect application

and apply again with 'Apply Fresh' for a new application.

To know how to apply fresh for an application, please refer to [Section 2.3.1 Apply Fresh](#).

To know how to withdraw an application, please refer to [Section 2.4 Withdraw Application](#).

5. When can I withdraw my application?

You can withdraw your application at any time during the application process. Please note that you will not be able to withdraw your application if any of the following conditions are met –

1. If the application has been approved by L2 (Nodal officer)
2. If the scholarship payment has been released.

To know how to withdraw an application, please refer to [Section 2.4 Withdraw Application](#).

6. Can I enable my application again after withdrawing?

Yes, you can enable your application again after withdrawing. To do so, go to 'My Applications' page and click on the 'Revoke Application' button for the desired application.

Please note that you cannot revoke your scholarship application if you fail the following conditions –

1. You already have another active scholarship application and want to revoke another scholarship application.
2. Application Dates has been closed.
3. If the domicile state of the withdrawn application is different from your current active application (if any).

7. How can I apply for multiple scholarships?

You cannot apply for multiple scholarships. You can only apply for one scholarship at a time. In order to change your scholarship scheme, you will have to withdraw your current scholarship application first. Please note that you will not be able to withdraw your application if any of the following conditions are met –

1. If the application has been approved by L2 (Nodal officer)
2. If the scholarship payment has been released.

To know how to withdraw an application, please refer to [Section 2.4 Withdraw](#)

[Application.](#)

8. How can I apply for multiple incentives?

You can apply for multiple incentives from the 'Apply Fresh' page. Click on 'Apply Fresh' and select 'Incentive' from the Application Type dropdown menu. There is no limit to the number of incentives you can apply for.

To know how to apply fresh for an application, please refer to [Section 2.3.1 Apply Fresh](#).

2 Student Modules

The users will be able to view the login page when they enter the URL and hit Enter in case they are not logged in. All the major modules for the user are described below:

2.1 One Time Registration

Users will be able to register themselves into the portal using OTR. They will be able to access the same using the following steps as shown in **Fig 2.1 (a)**, **Fig 2.1 (b)** and **Fig 2.1 (c)**.

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 **NSP** national scholarship portal
Academic Year 2024-25

FAQ?s | Announcements | Helpdesk

Ministry of Minority Affairs
Student Matters, Every Student Counts!

Click here to proceed with One time registration

 **Students** |  **Institutions** |  **Officers** |  **Public**


Announcements

OTR can be generated using

The students who have applied on National Scholarship Portal in AY 2023-24 will be allotted the OTR/Reference number through the portal and intimated through SMS. For more details please [Click here.](#)

NSP OTR App is available on Google Play
[View more](#)


Get your OTR

One Time Registration (OTR) is a unique 14-digit number issued based on the Aadhaar/Aadhaar Enrolment ID (EID) and is applicable for the entire academic career of the student.

OTR simplifies the scholarship application process, thereby eliminating the need of registration in each academic year.

OTR is required to apply for scholarship on National Scholarship Portal.

[Apply now!](#)

Fig 2.1 (a)

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 **NSP** national scholarship portal
Academic Year 2024-25

FAQ's  Announcements  Helpdesk 

Students



Announcements

The portal is open for Academic year 2024-25 now.

The students can now start registering in the portal to get their One Time Registration(OTR) numbers.

[View all](#)



OTR

One Time Registration (OTR) is a unique 14-digit number issued based on the Aadhaar/Aadhaar Enrolment ID (EID) and is applicable for the entire academic career of the student.

OTR is required to apply for scholarship on National Scholarship Portal.

[Login](#)



Apply For Scholarship

Login with your OTR ID and PASSWORD to fill your Fresh Scholarship application form for AY 2024-25.

[Login](#)

Click here to proceed with One time registration



Previous Year Application Status

Login with your OTR ID and PASSWORD to continue your application in National Scholarships Portal.

[Login](#)



Track Your Payment

Track your scholarship disbursement status on PFMS portal

[Track Your Payment](#)

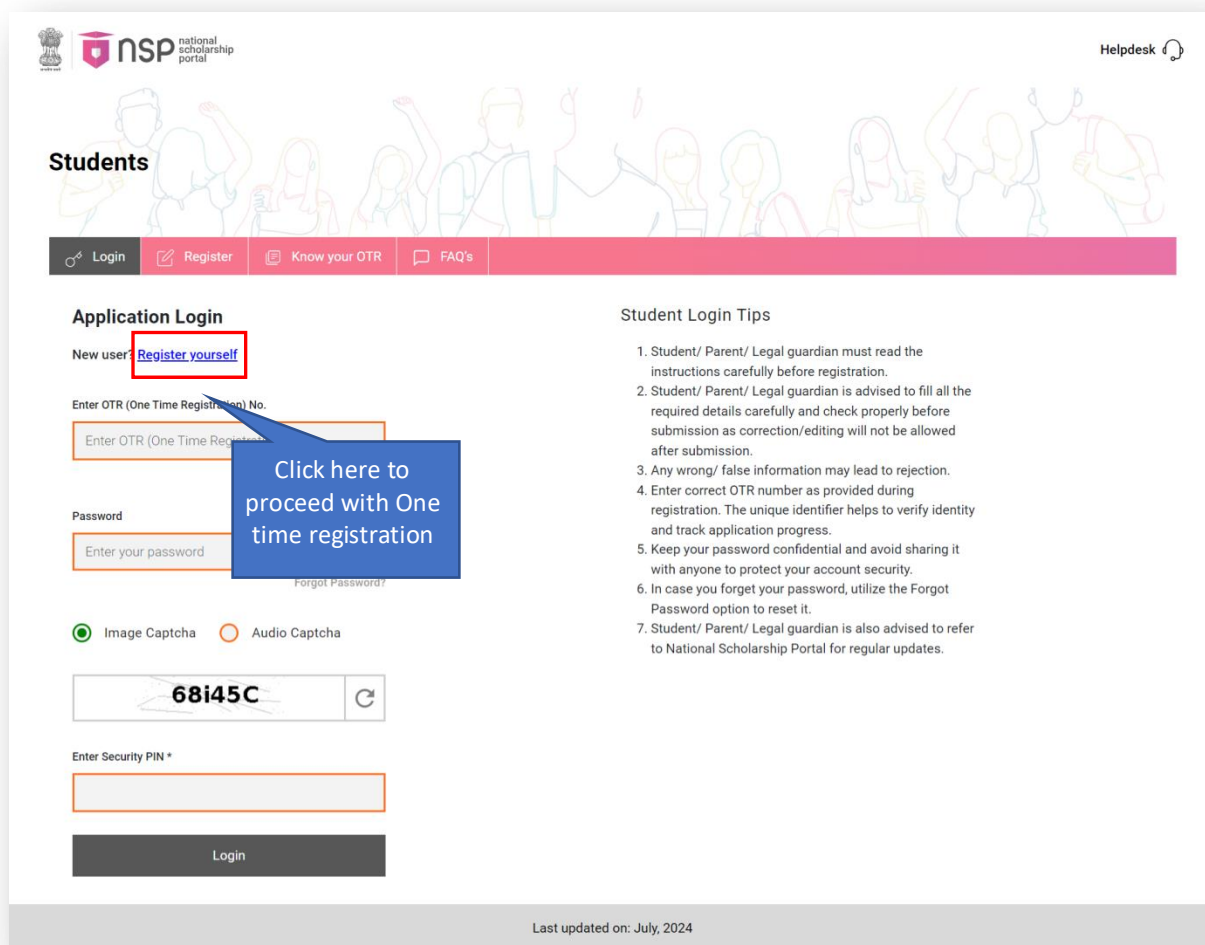


Aadhaar Seva Kendra (Geo-visualization)

Know the Aadhaar Seva Kendra nearest to your location.

[Aadhaar Seva Kendra](#)

Fig 2.1 (b)



Students

Login Register Know your OTR FAQ's

Application Login

New user? **Register yourself**

Enter OTR (One Time Registration) No.
Enter OTR (One Time Registration) No.

Password
Enter your password

Forgot Password?

☒ Image Captcha ☐ Audio Captcha

68i45C

Enter Security PIN *

Login

Student Login Tips

1. Student/ Parent/ Legal guardian must read the instructions carefully before registration.
2. Student/ Parent/ Legal guardian is advised to fill all the required details carefully and check properly before submission as correction/editing will not be allowed after submission.
3. Any wrong/ false information may lead to rejection.
4. Enter correct OTR number as provided during registration. The unique identifier helps to verify identity and track application progress.
5. Keep your password confidential and avoid sharing it with anyone to protect your account security.
6. In case you forget your password, utilize the Forgot Password option to reset it.
7. Student/ Parent/ Legal guardian is also advised to refer to National Scholarship Portal for regular updates.

Last updated on: July, 2024

Fig 2.1 (c)

Then students will be able to register into to Portal using 'Register yourself' link from the Login Page. Only Students will be able to register into the Portal.

There will be following steps for user to register themselves –

- General Instructions
- Register Mobile Number
- eKYC Update
- Finish

2.1.1. General Instructions

This will be the first step for registration. The Page will look as shown in **Fig 2.1.1 (a)**

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English

FAQ's | Announcements | Helpdesk

Students

← Login Register Change Mobile no.

Register

Already have an account? [Login](#)

1. Guidelines 2. Register Mobile No. 3. eKYC 4. Finish

1. One Time Registration (OTR) Guidelines for Scholarships Hosted on NSP

- Mandatory Requirement:** One Time Registration (OTR) is mandatory for applying for various scholarship schemes on National Scholarship Portal/other portals.
- Essential Requirement for OTR:** Active mobile number is mandatory for OTR.
- No payment of fee is required for OTR.
- Steps for Registration:**
 - Once allotted an OTR, student can apply for scholarship later when the portal is open for application submission.
 - Upon successful registration, a reference number will be sent on the registered mobile number.
 - Download and install NSP OTR app and Aadhaar Face RD services on android based devices.
 - Perform the Face-Authentication using the generated reference number for OTR sent on your mobile no.
 - After successful Face-Authentication OTR will be generated.
- Please apply for Scholarship using OTR. Merely generation of OTR does not tantamount to application for scholarship.
- Aadhaar Requirement:** Aadhaar is required for OTR. If Aadhaar is not assigned, registration can be done using Enrollment ID (EID) for Aadhaar. If a minor student has not been assigned Aadhaar, registration can be done using Aadhaar of her parent or legal guardian.
- It is mandatory for the student to provide demographic records (name, dob, gender) to match with Aadhaar/EID.
- Parent/legal guardian with their Aadhaar must ensure that while making an application for Aadhaar enrolment of minor shall use the same demographic records as provided by the student.
- One parent/legal guardian can generate upto a maximum of two OTRs (for two minor children).
- In case one OTR is found for a student, she would be liable for debarment from scholarship.

I agree to the following:

☐ I have read and understood the OTR guidelines.

☐ I hereby consent to use the OTR generated on NSP/State/UT Scholarships Portal.

Click here to go back to login page

Click here to go to next step

Cancel Next

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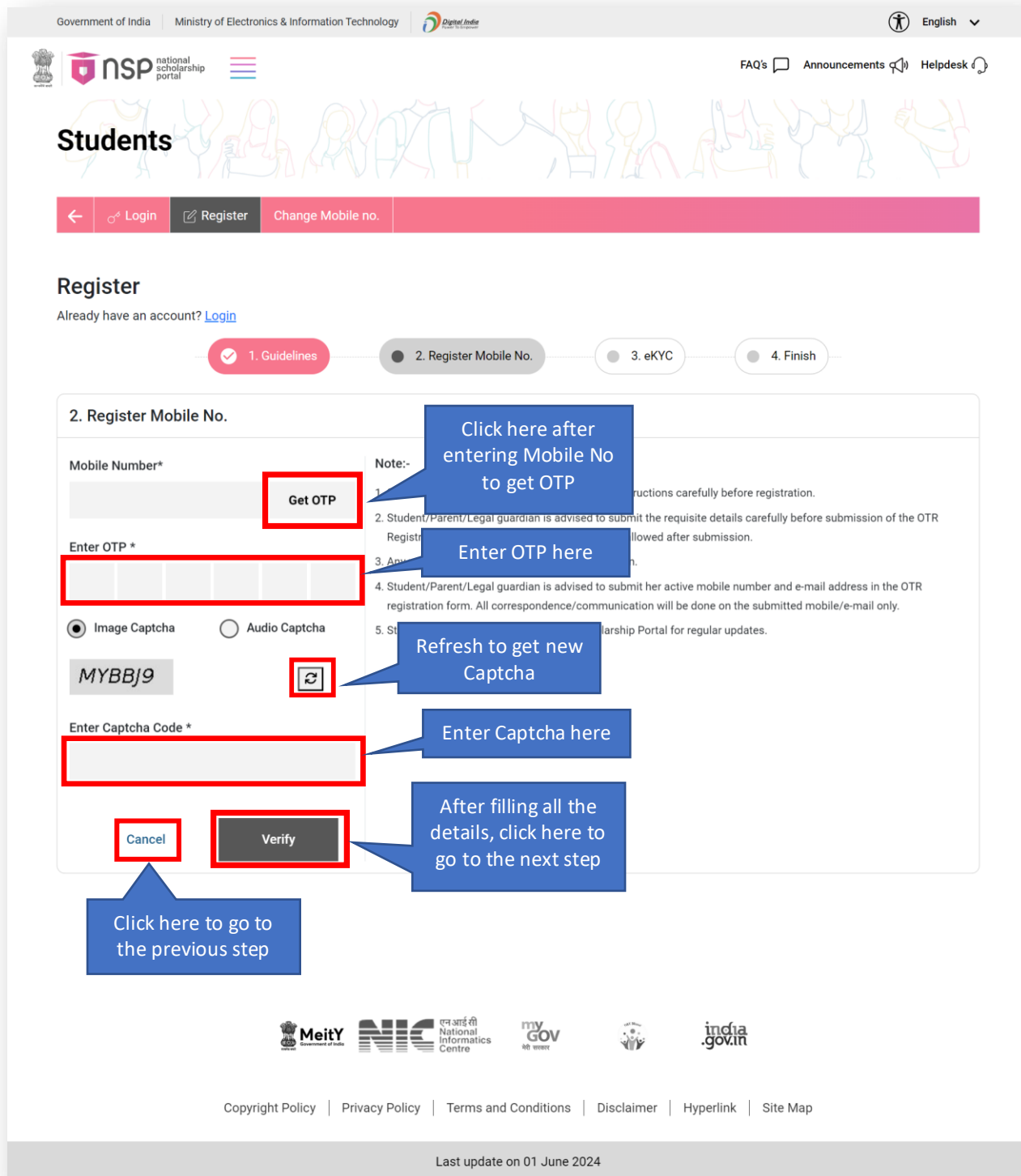
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Last update on 01 June 2024

Fig 2.1.1 (a)

2.1.2. Register Mobile Number

This will be the second step for registration. The Page will look as shown in **Fig 2.1.2 (a)**



The screenshot shows the 'Register' page of the National Scholarship Portal (NSP). The page is titled 'Students' and has a navigation bar with 'Login', 'Register', and 'Change Mobile no.' options. The 'Register' section includes a progress bar with four steps: 1. Guidelines, 2. Register Mobile No. (current step), 3. eKYC, and 4. Finish.

The '2. Register Mobile No.' section contains the following fields and buttons:

- Mobile Number***: A text input field with a 'Get OTP' button next to it.
- Enter OTP ***: A text input field for the OTP.
- Image Captcha**: A radio button selected, with a captcha image showing 'MYBBJ9' and a 'Refresh' button.
- Enter Captcha Code ***: A text input field for the captcha code.
- Buttons**: 'Cancel' and 'Verify' buttons at the bottom.

Annotations (blue callouts) provide additional instructions:

- 'Click here after entering Mobile No to get OTP' points to the 'Get OTP' button.
- 'Enter OTP here' points to the 'Enter OTP' field.
- 'Refresh to get new Captcha' points to the 'Refresh' button.
- 'Enter Captcha here' points to the 'Enter Captcha Code' field.
- 'After filling all the details, click here to go to the next step' points to the 'Verify' button.
- 'Click here to go to the previous step' points to the 'Cancel' button.

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Fig 2.1.2 (a)

2.1.3. eKYC Update

This will be the third step for registration. Users will have 3 options to complete the eKYC Step.

'I have an Aadhaar' option will look as shown in **Fig 2.1.3 (a)**

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English

FAQ's | Announcements | Helpdesk

Students

← Login Register Change Mobile no.

Register

Already have an account? [Login](#)

1. Guidelines 2. Register Mobile No. 3. eKYC 4. Finish

3. eKYC

☒ I have Aadhaar
 ☐ Aadhaar not assigned (I have EID)
 ☐ Parent/Legal Guardian Aadhaar Number

I have Aadhaar

Aadhaar No.*

Get OTP

Enter OTP *

Image Captcha Audio Captcha

IVLVYH

Enter Captcha Code *

Cancel Verify

Select any of the 3 options to complete the step
 Enter student's aadhaar number and click on 'Get OTP' to receive OTP on linked mobile no.
 Enter OTP here
 Refresh to get new Captcha
 Enter Captcha here
 After filling all the details, click here to go to the next step
 Click here to go to the previous step

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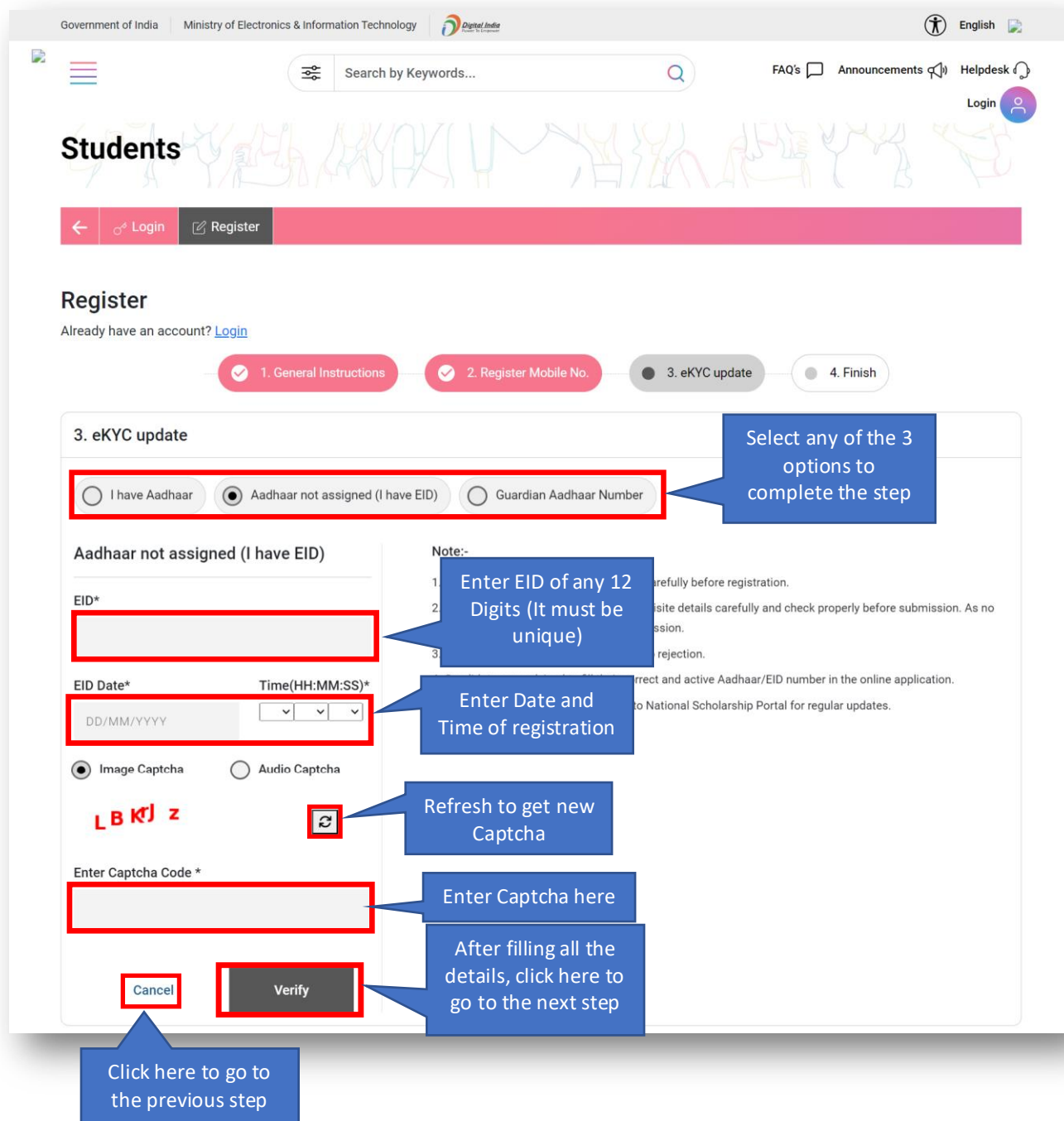
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Last update on 01 June 2024

Fig 2.1.3 (a)

User will have another option as well i.e. 'Aadhaar not assigned (I have EID)' to complete the

step. 'Aadhaar not assigned (I have EID)' option will look as shown in **Fig 2.1.3 (b)**



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Search by Keywords...

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Students

← Login Register

Register

Already have an account? [Login](#)

1. General Instructions 2. Register Mobile No. 3. eKYC update 4. Finish

3. eKYC update

☐ I have Aadhaar
 ☒ Aadhaar not assigned (I have EID)
 ☐ Guardian Aadhaar Number

Aadhaar not assigned (I have EID)

EID*

EID Date* Time(HH:MM:SS)*

DD/MM/YYYY

☒ Image Captcha
 ☐ Audio Captcha

LB KJ z

Enter Captcha Code *

Cancel Verify

Note:-

1. Enter EID of any 12 Digits (It must be unique) carefully before registration.
2. Enter Date and Time of registration. Please provide details carefully and check properly before submission. As no
3. Refresh to get new Captcha. Please provide correct and active Aadhaar/EID number in the online application. Please visit the National Scholarship Portal for regular updates.

Select any of the 3 options to complete the step

Enter EID of any 12 Digits (It must be unique)

Enter Date and Time of registration

Refresh to get new Captcha

Enter Captcha here

After filling all the details, click here to go to the next step

Click here to go to the previous step

Fig 2.1.3 (b)

User will have another option as well i.e. 'Aadhaar not assigned (I have EID)' to complete the step. 'Aadhaar not assigned (I have EID)' option will look as shown in **Fig 2.1.3 (c)**

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English 

Search by Keywords... 

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Login 

Students

← Login Register

Register

Already have an account? [Login](#)

1. General Instructions 2. Register Mobile No. 3. eKYC update 4. Finish

3. eKYC update

☐ I have Aadhaar
 ☐ Aadhaar not assigned (I have EID)
 ☒ Guardian Aadhaar Number

Guardian Aadhaar Number

Applicant is Minor and applying with

☒ Father's Aadhaar
 ☐ Mother's Aadhaar
 ☐ I am orphan & applying with my legal guardian Aadhaar

Father Aadhaar Number *

Get OTP

Enter OTP *

☒ Image Captcha
 ☐ Audio Captcha




Enter Captcha Code *

Cancel Verify

Note:-

1. Please read the instructions carefully before registration.

2. Please provide accurate details carefully and check properly before submission. As no details will be accepted after submission.

3. Any wrong/false information may lead to rejection.

4. Please ensure that the Aadhaar number and active Aadhaar/EID number in the online application.

5. Please visit the National Scholarship Portal for regular updates.

Select any of the 3 options to complete the step

Select any of the options shown

Enter guardian's aadhaar number and click on 'Get OTP' to receive OTP on linked mobile no.

Enter OTP

Refresh to get new Captcha

Enter Captcha here

After filling all the details, click here to go to the next step

Click here to go to the previous step

Fig 2.1.3 (c)

Once user fills all the details and clicks on verify from any of the 3 options above, they will be able to fill their basic information as shown in **Fig 2.1.3 (d)**

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English

Search by Keywords...

FAQ's | Announcements | Helpdesk

Login

Students

← Login Register

Register

Already have an account? [Login](#)

1. General Instructions 2. Register Mobile No. 3. eKYC update 4. Finish

Enter Applicant Details

Applicant Name*

Gender*

Date Of Birth*

Mother's Name*

Father's Name*

Email Id

☐ I have applied for Aadhaar and I have not been as per the instructions on NSP with the registration details to Aadhaar within one month.

☐ I confirm that above details (Name, Gender, DoB) are same as I have applied for Aadhaar. I am aware that while providing the Aadhaar at later stage, if there is any discrepancy in above details, my application will be summarily rejected.

Cancel Verify

Note:-

1. Candidates must fill the details carefully before registration.
2. Candidates must fill the details carefully and check properly before submission. As no correction is allowed after submission.
3. Candidates must fill the details carefully and check properly before submission. As no correction is allowed after submission.
4. Candidates must fill the details carefully and check properly before submission. As no correction is allowed after submission.
5. Candidates are also advised to refer to National Scholarship Portal for regular updates.

Fill the basic information. All are mandatory

Check boxes to proceed

After filling all the details, click here to go to the next step

Click here to go to the previous step

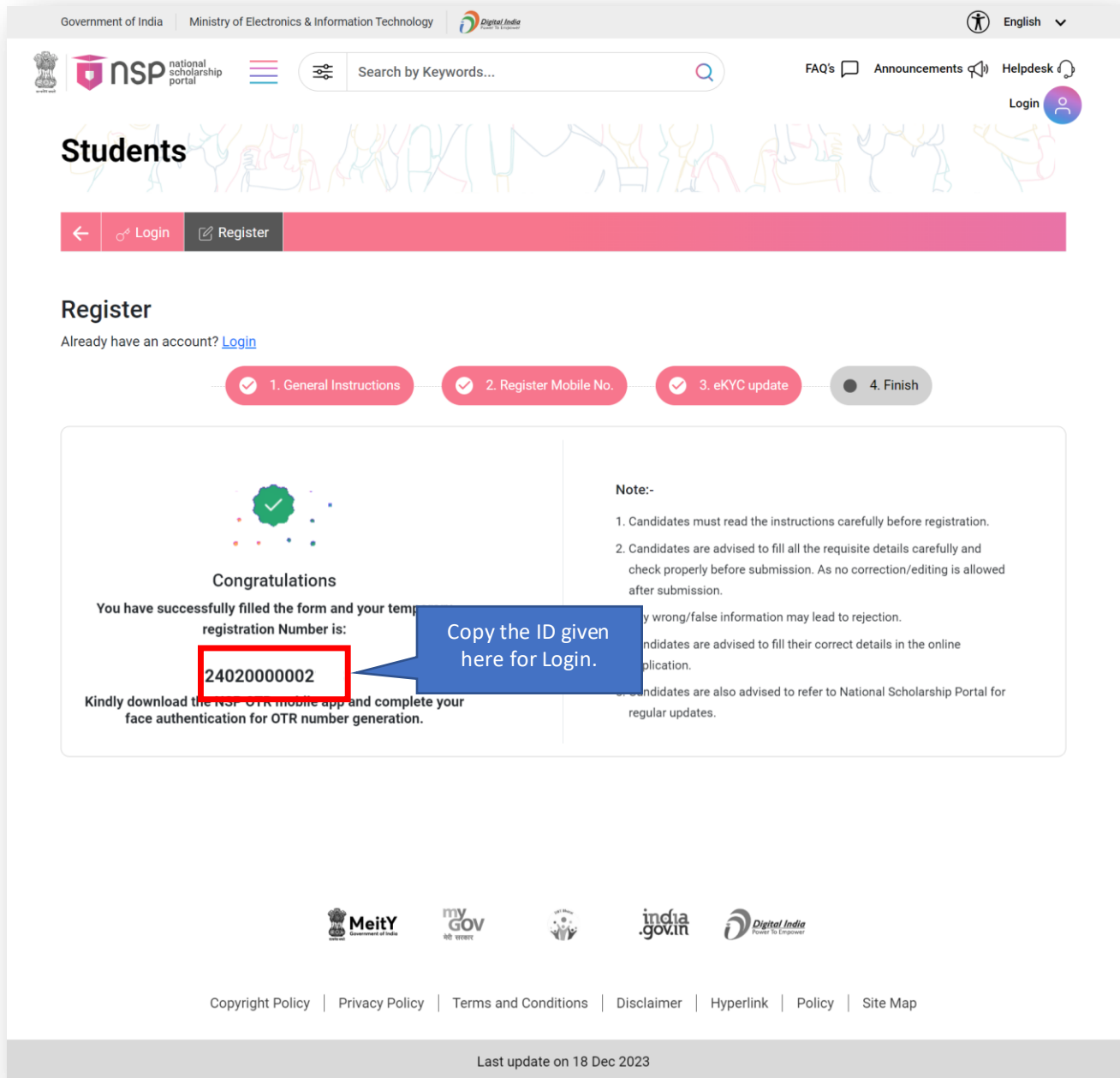
Fig 2.1.3 (d)

2.1.4. Finish

Once user completes all the steps till eKYC update, there registration will be completed and

they will be able to view the Success page.

Finish page will look as shown in **Fig 2.1.4 (a)**



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English

 **NSP** national scholarship portal

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Login

Students

← Login Register

Register

Already have an account? [Login](#)

1. General Instructions 2. Register Mobile No. 3. eKYC update 4. Finish



Congratulations

You have successfully filled the form and your temporary registration Number is:

24020000002

Kindly download the NSP OTR mobile app and complete your face authentication for OTR number generation.

Note:-

1. Candidates must read the instructions carefully before registration.
2. Candidates are advised to fill all the requisite details carefully and check properly before submission. As no correction/editing is allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Candidates are advised to fill their correct details in the online application.
5. Candidates are also advised to refer to National Scholarship Portal for regular updates.

Copy the ID given here for Login.

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Fig 2.1.4 (a)

2.2 Login

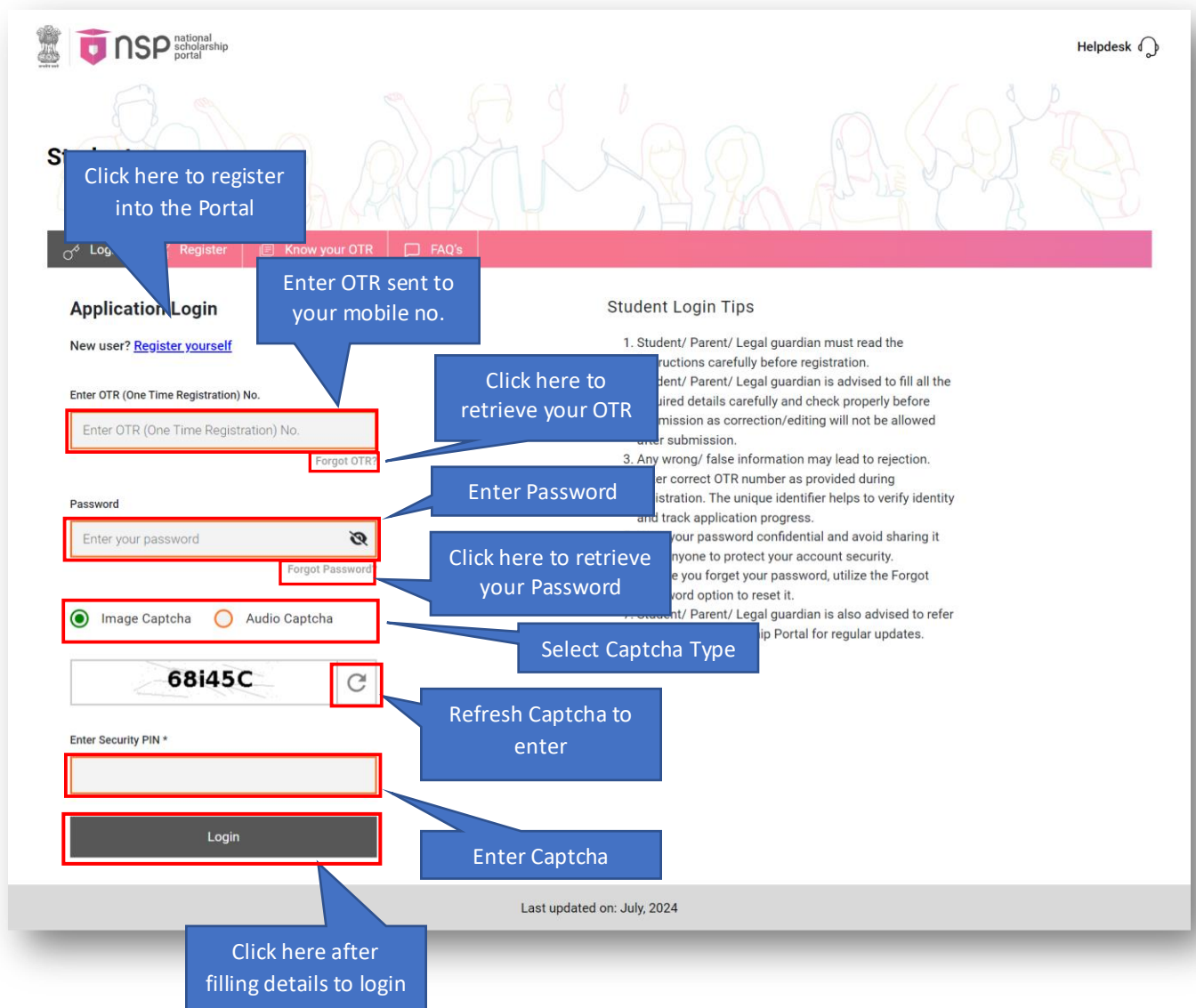
The users will be able to login into the Web Portal from the Login page. The following roles

will be able to access Login Page –

- All users

The user will be able to login using their registered credentials i.e. OTR and Date of Birth. The OTR will also be sent to their registered email ID and Mobile number.

Login will look as shown in **Fig 2.2 (a)**



The screenshot shows the NSP Login Page with the following elements and annotations:

- Header:** NSP national scholarship portal logo and a Helpdesk icon.
- Navigation Bar:** Links for Log, Register, Know your OTR, and FAQ's.
- Application Login:**
 - Text: "New user? [Register yourself](#)"
 - Field: "Enter OTR (One Time Registration) No." with a "Forgot OTR?" link. Annotation: "Click here to register into the Portal" (pointing to the Register link) and "Enter OTR sent to your mobile no." (pointing to the OTR field).
 - Field: "Password" with a "Forgot Password" link. Annotation: "Enter Password" (pointing to the password field) and "Click here to retrieve your OTR" (pointing to the Forgot OTR link).
 - Captcha: "Image Captcha" (selected) and "Audio Captcha" options. Annotation: "Click here to retrieve your Password" (pointing to the Forgot Password link) and "Select Captcha Type" (pointing to the captcha options).
 - Field: "Enter Security PIN *" with a refresh icon. Annotation: "Refresh Captcha to enter" (pointing to the refresh icon).
 - Button: "Login". Annotation: "Enter Captcha" (pointing to the captcha field) and "Click here after filling details to login" (pointing to the Login button).
- Student Login Tips:**
 1. Student/ Parent/ Legal guardian must read the instructions carefully before registration.
 2. Student/ Parent/ Legal guardian is advised to fill all the required details carefully and check properly before submission as correction/editing will not be allowed after submission.
 3. Any wrong/ false information may lead to rejection. Enter correct OTR number as provided during registration. The unique identifier helps to verify identity and track application progress.
- Footer:** "Last updated on: July, 2024"

Fig 2.2 (a)

In case user logs in successfully, they will be able to view the confirmation Pop-up as shown below in **Fig 2.2 (b)**

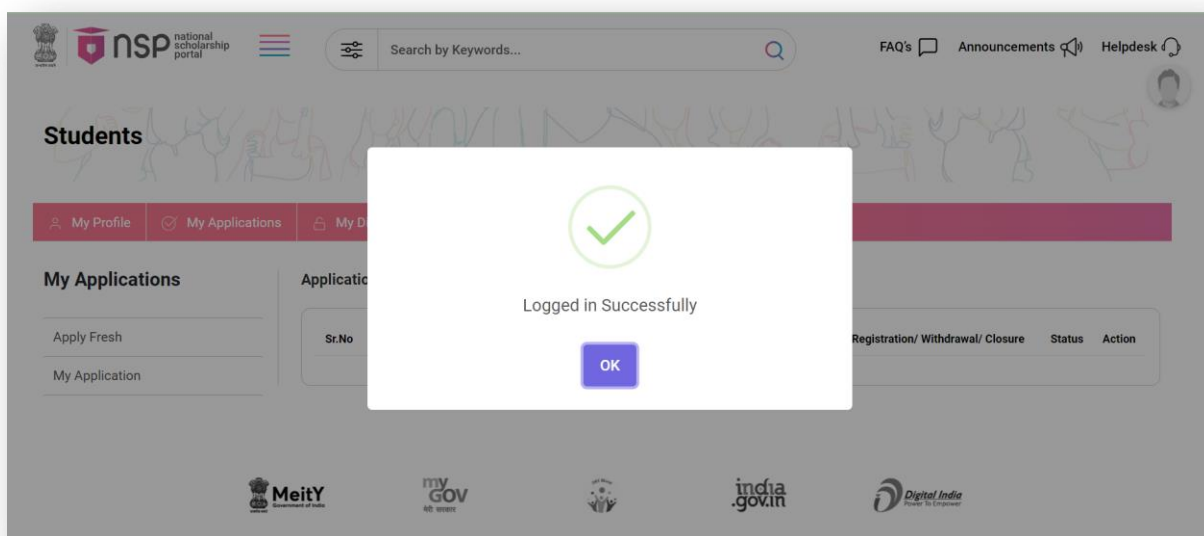


Fig 2.2 (b)

2.3 My Applications

Once user logs in, this will be the first page shown to them. Users will be able to view all their applications from this page.

First time user, will be able to view the screen as shown below in **Fig 2.3 (a)**

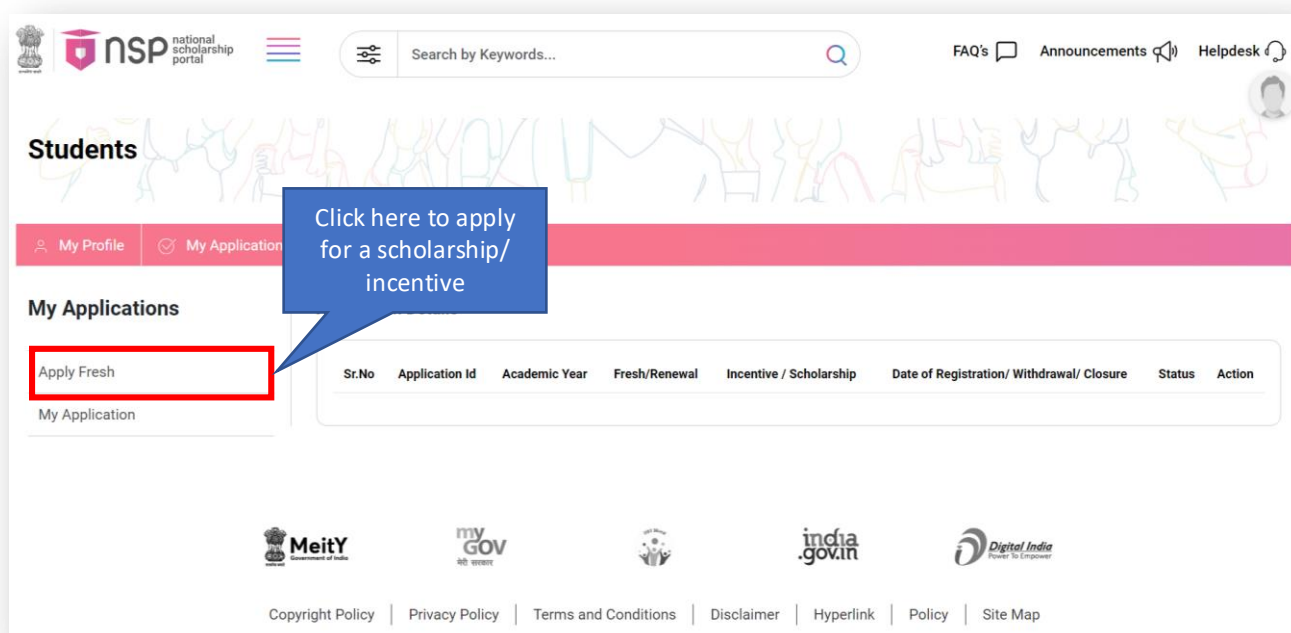
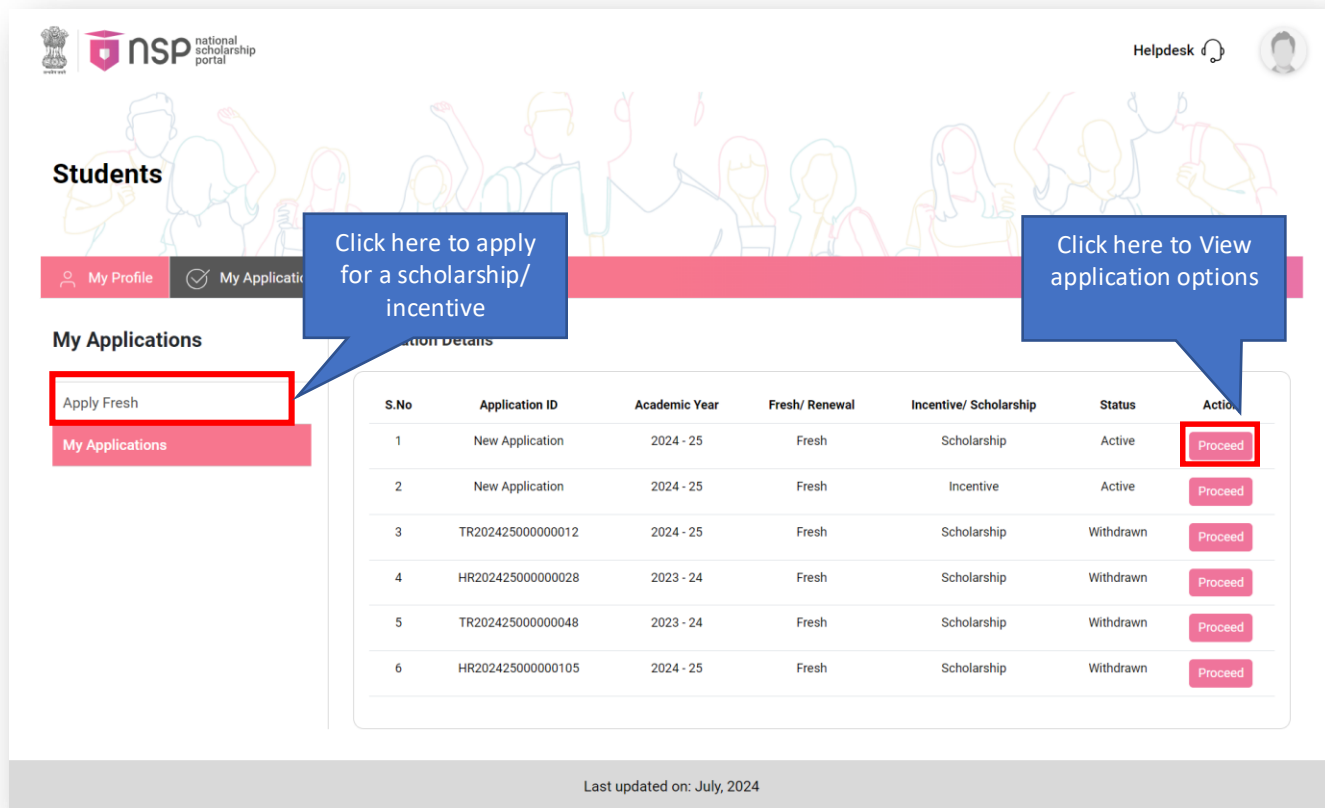


Fig 2.3 (a)

Once user starts an application, they will be able to view those applications on this page.

My Applications page will look as shown in **Fig 2.3 (b)**



Students

My Profile My Applications

My Applications

Apply Fresh

My Applications

S.No	Application ID	Academic Year	Fresh/ Renewal	Incentive/ Scholarship	Status	Action
1	New Application	2024 - 25	Fresh	Scholarship	Active	Proceed
2	New Application	2024 - 25	Fresh	Incentive	Active	Proceed
3	TR202425000000012	2024 - 25	Fresh	Scholarship	Withdrawn	Proceed
4	HR202425000000028	2023 - 24	Fresh	Scholarship	Withdrawn	Proceed
5	TR202425000000048	2023 - 24	Fresh	Scholarship	Withdrawn	Proceed
6	HR202425000000105	2024 - 25	Fresh	Scholarship	Withdrawn	Proceed

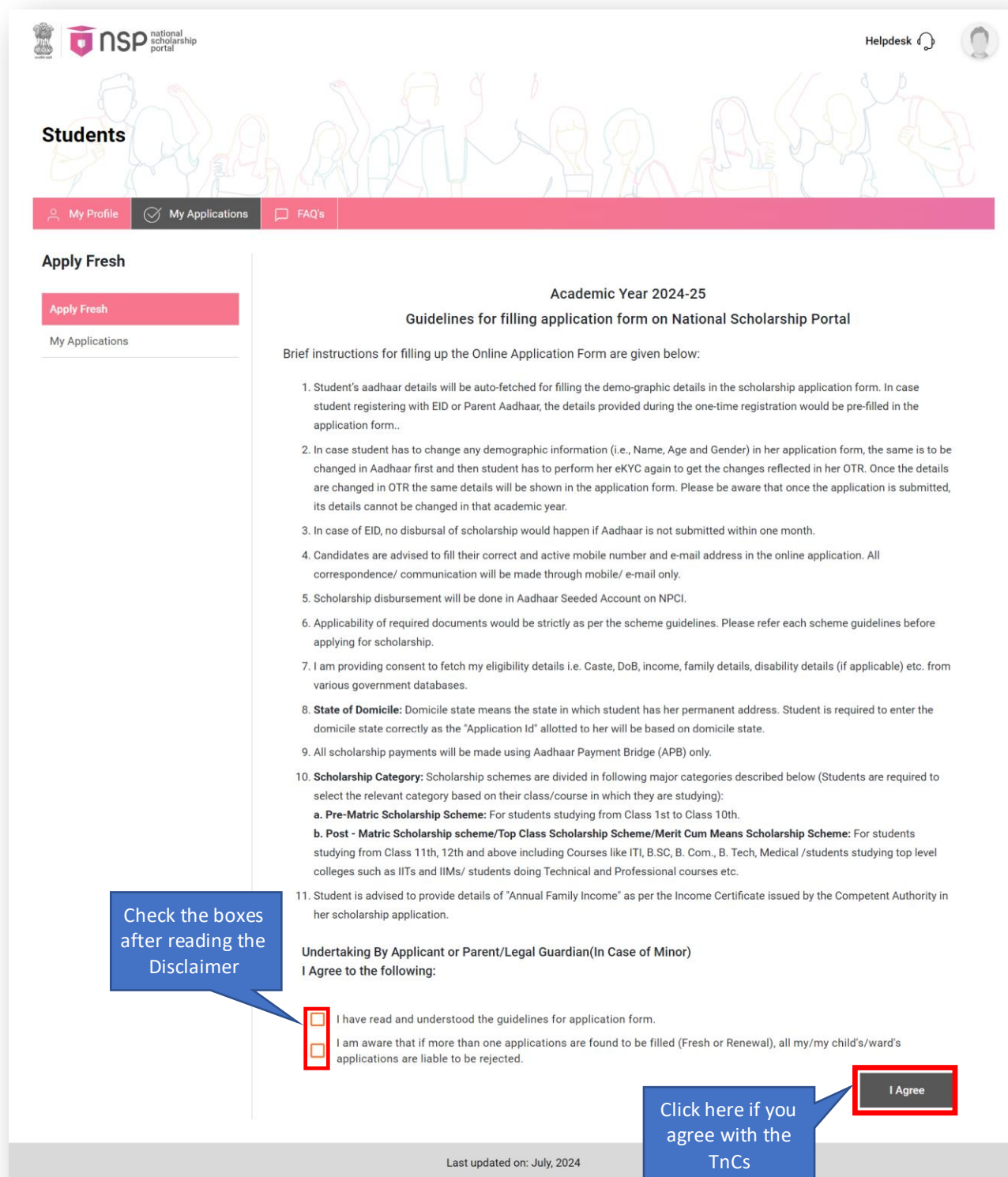
Last updated on: July, 2024

Fig 2.3 (b)

2.3.1. Apply Fresh

Users will be able to Apply for a new application from this option.

The Apply Fresh option will look as shown in **Fig 2.3.1 (a)**



Students

My Profile My Applications FAQ's

Apply Fresh

Apply Fresh

My Applications

Academic Year 2024-25

Guidelines for filling application form on National Scholarship Portal

Brief instructions for filling up the Online Application Form are given below:

1. Student's aadhaar details will be auto-fetched for filling the demo-graphic details in the scholarship application form. In case student registering with EID or Parent Aadhaar, the details provided during the one-time registration would be pre-filled in the application form..
2. In case student has to change any demographic information (i.e., Name, Age and Gender) in her application form, the same is to be changed in Aadhaar first and then student has to perform her eKYC again to get the changes reflected in her OTR. Once the details are changed in OTR the same details will be shown in the application form. Please be aware that once the application is submitted, its details cannot be changed in that academic year.
3. In case of EID, no disbursement of scholarship would happen if Aadhaar is not submitted within one month.
4. Candidates are advised to fill their correct and active mobile number and e-mail address in the online application. All correspondence/ communication will be made through mobile/ e-mail only.
5. Scholarship disbursement will be done in Aadhaar Seeded Account on NPCI.
6. Applicability of required documents would be strictly as per the scheme guidelines. Please refer each scheme guidelines before applying for scholarship.
7. I am providing consent to fetch my eligibility details i.e. Caste, DoB, income, family details, disability details (if applicable) etc. from various government databases.
8. **State of Domicile:** Domicile state means the state in which student has her permanent address. Student is required to enter the domicile state correctly as the "Application Id" allotted to her will be based on domicile state.
9. All scholarship payments will be made using Aadhaar Payment Bridge (APB) only.
10. **Scholarship Category:** Scholarship schemes are divided in following major categories described below (Students are required to select the relevant category based on their class/course in which they are studying):
 - a. **Pre-Matric Scholarship Scheme:** For students studying from Class 1st to Class 10th.
 - b. **Post - Matric Scholarship scheme/Top Class Scholarship Scheme/Merit Cum Means Scholarship Scheme:** For students studying from Class 11th, 12th and above including Courses like ITI, B.SC, B. Com., B. Tech, Medical /students studying top level colleges such as IITs and IIMs/ students doing Technical and Professional courses etc.
11. Student is advised to provide details of "Annual Family Income" as per the Income Certificate issued by the Competent Authority in her scholarship application.

Undertaking By Applicant or Parent/Legal Guardian(In Case of Minor)
I Agree to the following:

☐ I have read and understood the guidelines for application form.

☐ I am aware that if more than one applications are found to be filled (Fresh or Renewal), all my/my child's/ward's applications are liable to be rejected.

I Agree

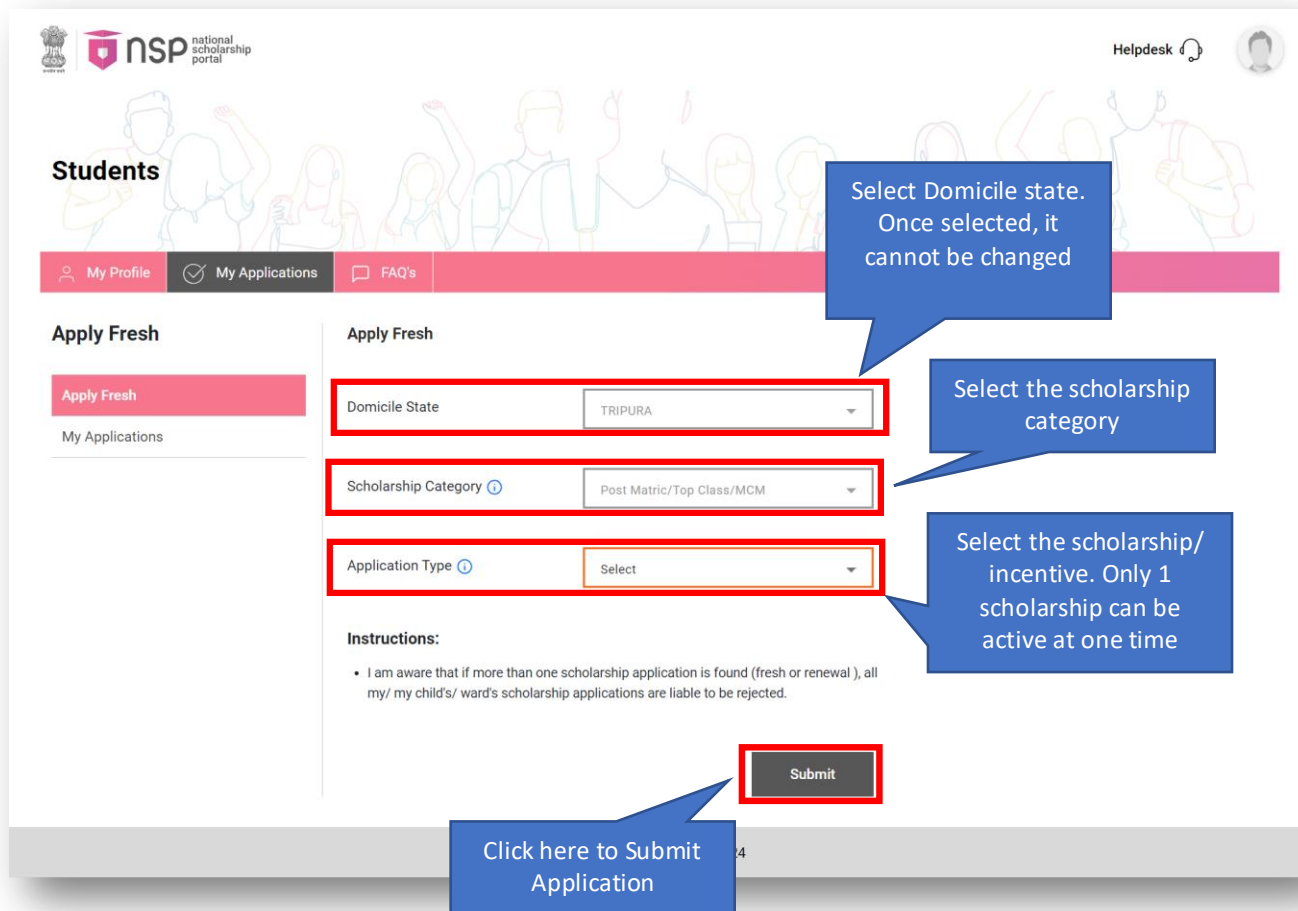
Click here if you agree with the TnCs

Last updated on: July, 2024

Fig 2.3.1 (a)

Once user clicks on 'I Agree' button, they will be able to proceed with their application.

The page will look as shown in **Fig 2.3.1 (b)**



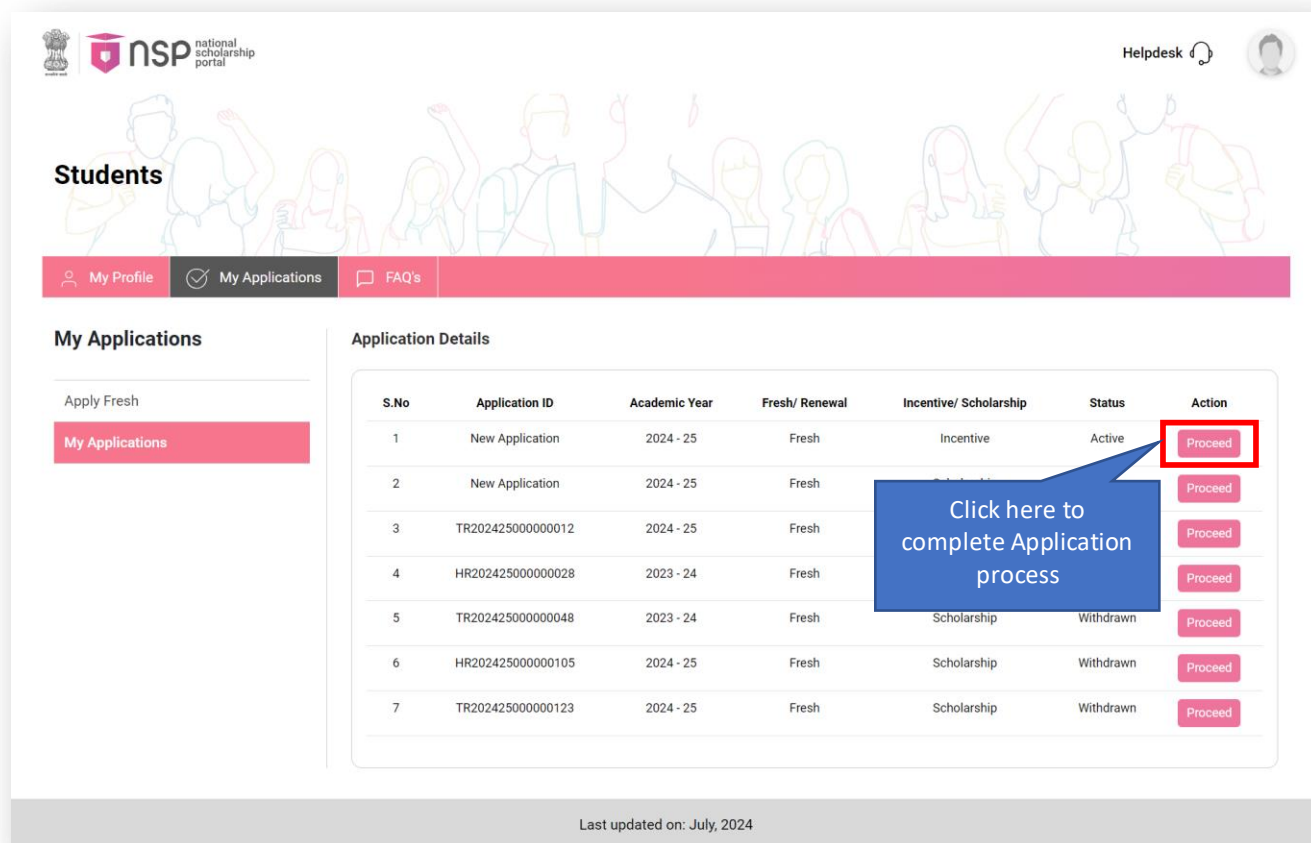
The screenshot shows the 'Apply Fresh' section of the National Scholarships Portal. The page has a header with the NSP logo and a navigation bar with 'My Profile', 'My Applications', and 'FAQ's'. The main content area is titled 'Apply Fresh' and contains three dropdown menus: 'Domicile State' (set to TRIPURA), 'Scholarship Category' (set to Post Matric/Top Class/MCM), and 'Application Type' (set to Select). Below these is an 'Instructions' section with a warning about multiple applications. A 'Submit' button is at the bottom right. Annotations with blue callout boxes provide instructions: 'Select Domicile state. Once selected, it cannot be changed' points to the Domicile State dropdown; 'Select the scholarship category' points to the Scholarship Category dropdown; 'Select the scholarship/ incentive. Only 1 scholarship can be active at one time' points to the Application Type dropdown; and 'Click here to Submit Application' points to the Submit button.

Fig 2.3.1 (b)

2.3.2. My Application

Once the application is submitted from Apply Fresh, it will be available on the My Applications Listing Page.

My Application Page will look as shown in **Fig 2.3.2 (a)**



Students

My Profile My Applications FAQ's

My Applications

Apply Fresh

My Applications

Application Details

S.No	Application ID	Academic Year	Fresh/ Renewal	Incentive/ Scholarship	Status	Action
1	New Application	2024 - 25	Fresh	Incentive	Active	Proceed
2	New Application	2024 - 25	Fresh			Proceed
3	TR202425000000012	2024 - 25	Fresh			Proceed
4	HR202425000000028	2023 - 24	Fresh			Proceed
5	TR202425000000048	2023 - 24	Fresh	Scholarship	Withdrawn	Proceed
6	HR202425000000105	2024 - 25	Fresh	Scholarship	Withdrawn	Proceed
7	TR202425000000123	2024 - 25	Fresh	Scholarship	Withdrawn	Proceed

Click here to complete Application process

Last updated on: July, 2024

2.3.2.1. Status

This is the first page which will be shown to the user after clicking on 'Procced' Button. This is a read only page.

The page will look as shown in **Fig 2.3.2.1 (a)**

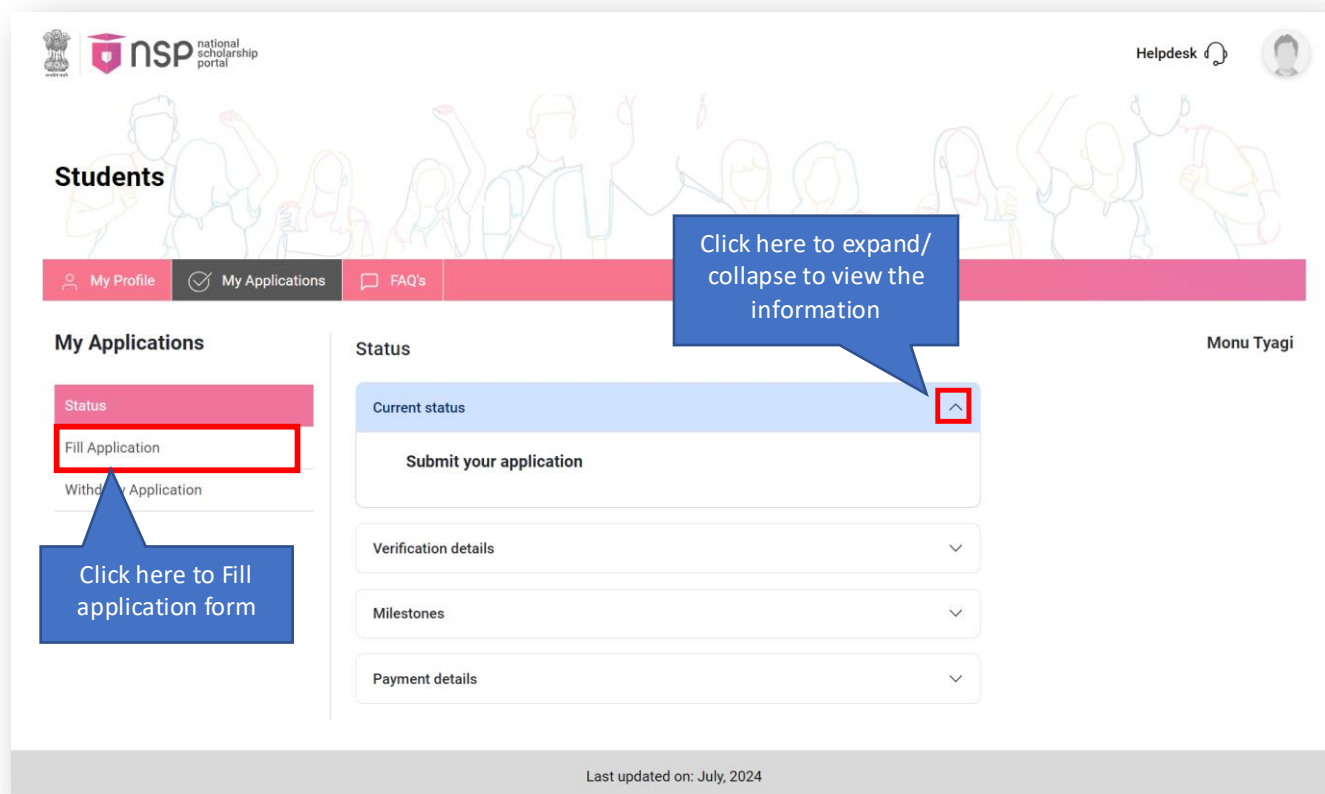


Fig 2.3.2.1 (a)

2.3.2.2. Fill Application

User will be able to complete their application process from this option. User will have to go through the following steps in order to fill the application form –

- General Information
- Academic Details
- Application Specific
- Scheme Available
- Scheme Specific Details
- Upload Document(s)

General Information

General Information page will look as shown in **Fig 2.3.2.2 (a)**

My Profile

My Applications

FAQ's

My Applications

Status

Fill Application

Withdraw Application

General Information

Academic Details

Application Specific

Scheme Available

Scheme Specific Details

UI

General Information

Monu Tyagi

Academic Year

2024 - 25

Domicile State

TRIPURA

Scholarship Category

Post Matric/Top Class/MCM

Application Type

Scholarship

Personal Information

Name

Monu Tyagi

Gender

Male

Date of Birth

05-07-2007

Father's Name

Sunil Tyagi

Mother's Name

Babita Tyagi

Enter Details

Community

Select Community

Religion

Select Religion

Annual Family Income

₹ 1234567

Is Disabled?

Select Option

Parent's Profession

Select Parents Profession

Marital Status

Select Marital Status

Any of the Parents not alive

Not Applicable

Permanent Address

State

TRIPURA

District

Select District

Locality

☐ Rural
 ☐ Urban
 ☐ Other

House No./ Street No.

Enter House No./ Street No.

Pin Code

Enter Pin Code

Save as Draft

Save & Next

You can withdraw your application anytime from this option

View your general information

View your personal information

Fields marked in Red are mandatory

Fields marked in grey are optional

Enter your correct details carefully

Enter your permanent address carefully. Your permanent state can only be your domicile state. In case you need to change the state, you will have to withdraw your current application first.

Click here to save your details and continue on this page.

Click here to save your details and go to next page.

Fig 2.3.2.2 (a)

Academic Details

This will be the next page after user successfully saves all the mandatory details in the general information tab. The first Accordion will be for the Present Course/ Class Details.

Present Course/ Class Details will look as shown in **Fig 2.3.2.2 (b)**

The screenshot shows the 'My Applications' section of the National Scholarships Portal. The page has a top navigation bar with 'My Profile', 'My Applications', and 'FAQ's'. The 'My Applications' section is active, showing a status of 'Fill Application' and a 'Withdraw Application' button. The 'Academic Details' tab is selected, displaying 'Present Course/ Class Details'. A red box highlights the 'Withdraw Application' button, with a callout stating: 'You can withdraw your withdraw your application anytime from this option'. Another red box highlights the 'Get Institute' button, with a callout stating: 'Click here to select your institute.'. A large red box highlights the 'Present Class/ Course' section, with a callout stating: 'Enter all details carefully. All Red boxes are mandatory.'. Below this, there are sections for 'Previous Academic Details', '10th Class Details', '12th Class Details', and 'Competitive Exam Details'. A callout points to the 'Previous Academic Details' section, stating: 'Click on Accordion to fill the details'. At the bottom, there are three buttons: 'Previous', 'Save as Draft', and 'Save & Next'. A callout points to the 'Previous' button, stating: 'Click here to go back to the previous page'. Another callout points to the 'Save as Draft' button, stating: 'Click here to save your details and continue on this page.'. A final callout points to the 'Save & Next' button, stating: 'Click here to save your details and go to next page.'

My Applications

Status

Fill Application

Withdraw Application

Academic Details

Present Course/ Class Details

Institute UDISE/ AISHE/ NCVT Code

Select your Institute

Get your institute

Get Institute

Present Class/ Course

Select

Present Class/ Course Year

Select

Present Class Start Date

Choose a date

Admission/ Registration/ Enrolment Number

Enter Admission/ Registration/ Enrolment Number

Admission/ Registration/ Enrolment Year

Select

Roll No.

Enter Roll No.

Section

Enter Section

Mode of Study

Select

Hosteler

Select

Previous Academic Details

10th Class Details

12th Class Details

Competitive Exam Details

Previous

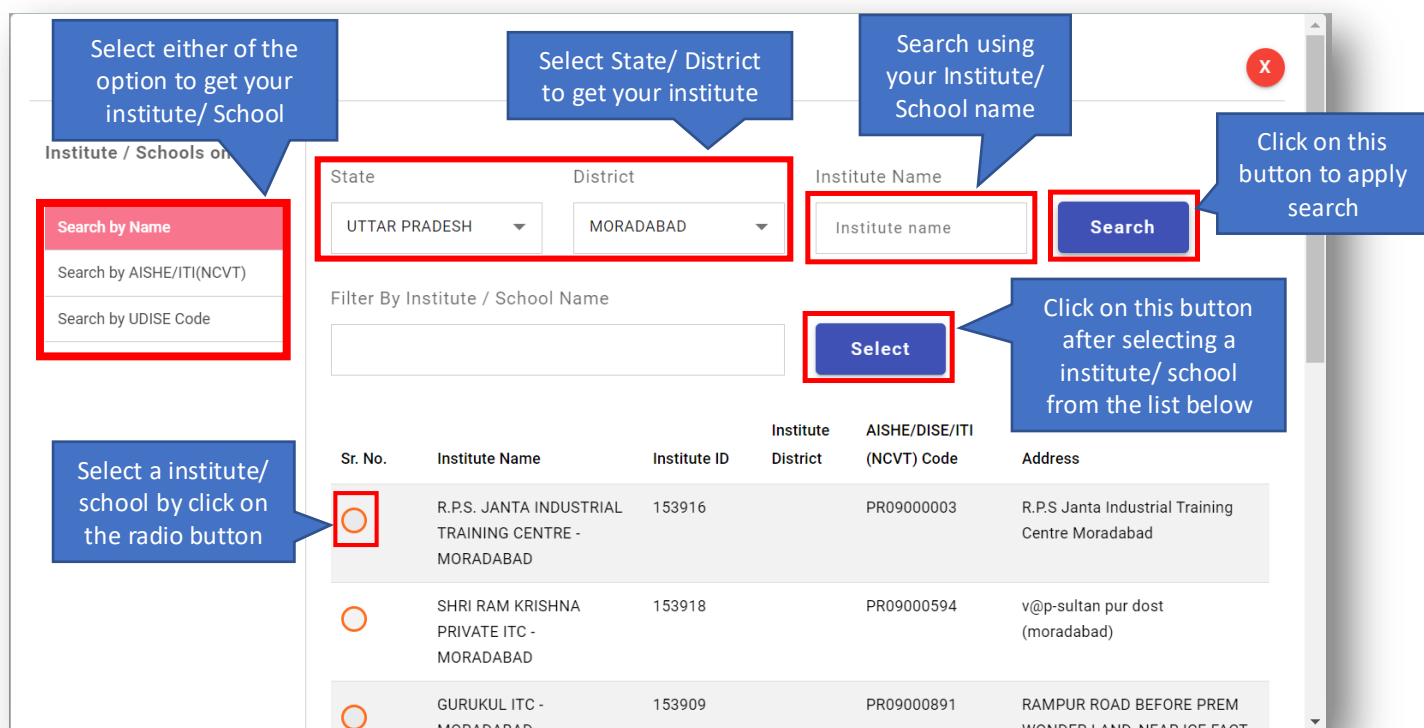
Save as Draft

Save & Next

When user clicks on the 'Get Institute' button, they will be able to search their institute and select the same from the Get Institute page. The Student will have 3 options to search their institute/ school. Students can select their institute from either of these options. The following options will be available to the students to search their institute/ school –

- Search by Name
- Search by AISHE/ ITI (NCVT)
- Search by UDISE Code

Search by name will look as shown in **Fig 2.3.2.2 (c)**



Search by Name

Select either of the option to get your institute/ School

Select State/ District to get your institute

Search using your Institute/ School name

Click on this button to apply search

Click on this button after selecting a institute/ school from the list below

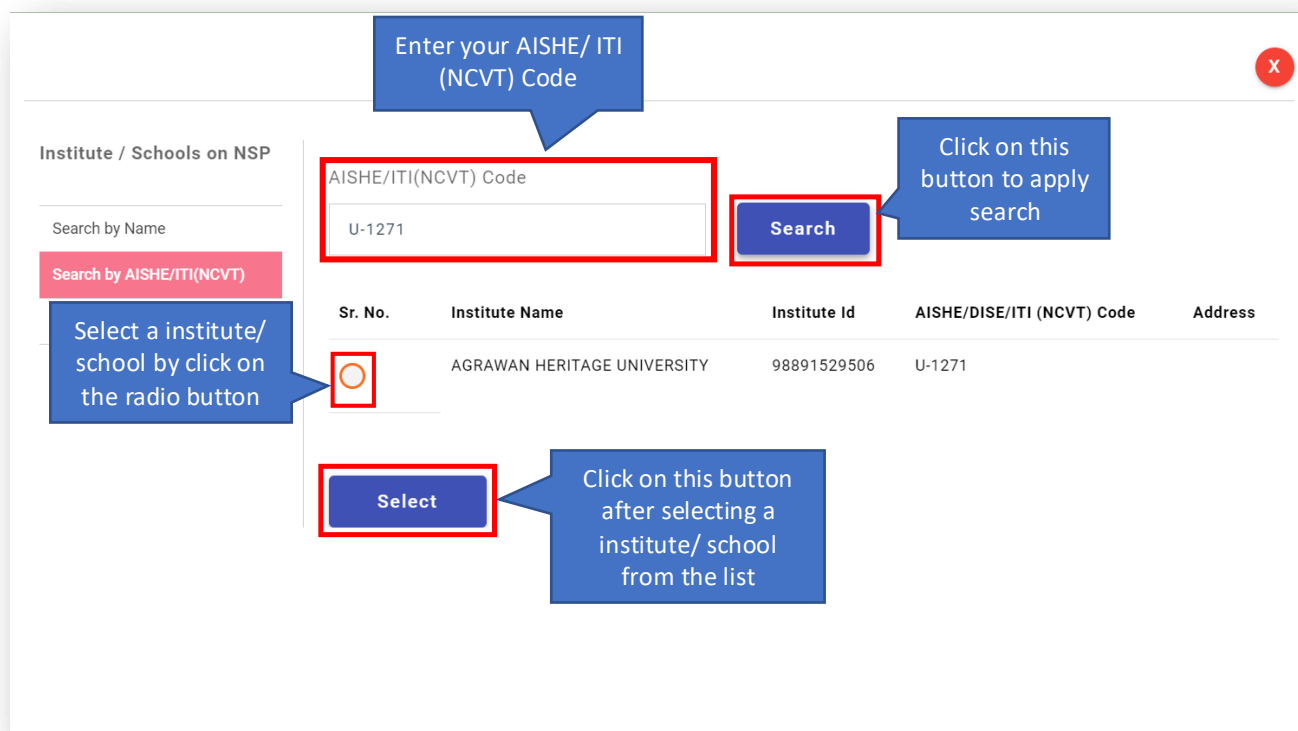
Select a institute/ school by click on the radio button

Sr. No.	Institute Name	Institute ID	Institute District	AISHE/DISE/ITI (NCVT) Code	Address
☒	R.P.S. JANTA INDUSTRIAL TRAINING CENTRE - MORADABAD	153916		PR09000003	R.P.S Janta Industrial Training Centre Moradabad
☐	SHRI RAM KRISHNA PRIVATE ITC - MORADABAD	153918		PR09000594	v@p-sultan pur dost (moradabad)
☐	GURUKUL ITC - MORADABAD	153909		PR09000891	RAMPUR ROAD BEFORE PREM WONDER LAND NEAR ICE FACT

Fig 2.3.2.2 (c)

User will also be able to search their institute using AISHE/ ITI (NCVT) Code.

Search by AISHE/ ITI (NCVT) will look as shown in **Fig 2.3.2.2 (d)**



The screenshot shows a web interface for searching institutes/schools. It includes a search bar for AISHE/ITI (NCVT) Code, a search button, a table of results, and a select button. Annotations highlight key elements:

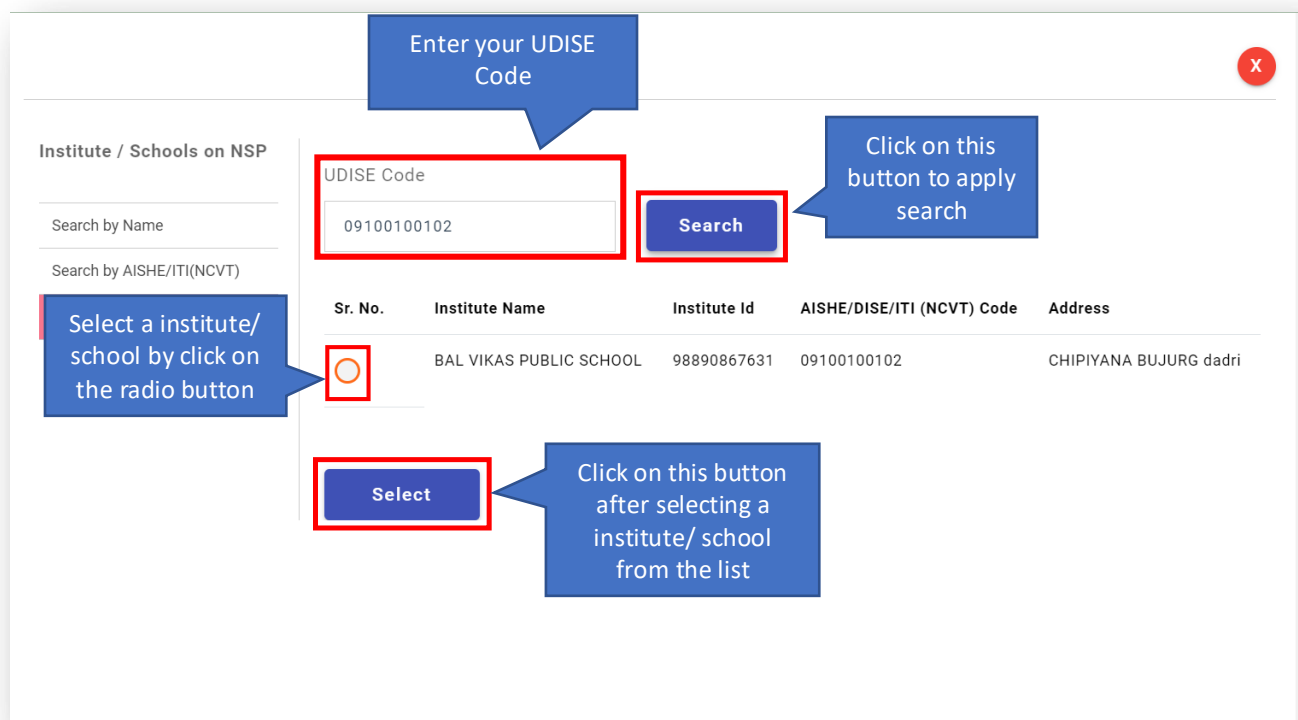
- Enter your AISHE/ ITI (NCVT) Code**: Points to the search input field.
- Click on this button to apply search**: Points to the **Search** button.
- Select a institute/ school by click on the radio button**: Points to the radio button in the first row of the table.
- Click on this button after selecting a institute/ school from the list**: Points to the **Select** button.

Sr. No.	Institute Name	Institute Id	AISHE/DISE/ITI (NCVT) Code	Address
☐	AGRAWAN HERITAGE UNIVERSITY	98891529506	U-1271	

Fig 2.3.2.2 (d)

User will also be able to search their institute using UDISE Code.

Search by UDISE Code will look as shown in **Fig 2.3.2.2 (e)**



The screenshot shows the 'Institute / Schools on NSP' search page. It includes a search bar for UDISE Code, a 'Search' button, and a table of results. Annotations highlight the search process and selection steps.

Annotations:

- Enter your UDISE Code:** Points to the UDISE Code input field.
- Click on this button to apply search:** Points to the 'Search' button.
- Select a institute/school by click on the radio button:** Points to the radio button in the first row of the table.
- Click on this button after selecting a institute/ school from the list:** Points to the 'Select' button below the table.

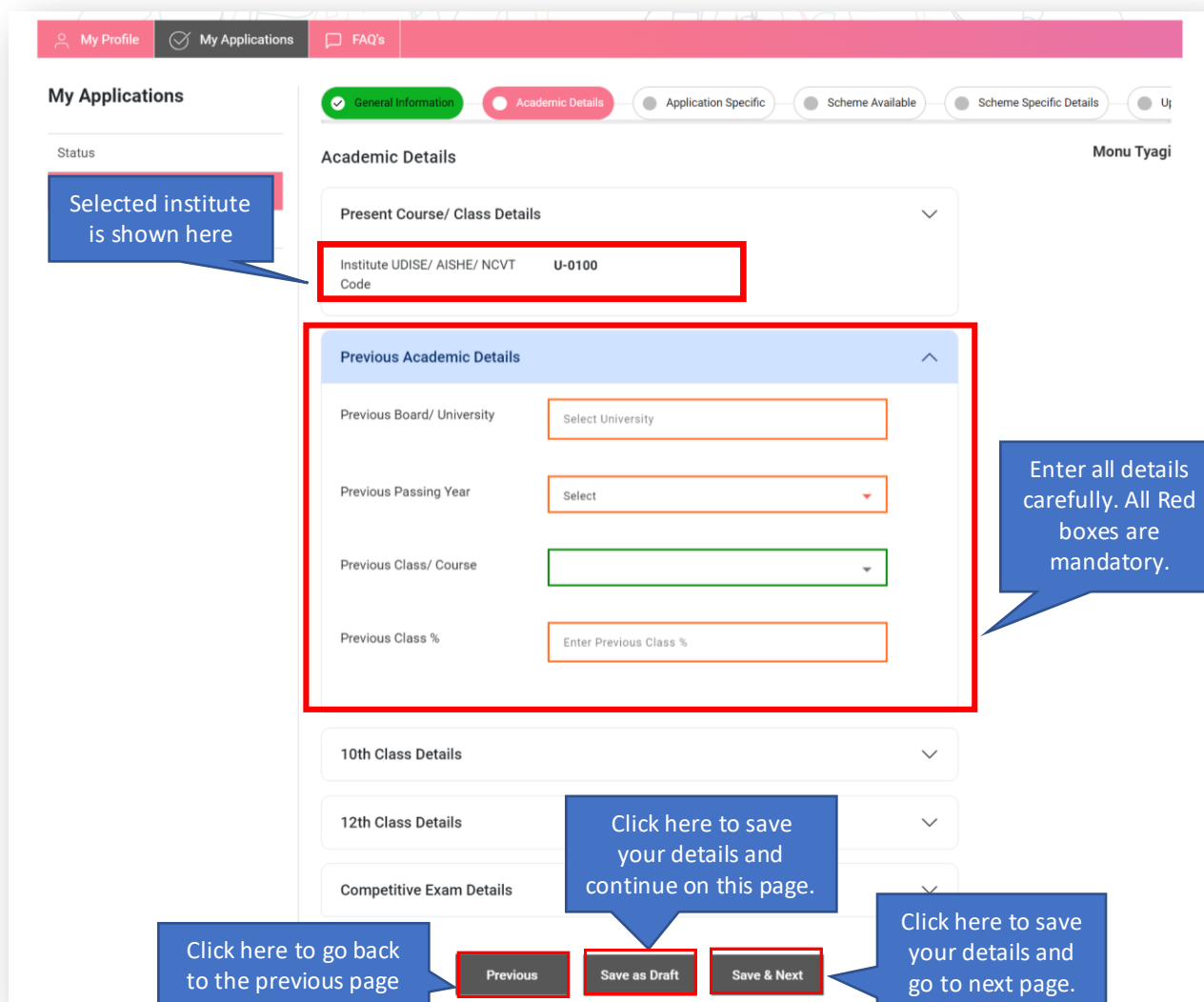
Sr. No.	Institute Name	Institute Id	AISHE/DISE/ITI (NCVT) Code	Address
☐	BAL VIKAS PUBLIC SCHOOL	98890867631	09100100102	CHIPYANA BUJURG dadri

Select

Fig 2.3.2.2 (e)

Once user selects an institute, it will be shown in the form which is shown in **Fig 2.3.2.2 (b)**.

The second accordion is for the previous academic details. Previous Academic Details will look as shown in **Fig 2.3.2.2 (f)**



My Applications

Status

Academic Details Monu Tyagi

Present Course/ Class Details

Institute UDISE/ AISHE/ NCVT Code **U-0100**

Previous Academic Details

Previous Board/ University

Previous Passing Year

Previous Class/ Course

Previous Class %

10th Class Details

12th Class Details

Competitive Exam Details

Previous **Save as Draft** **Save & Next**

Click here to go back to the previous page

Click here to save your details and continue on this page.

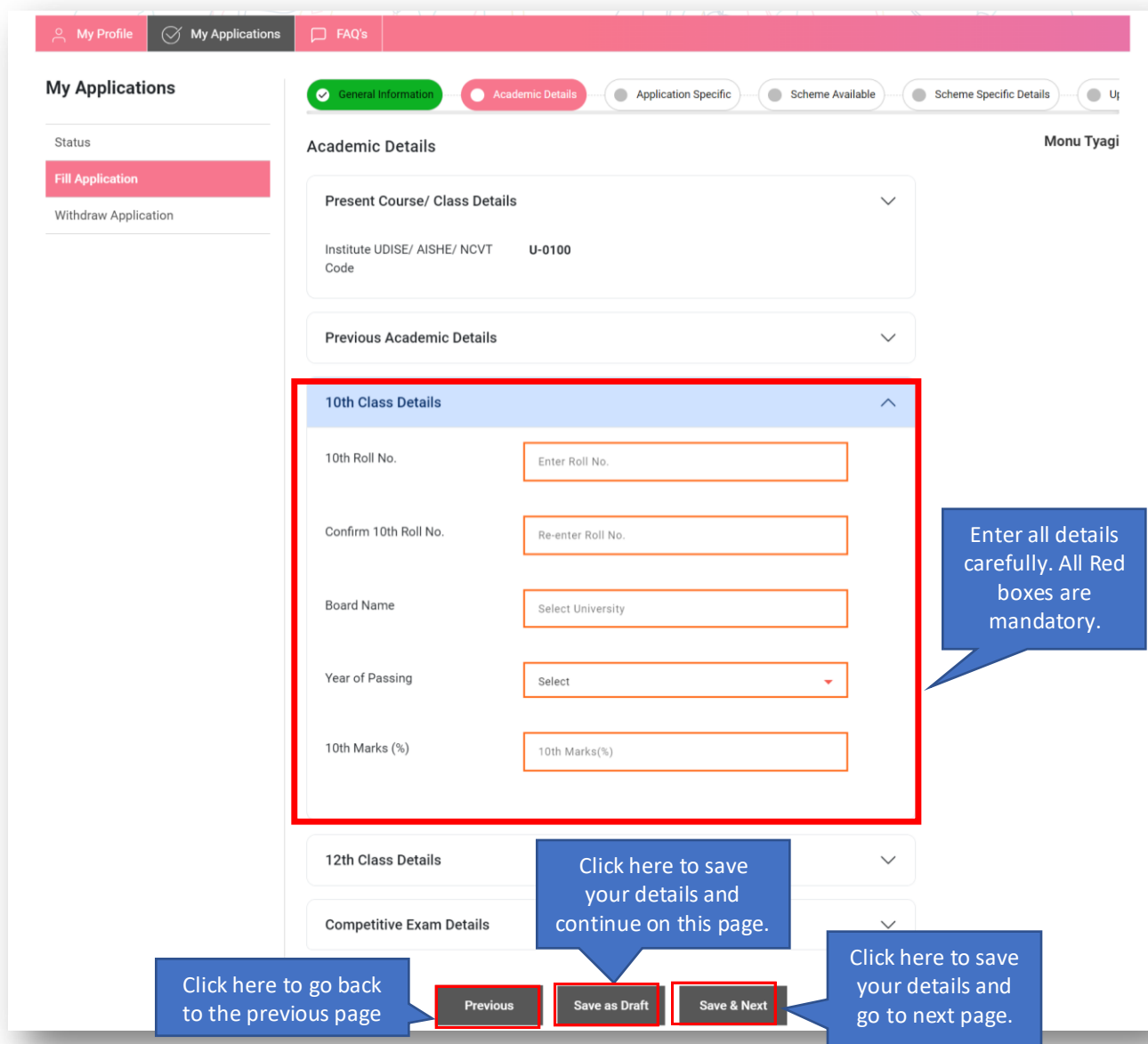
Click here to save your details and go to next page.

Selected institute is shown here

Enter all details carefully. All Red boxes are mandatory.

Fig 2.3.2.2 (f)

The third accordion is for the 10th Class details. 10th Class Details will look as shown in **Fig 2.3.2.2 (g)**



My Applications

Status

Fill Application

Withdraw Application

Academic Details

General Information Academic Details Application Specific Scheme Available Scheme Specific Details U

Monu Tyagi

Present Course/ Class Details

Institute UDISE/ AISHE/ NCVT Code **U-0100**

Previous Academic Details

10th Class Details

10th Roll No. Enter Roll No.

Confirm 10th Roll No. Re-enter Roll No.

Board Name Select University

Year of Passing Select

10th Marks (%) 10th Marks(%)

12th Class Details

Competitive Exam Details

Click here to go back to the previous page

Previous Save as Draft Save & Next

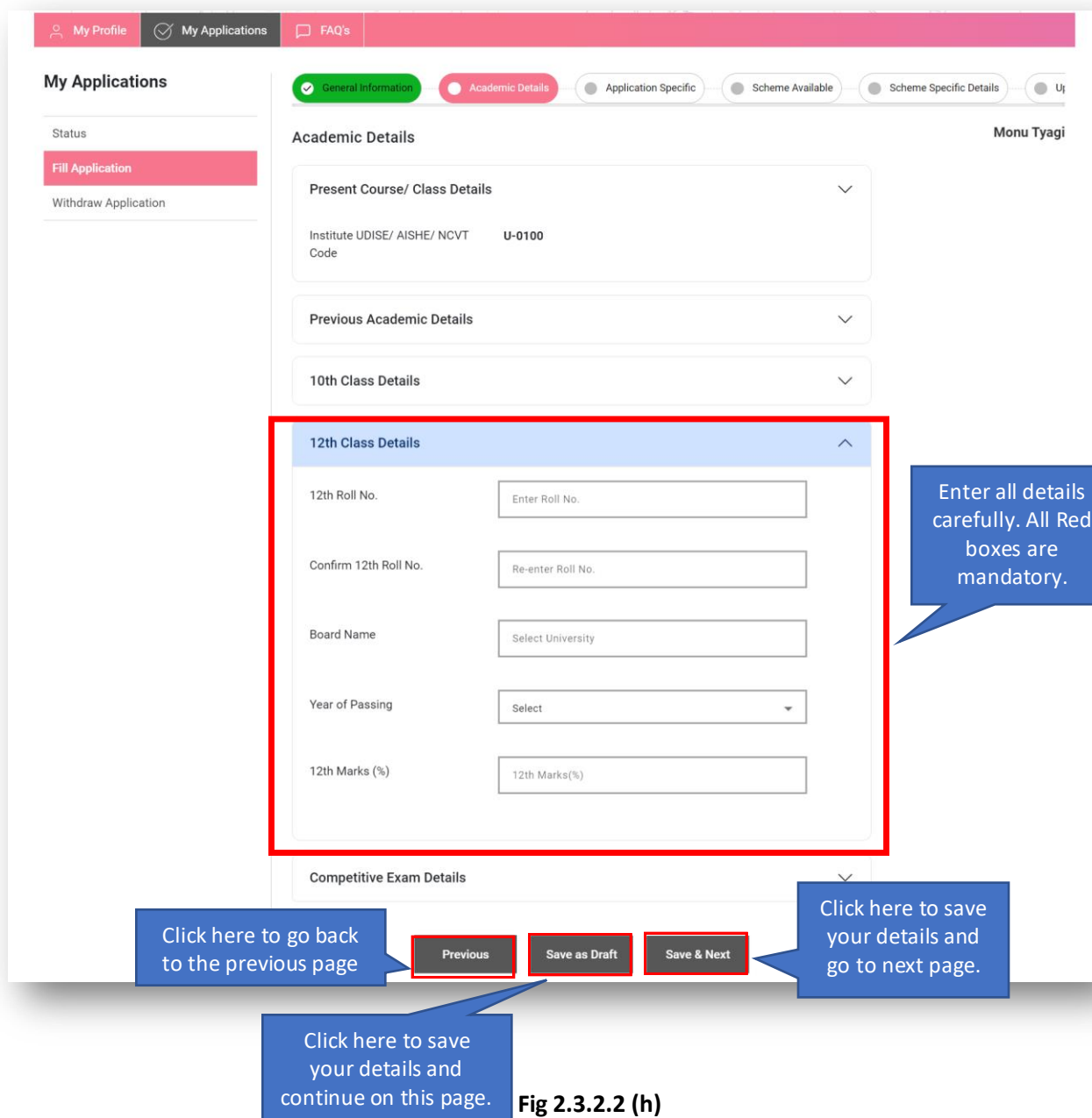
Click here to save your details and continue on this page.

Click here to save your details and go to next page.

Enter all details carefully. All Red boxes are mandatory.

Fig 2.3.2.2 (g)

The next accordion is for the 12th Class details. 12th Class Details will look as shown in **Fig 2.3.2.2 (h)**



My Applications

Status

Fill Application

Withdraw Application

Academic Details

General Information Academic Details Application Specific Scheme Available Scheme Specific Details U

Present Course/ Class Details

Institute UDISE/ AISHE/ NCVT Code **U-0100**

Previous Academic Details

10th Class Details

12th Class Details

12th Roll No. Enter Roll No.

Confirm 12th Roll No. Re-enter Roll No.

Board Name Select University

Year of Passing Select

12th Marks (%) 12th Marks(%)

Competitive Exam Details

Click here to go back to the previous page

Previous Save as Draft Save & Next

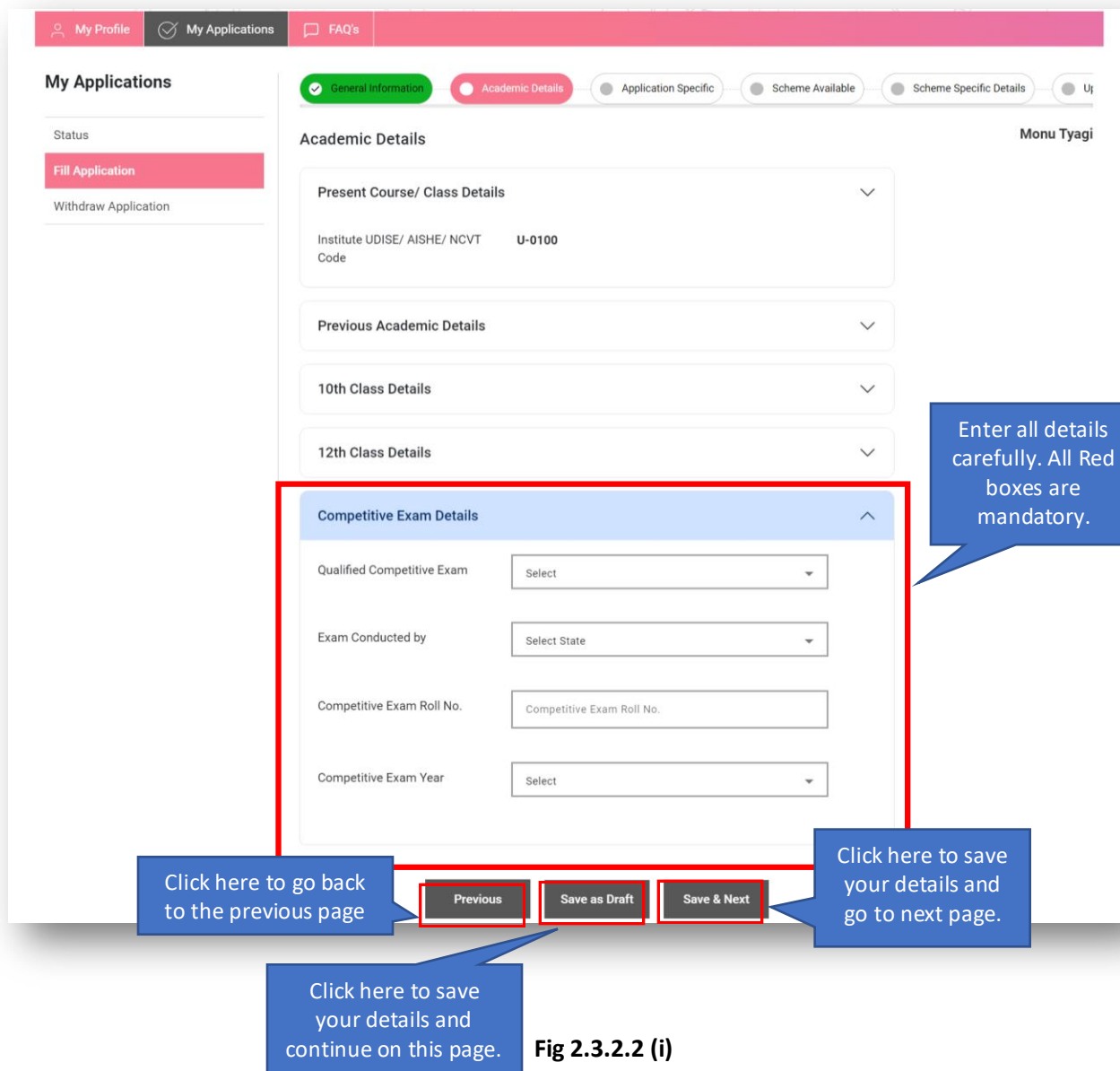
Click here to save your details and go to next page.

Click here to save your details and continue on this page.

Enter all details carefully. All Red boxes are mandatory.

Fig 2.3.2.2 (h)

The next accordion is for the Competitive Exam Details. Competitive Exam Details will look as shown in **Fig 2.3.2.2 (i)**



My Applications

Status

Fill Application

Withdraw Application

Academic Details Monu Tyagi

General Information **Academic Details** Application Specific Scheme Available Scheme Specific Details Uj

Present Course/ Class Details ▼

Institute UDISE/ AISHE/ NCVT Code **U-0100**

Previous Academic Details ▼

10th Class Details ▼

12th Class Details ▼

Competitive Exam Details ▲

Qualified Competitive Exam Select ▼

Exam Conducted by Select State ▼

Competitive Exam Roll No. Competitive Exam Roll No.

Competitive Exam Year Select ▼

Previous **Save as Draft** **Save & Next**

Enter all details carefully. All Red boxes are mandatory.

Click here to go back to the previous page

Click here to save your details and go to next page.

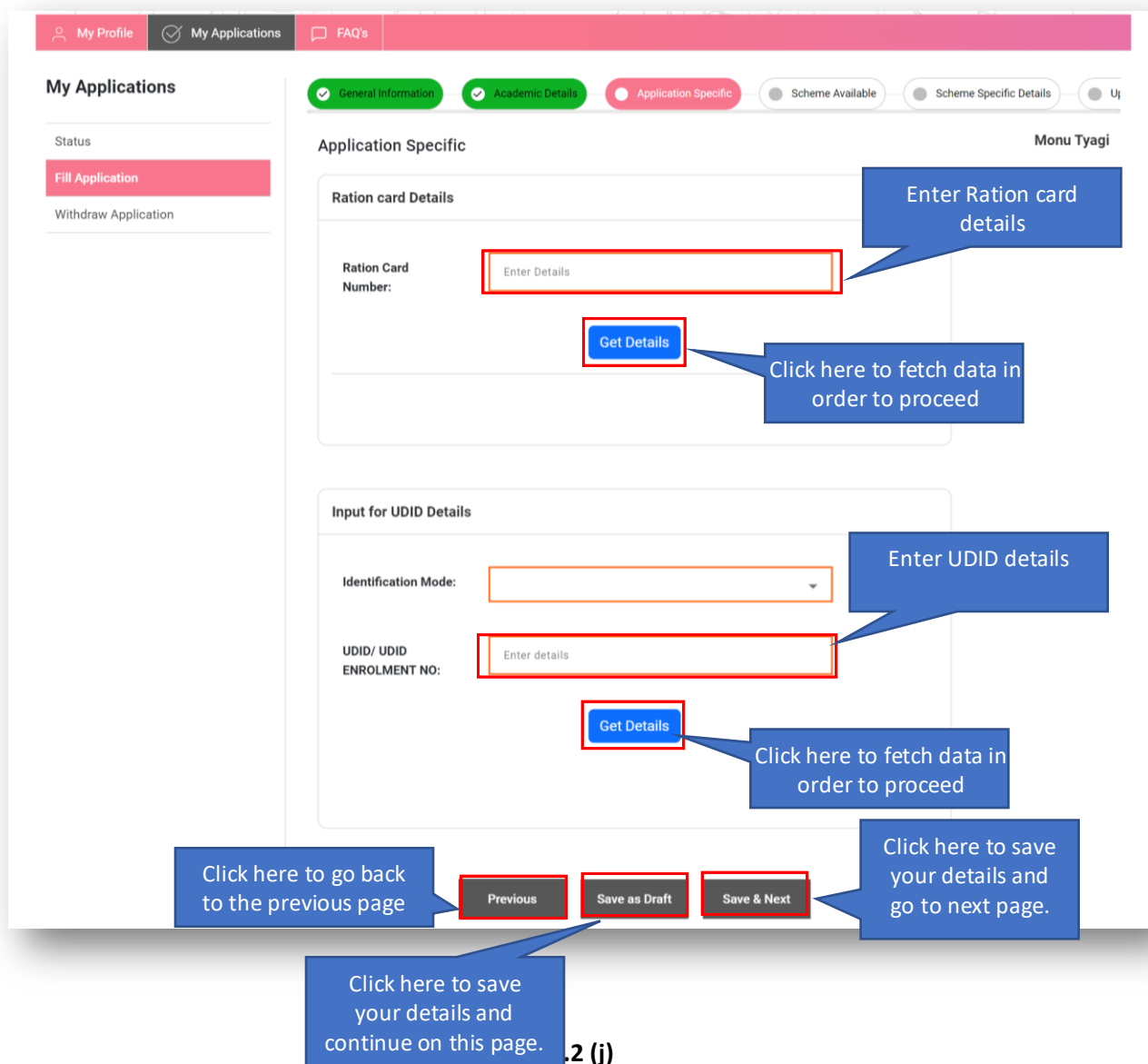
Click here to save your details and continue on this page.

Fig 2.3.2.2 (i)

Application Specific

This will be the next page after user successfully saves all the mandatory details in the Academic Details tab. This is dependent on the Domicile state of the student. If details are required then the page as shown in **Fig 2.3.2.2 (j)** will be shown to the student. If there are no specific application details required for the student's domicile state then they will be able redirected directly to the next tab i.e. Scheme Available.

The following popup will be shown if no application specific details are required. The pop up will look as shown in **Fig 2.3.2.2 (k)**



My Applications

Status

Fill Application

Withdraw Application

Application Specific

Monu Tyagi

Ration card Details

Ration Card Number:

Get Details

Enter Ration card details

Click here to fetch data in order to proceed

Input for UDID Details

Identification Mode:

UDID/ UDID ENROLMENT NO:

Get Details

Enter UDID details

Click here to fetch data in order to proceed

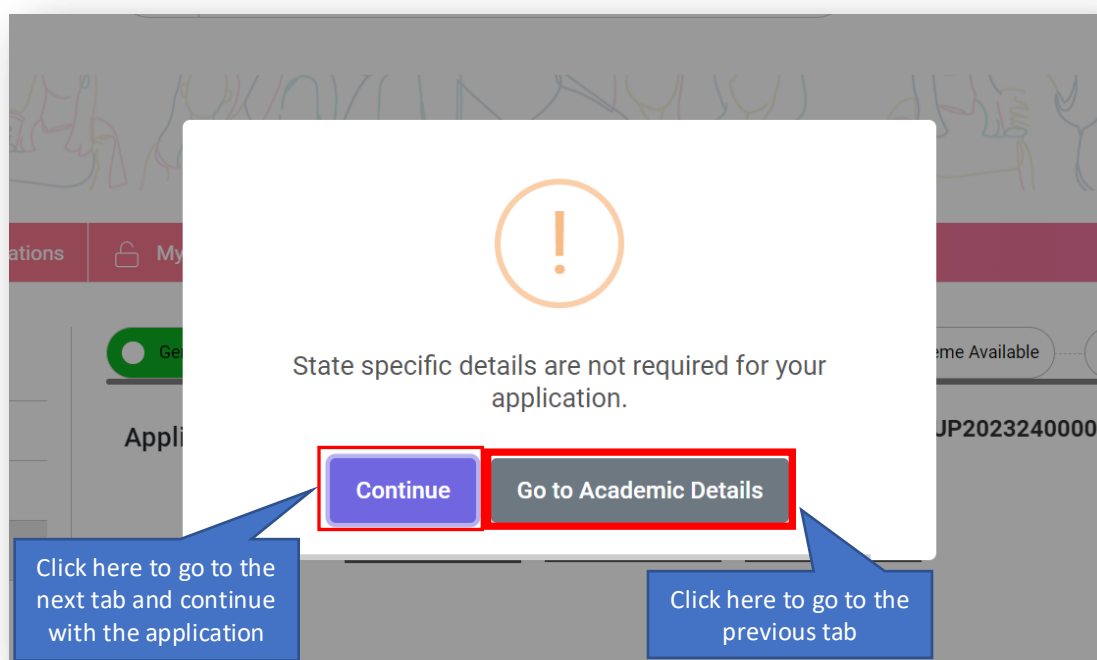
Previous **Save as Draft** **Save & Next**

Click here to go back to the previous page

Click here to save your details and go to next page.

Click here to save your details and continue on this page.

2 (j)

**Fig 2.3.2.2 (k)**

Scheme Available

This will be the next page after user successfully saves all the mandatory details in the Application specific tab. Only the schemes which the student is eligible for will be shown on this page. The scheme's eligibility will be dependent on the details provided by them.

The Scheme Availbale page will look as shown in **Fig 2.3.2.2 (l)**

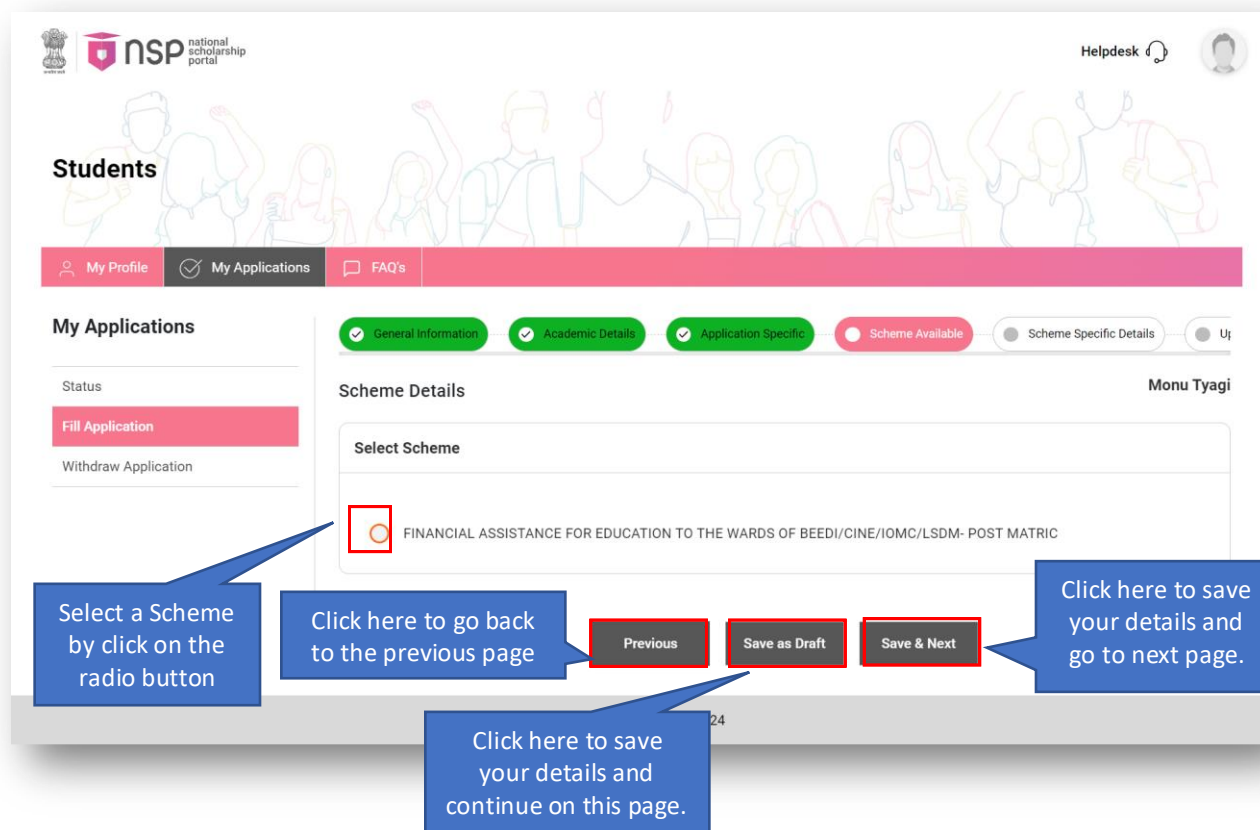


Fig 2.3.2.2 (l)

Scheme Specific Details

This will be the next page after user successfully selects a scheme from the Scheme Available tab. This page is only required when the selected schemes any specific details. This page is scheme dependent and does not necessarily shown for every scheme.

If no scheme specific details are required then the page will look as shown in **Fig 2.3.2.2 (m)**

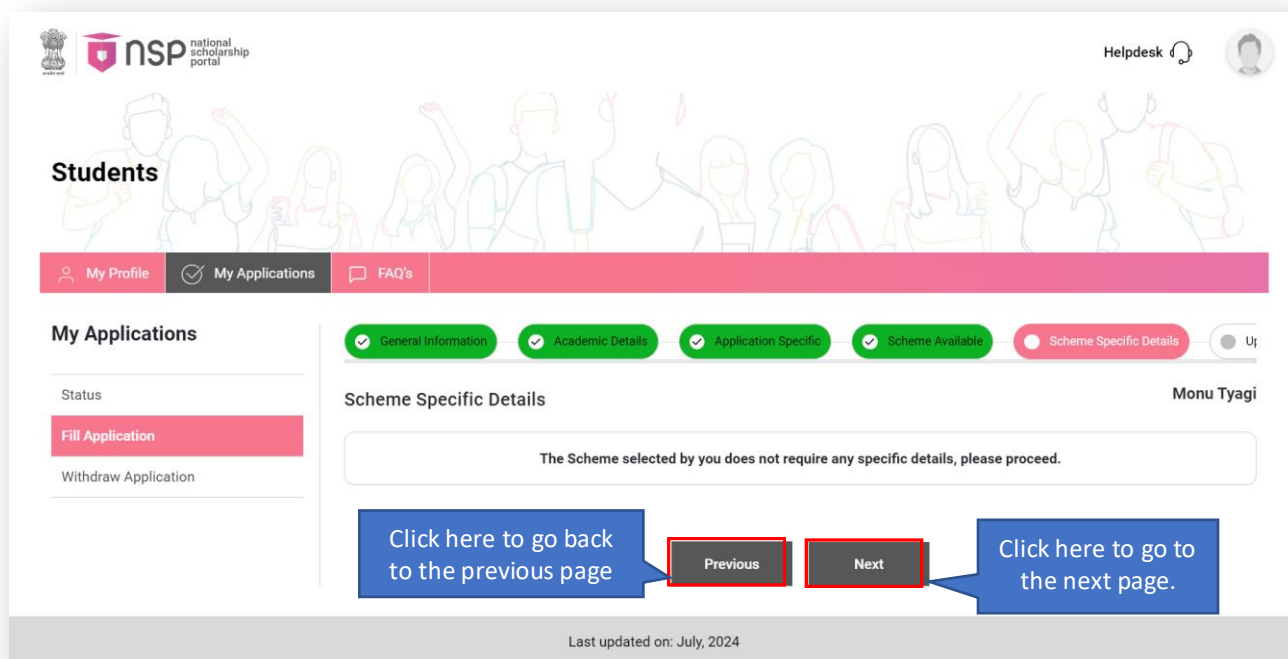


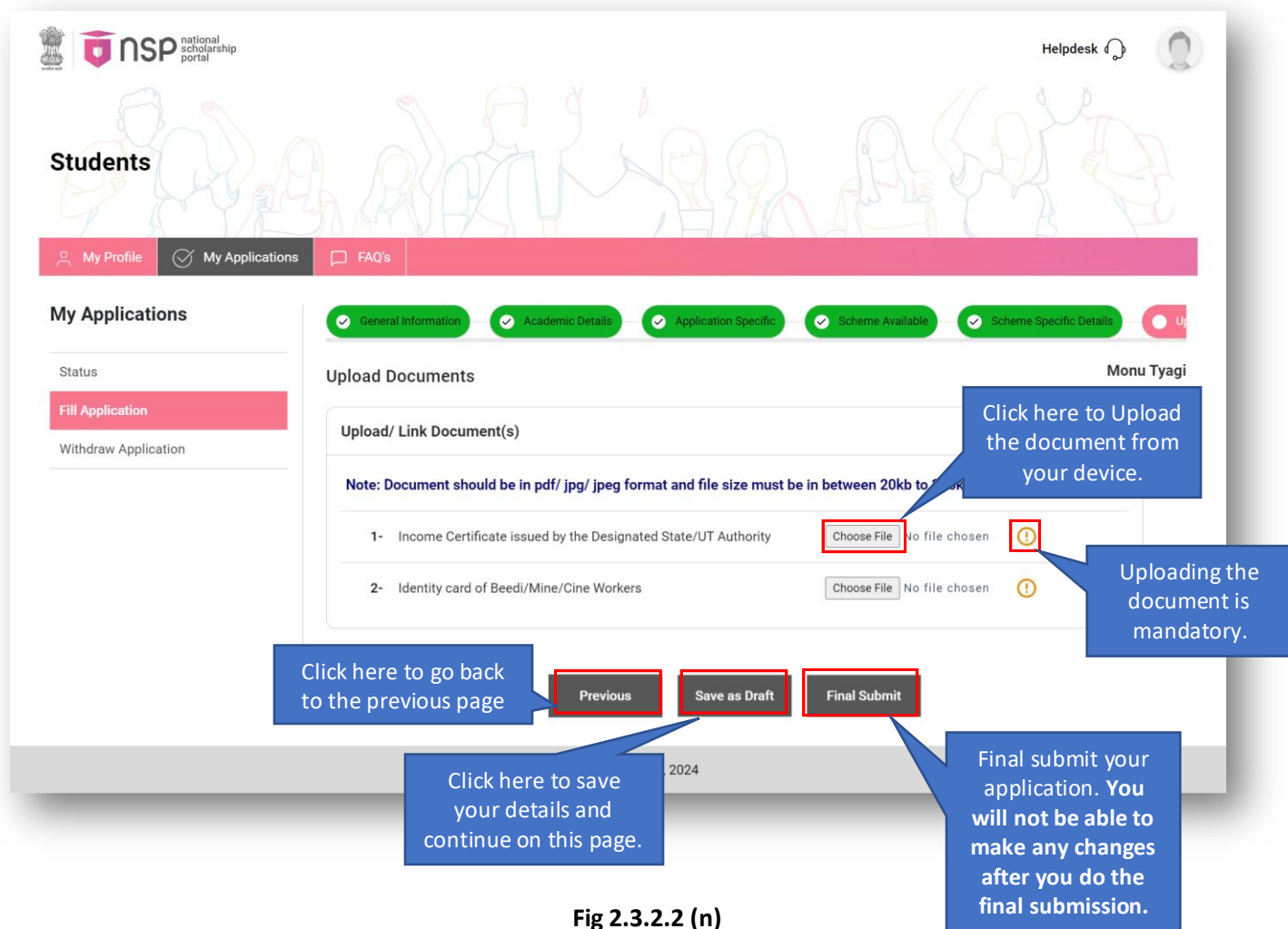
Fig 2.3.2.2 (m)

Upload Document(s)

This will be the next page after user successfully fills scheme specific details (if required) or clicks on Next from the Scheme specific details page. User needs to upload all the mandatory documents from this option.

Users will be able to do the Final Submission of the application from this page. Once you make the final submission, you will not be able to make any further changes to your application. In case of any wrong entry, you will have to withdraw your application first and then apply fresh. This application can no longer be edited after final submission.

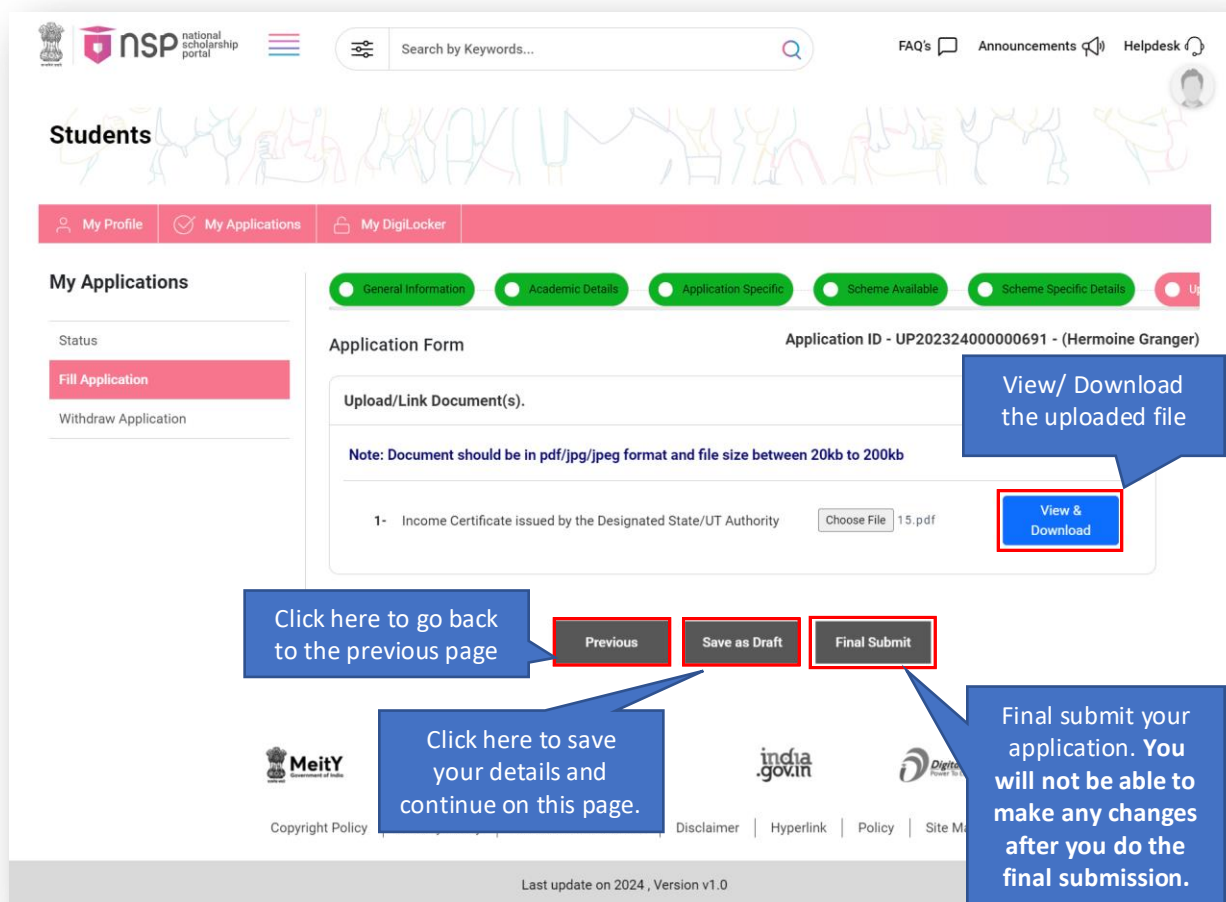
Upload Document(s) will look as shown in **Fig 2.3.2.2 (n)**



The screenshot displays the NSP National Scholarship Portal interface. At the top, the NSP logo and 'national scholarship portal' text are visible. Below the header, a navigation bar includes 'My Profile', 'My Applications', and 'FAQ's'. The 'My Applications' section is active, showing a progress bar with steps: General Information, Academic Details, Application Specific, Scheme Available, Scheme Specific Details, and Upload Documents. The 'Upload Documents' section is highlighted, showing a list of documents to be uploaded. Two documents are listed: '1- Income Certificate issued by the Designated State/UT Authority' and '2- Identity card of Beedi/Mine/Cine Workers'. Each document has a 'Choose File' button and a 'No file chosen' status. A note specifies: 'Note: Document should be in pdf/ jpg/ jpeg format and file size must be in between 20kb to 500kb'. Below the document list, there are three buttons: 'Previous', 'Save as Draft', and 'Final Submit'. Callouts provide instructions: 'Click here to Upload the document from your device.' points to the 'Choose File' button; 'Click here to go back to the previous page' points to the 'Previous' button; 'Click here to save your details and continue on this page.' points to the 'Save as Draft' button; 'Final submit your application. You will not be able to make any changes after you do the final submission.' points to the 'Final Submit' button; and 'Uploading the document is mandatory.' points to the document list area.

Fig 2.3.2.2 (n)

After choosing a file, user will be able to view/ download the selected file from the upload documents page. The page will look as shown in **Fig 2.3.2.2 (o)**



Students

My Profile | My Applications | My Digilocker

My Applications

Status

Fill Application

Withdraw Application

Application Form Application ID - UP202324000000691 - (Hermoine Granger)

Upload/Link Document(s).

Note: Document should be in pdf/jpg/jpeg format and file size between 20kb to 200kb

1- Income Certificate issued by the Designated State/UT Authority Choose File 15.pdf View & Download

Previous Save as Draft Final Submit

Click here to go back to the previous page

Click here to save your details and continue on this page.

Final submit your application. You will not be able to make any changes after you do the final submission.

View/ Download the uploaded file

Copyright Policy | Disclaimer | Hyperlink | Policy | Site Map

Last update on 2024 , Version v1.0

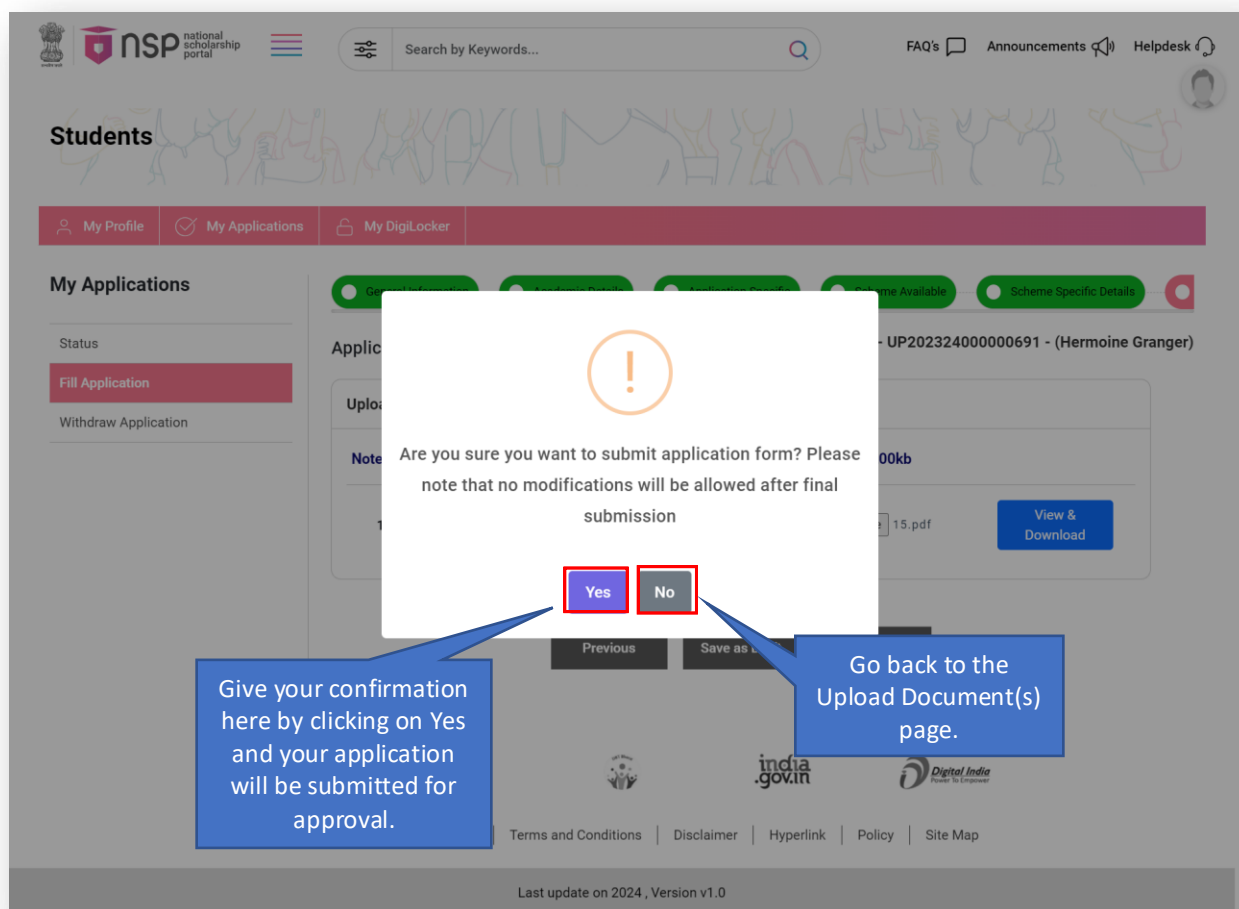
Fig 2.3.2.2 (o)

Final Submit

This will be the next popup after user successfully uploads all the required document(s).

Students need to give their confirmation for the Final Submission of their application from this pop-up. Once the final submission is confirmed, students will not be able to make any further changes to their application. In case of any wrong entry, they will have to withdraw your application first and then apply fresh (in case of scholarships). This application can no longer be edited after final submission.

The pop-up will look as shown in **Fig 2.3.2.2 (p)**

**Fig 2.3.2.2 (p)**

Once the application is finally submitted, users will receive a confirmation popup as shown in **Fig 2.3.2.2 (q)**

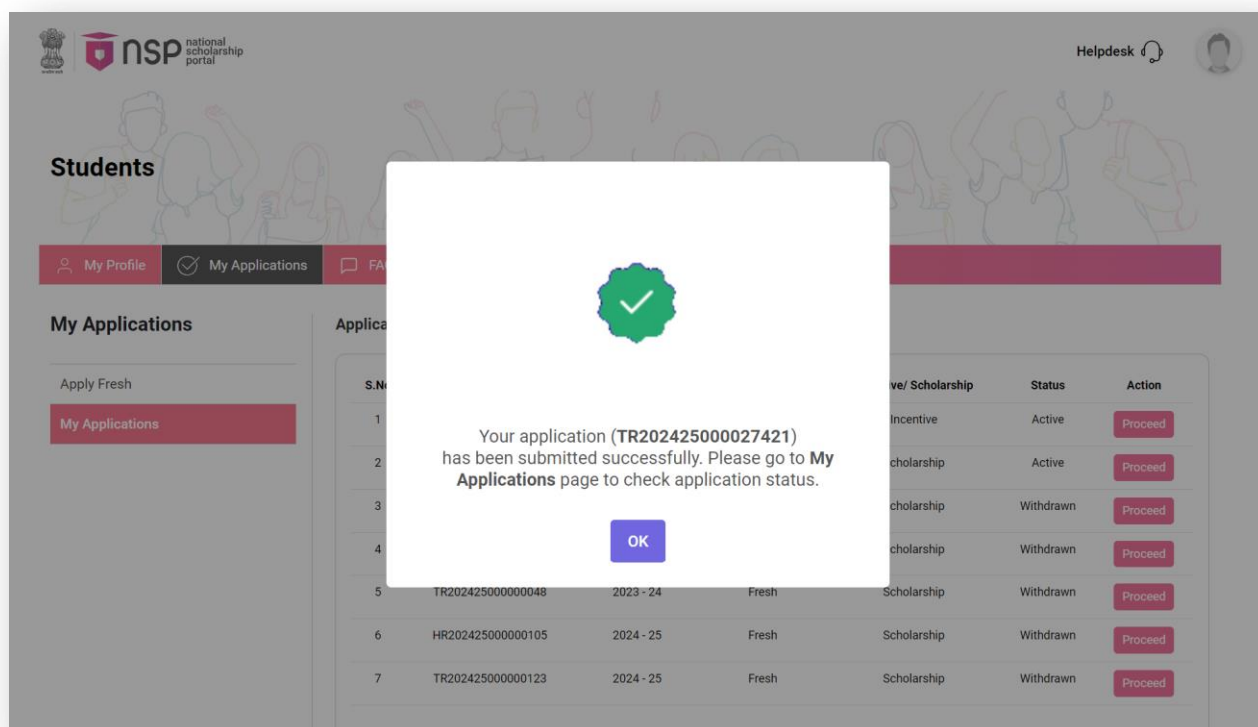
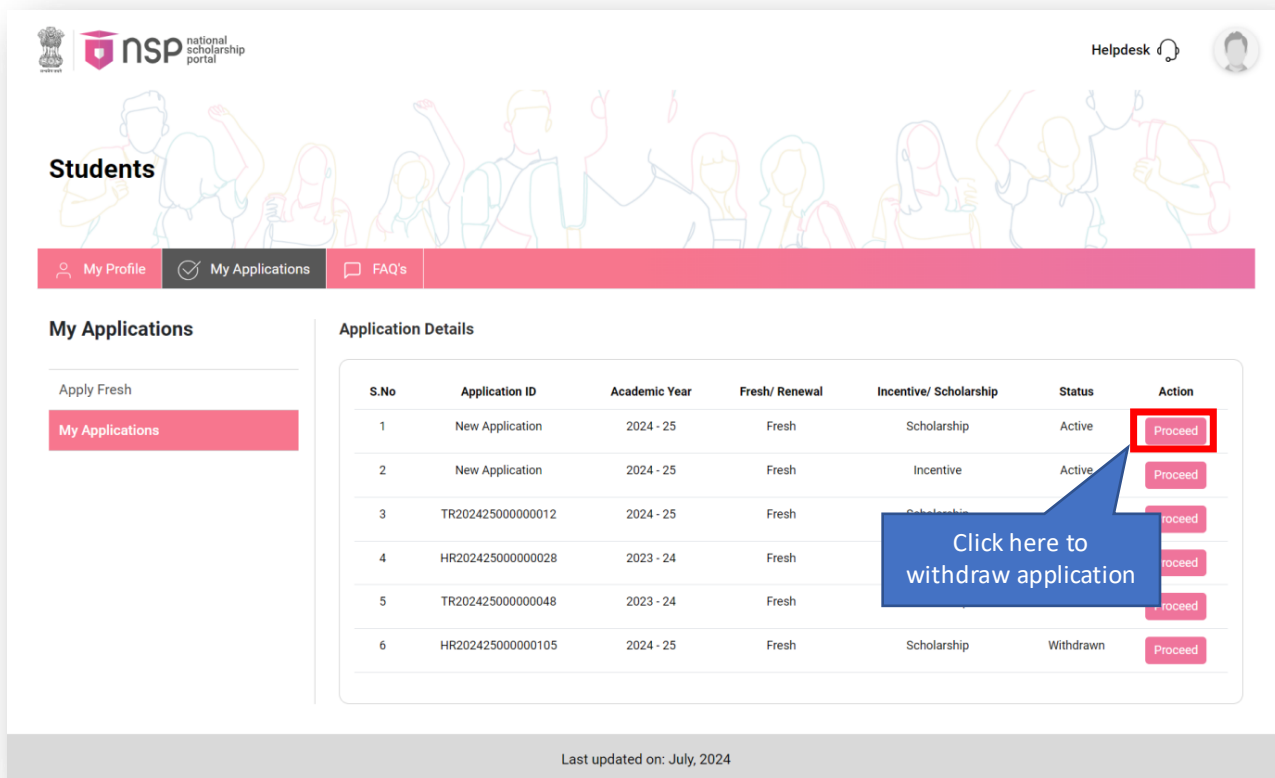


Fig 2.3.2.2 (q)

2.4 Withdraw Application

Students will be able to withdraw their application anytime they want. They will be able to withdraw application once they have started it and need to change any field which is already frozen. If user needs to change their Domicile state, Scholarship Category or Application Type, they will have to withdraw their Scholarship application and Apply fresh. Withdraw application option will be shown to the users when they click on 'Submit/ Withdraw/ Revoke' button of any application from the My Applications Page. Students can only withdraw Active applications.

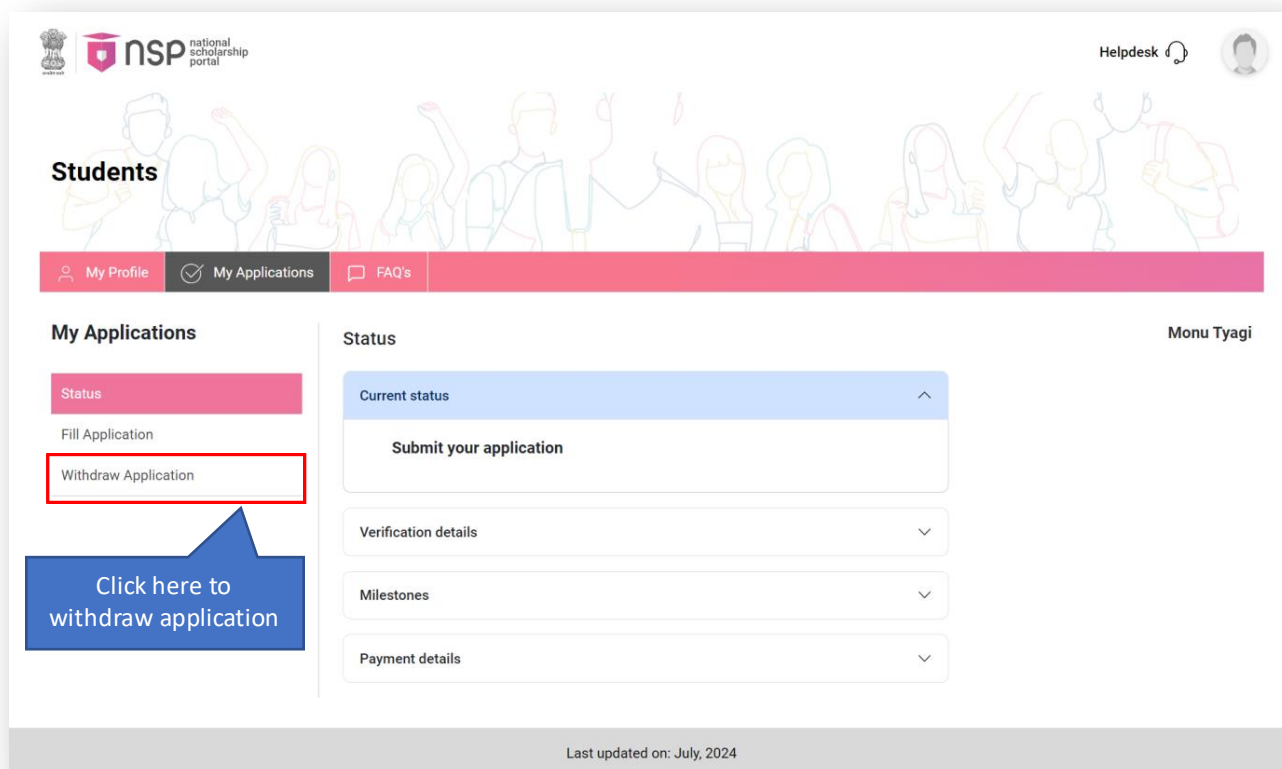
Once user clicks on the 'Submit/ Withdraw/ Revoke' button as shown in **Fig 2.4 (a)**, the user will be able to view the Withdraw option as shown in **Fig 2.4 (b)**



The screenshot displays the NSP National Scholarship Portal interface for students. At the top, the NSP logo and the text 'national scholarship portal' are visible, along with a 'Helpdesk' icon and a user profile icon. Below the header, a banner features the word 'Students' and a colorful illustration of diverse students. A navigation bar contains three tabs: 'My Profile', 'My Applications' (which is selected), and 'FAQ's'. The main content area is divided into two sections. On the left, under 'My Applications', there are two buttons: 'Apply Fresh' and 'My Applications'. The right section, titled 'Application Details', contains a table with six columns: 'S.No', 'Application ID', 'Academic Year', 'Fresh/ Renewal', 'Incentive/ Scholarship', 'Status', and 'Action'. The table lists six applications. The 'Action' column for the first two applications (rows 1 and 2) has a 'Proceed' button highlighted with a red border. A blue callout box with the text 'Click here to withdraw application' points to the 'Proceed' button in row 2. The footer of the page states 'Last updated on: July, 2024'.

S.No	Application ID	Academic Year	Fresh/ Renewal	Incentive/ Scholarship	Status	Action
1	New Application	2024 - 25	Fresh	Scholarship	Active	Proceed
2	New Application	2024 - 25	Fresh	Incentive	Active	Proceed
3	TR20242500000012	2024 - 25	Fresh	Scholarship	Active	Proceed
4	HR20242500000028	2023 - 24	Fresh	Scholarship	Active	Proceed
5	TR20242500000048	2023 - 24	Fresh	Scholarship	Active	Proceed
6	HR202425000000105	2024 - 25	Fresh	Scholarship	Withdrawn	Proceed

Fig 2.4 (a)

**Fig 2.4 (b)**

Once user clicks on the 'Withdraw Application' option from the Left Menu, they will be able to view the Withdraw application page as shown in **Fig 2.4 (c)**

The screenshot shows the NSP (National Scholarship Portal) interface. At the top, there are logos for the Government of India, NSP, and NIC. A navigation bar includes 'My Profile', 'My Applications', and 'FAQ's'. The 'My Applications' section is active, showing a list of application statuses: 'Status', 'Fill Application', and 'Withdraw Application' (highlighted in pink). The 'Withdraw Application Form' is displayed, containing a 'Withdraw Fresh Application' section. This section has three fields: 'Application ID' (TR202425000000123), 'Application Name' (Monu Tyagi), and 'Withdrawal Remark' (a dropdown menu labeled 'Select Reason'). A blue callout bubble points to the 'Select Reason' dropdown, stating: 'Student needs to select a reason for withdrawal from this option.' Below the form is a 'Withdraw' button, also highlighted with a red border, with a blue callout bubble stating: 'Click on this button to Withdraw the Application after selecting a reason.' Underneath the button are 'Instructions' regarding when and how long an application can be withdrawn. The footer indicates the page was last updated on July, 2024.

Students

My Profile My Applications FAQ's

My Applications

Status

Fill Application

Withdraw Application

Withdraw Application Form

Withdraw Fresh Application

Application ID TR202425000000123

Application Name Monu Tyagi

Withdrawal Remark Select Reason

Student needs to select a reason for withdrawal from this option.

Withdraw

Click on this button to Withdraw the Application after selecting a reason.

Instructions:

a) Application can be withdrawn in following cases -

1. If you want to change your selected scheme.
2. If you want to continue with your Renewal application (if any).

b) Application can be withdrawn till -

1. Scheme Nodal officer verification dates are open.
2. Application is not processed for payment.

Last updated on: July, 2024

Fig 2.4 (c)

User needs to select a reason among the following options as shown in **Fig 2.4 (d)**.

Select

Want to surrender my scholarship

Wrong details filled

continue with my another application ✓

want to change Annual Family Income

want to change class or course

want to change institute

want to change scheme

Fig 2.4 (d)

Once the user clicks on 'Withdraw' button, they will be asked for a confirmation as shown in **Fig 2.4 (e)**. Once user gives their confirmation and application is withdrawn, they will be able to view the confirmation message as shown below in **Fig 2.4 (f)**. The status of the application will also change to Withdrawn on the My Applications page.

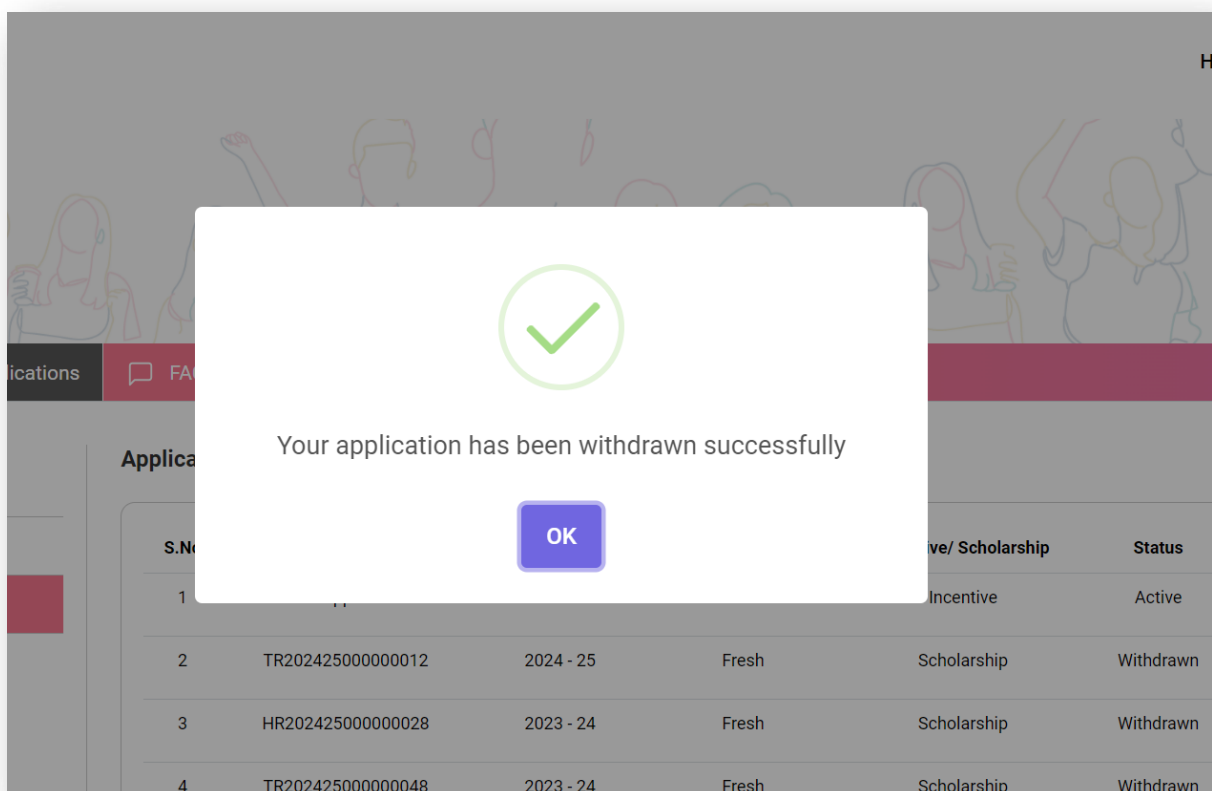
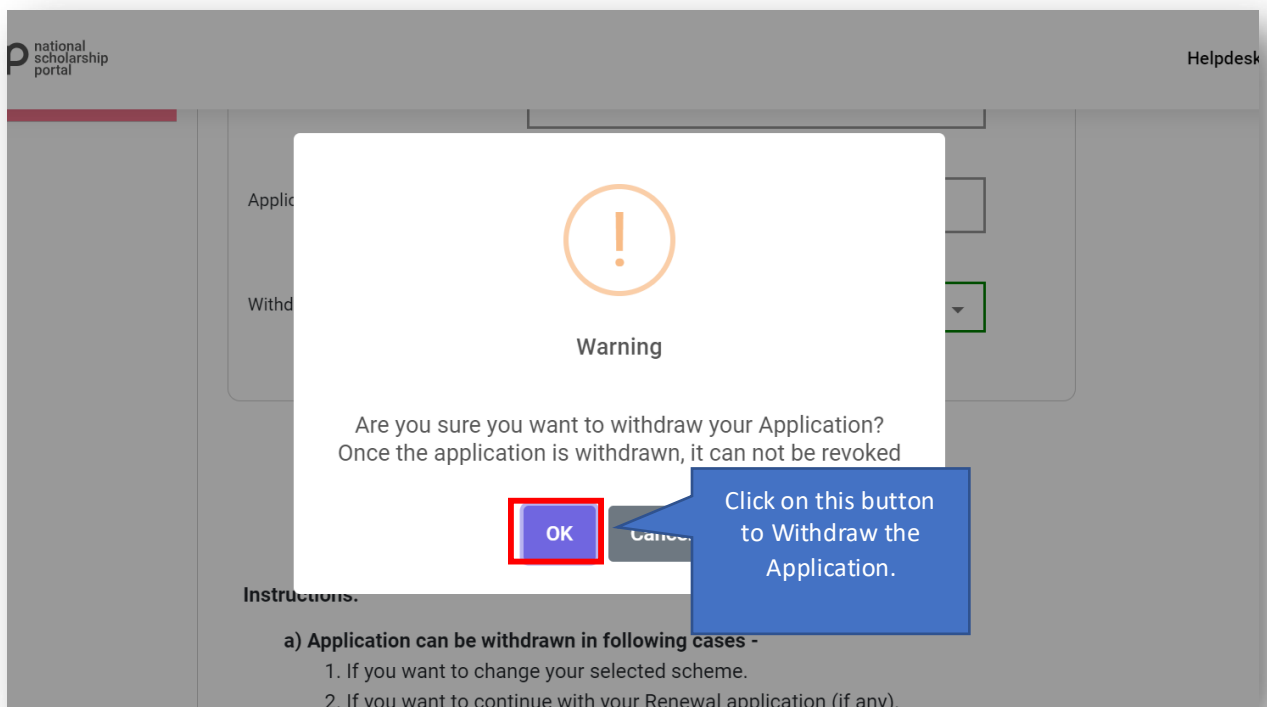


Fig 2.4 (e)

2.5 My Profile

Users will be able to view their profile from this option. My Profile will look as shown below in Fig 2.5 (a)

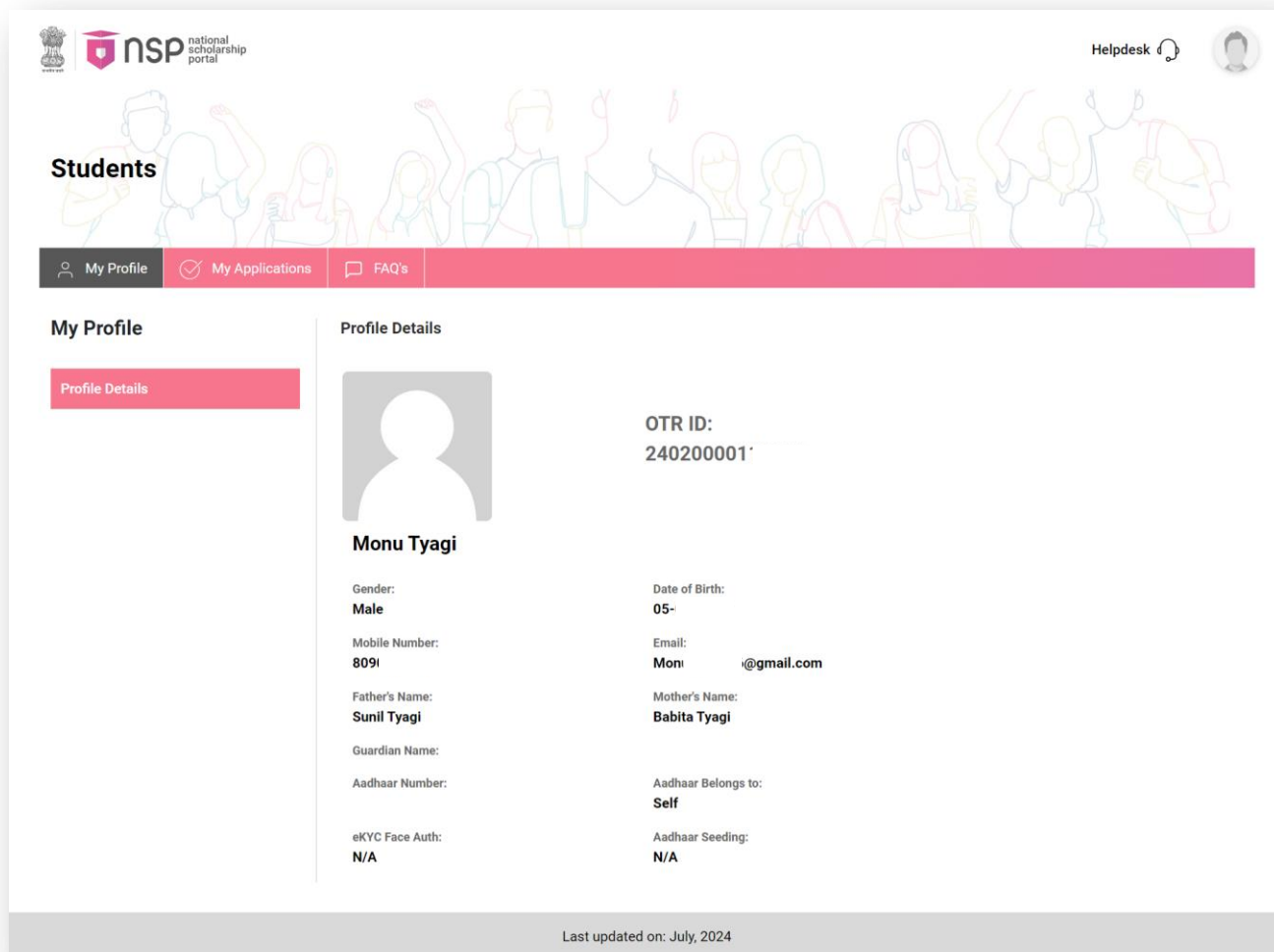


Fig 2.5 (a)

2.6 Helpdesk

Users will be able to get required help regarding portal from this option. They will be able to view Helpdesk information from the 'Helpdesk' option shown on the Header of the Login Page. Helpdesk will look as shown below in Fig 2.6 (a).

Email – helpdesk@nsp.gov.in

Call – 0120 - 6619540 (8:00 AM to 8:00 PM on all days, except government holidays)

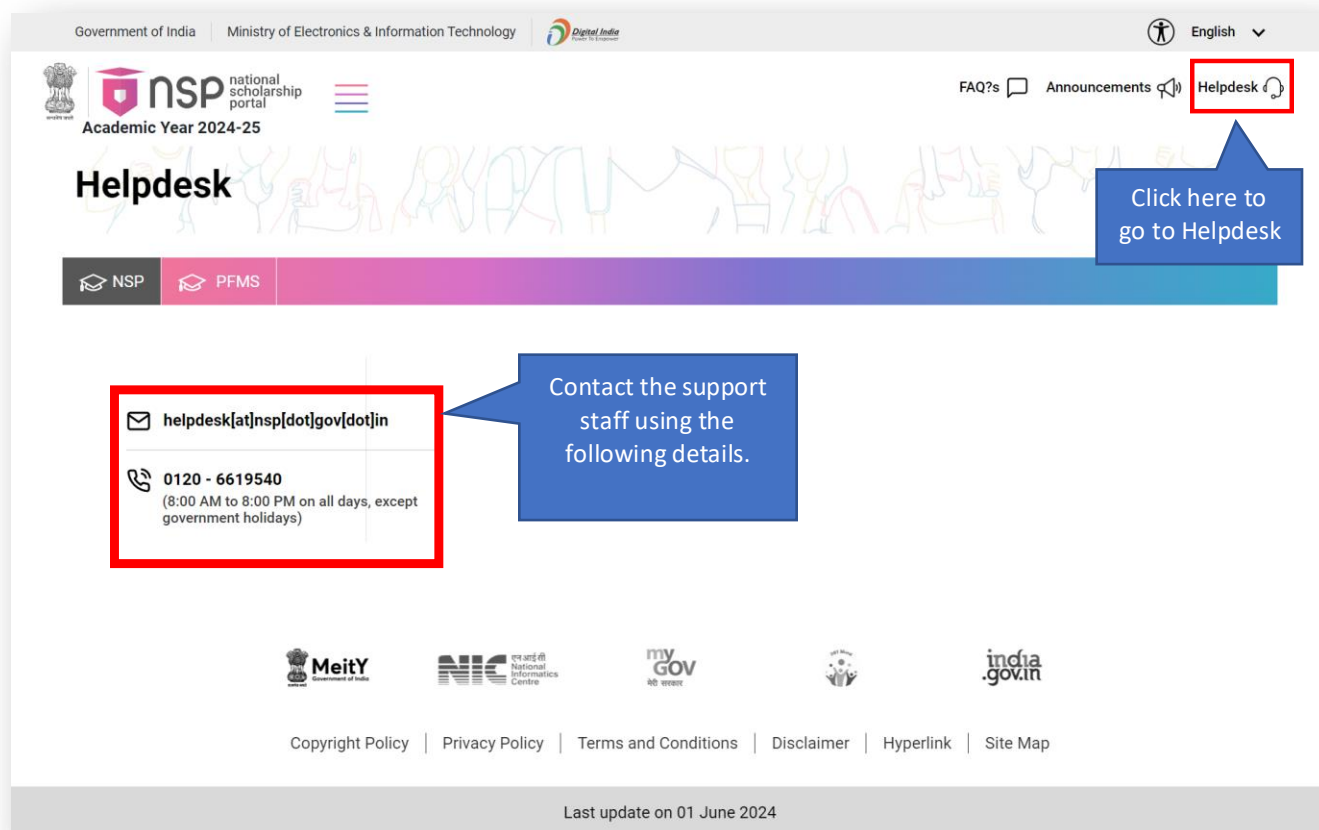
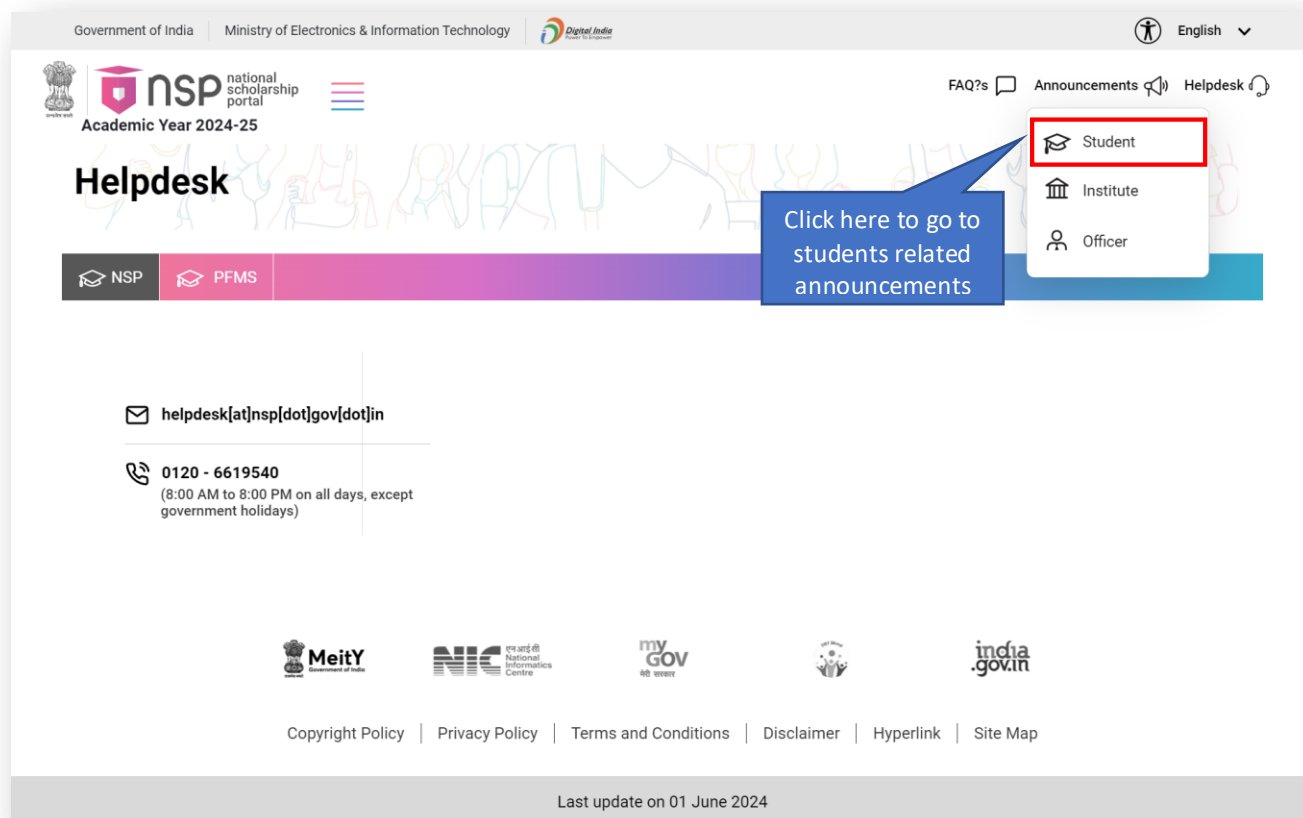


Fig 2.6 (a)

2.7 Announcements

Users will be able to view important announcements from this option. They will be able to reach announcements from Helpdesk Page. It will look as shown below in **Fig 2.7 (a)** and **Fig 2.7 (b)** as shown below.

**Fig 2.7 (a)**

The announcement page will look as shown in **Fig 2.7 (b)**.

Government of India | Ministry of Electronics & Information Technology | 

English 

 **NSP** national scholarship portal
Academic Year 2024-25

FAQ's  Announcements  Helpdesk 

Students

  Students

Announcements



- The Portal is open for One Time Registration (OTR) for students. [Apply now](#)
- One Time Registration (OTR) is a unique number allotted to the student and is applicable for entire academic career on National Scholarship Portal.
- OTR is required to apply for the scholarships on National Scholarship Portal from AY 2024-25.
- OTR can be generated using Aadhaar/Aadhaar Enrollment number(EID)
- The students who have applied on National Scholarship Portal in AY 2023-24 will be allotted the OTR/Reference number through the portal and intimated through SMS. For more details please [Click here](#).
- NSP OTR App is available on Google Play Store: 
- The Fresh Scholarship application form for AY 2024-25 is now open.

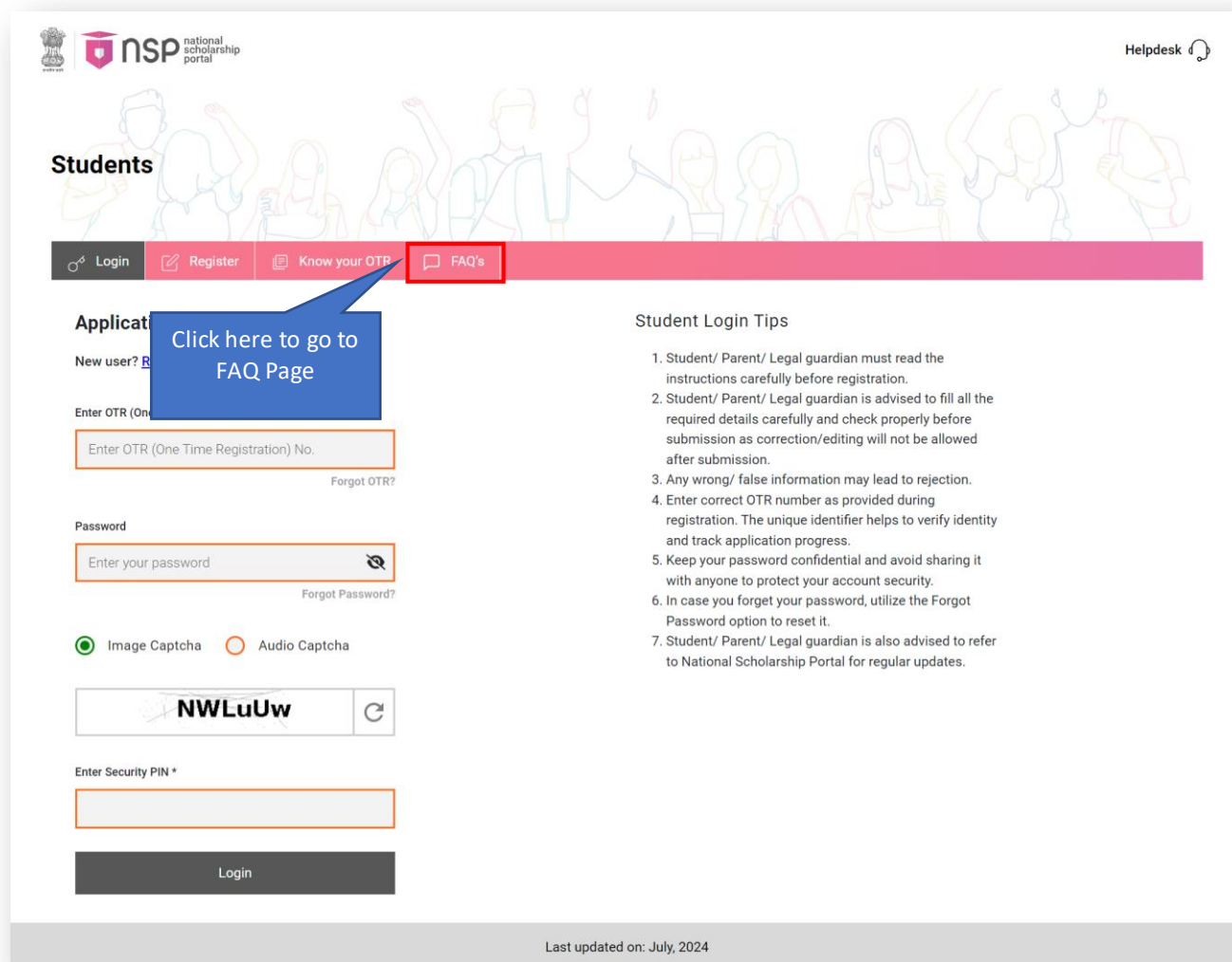
[Copyright Policy](#) | [Privacy Policy](#) | [Terms and Conditions](#) | [Disclaimer](#) | [Hyperlink](#) | [Site Map](#)

Last update on 01 June 2024

Fig 2.7 (b)

2.8 FAQs

Users will be able to view FAQs from the Login Page as shown in **Fig 2.8 (a)**.



Students

[Login](#) [Register](#) [Know your OTR](#) [FAQ's](#)

Application

New user? [Register](#)

Enter OTR (One Time Registration) No.

[Forgot OTR?](#)

Password

[Forgot Password?](#)

☒ Image Captcha ☐ Audio Captcha

Enter Security PIN *

[Login](#)

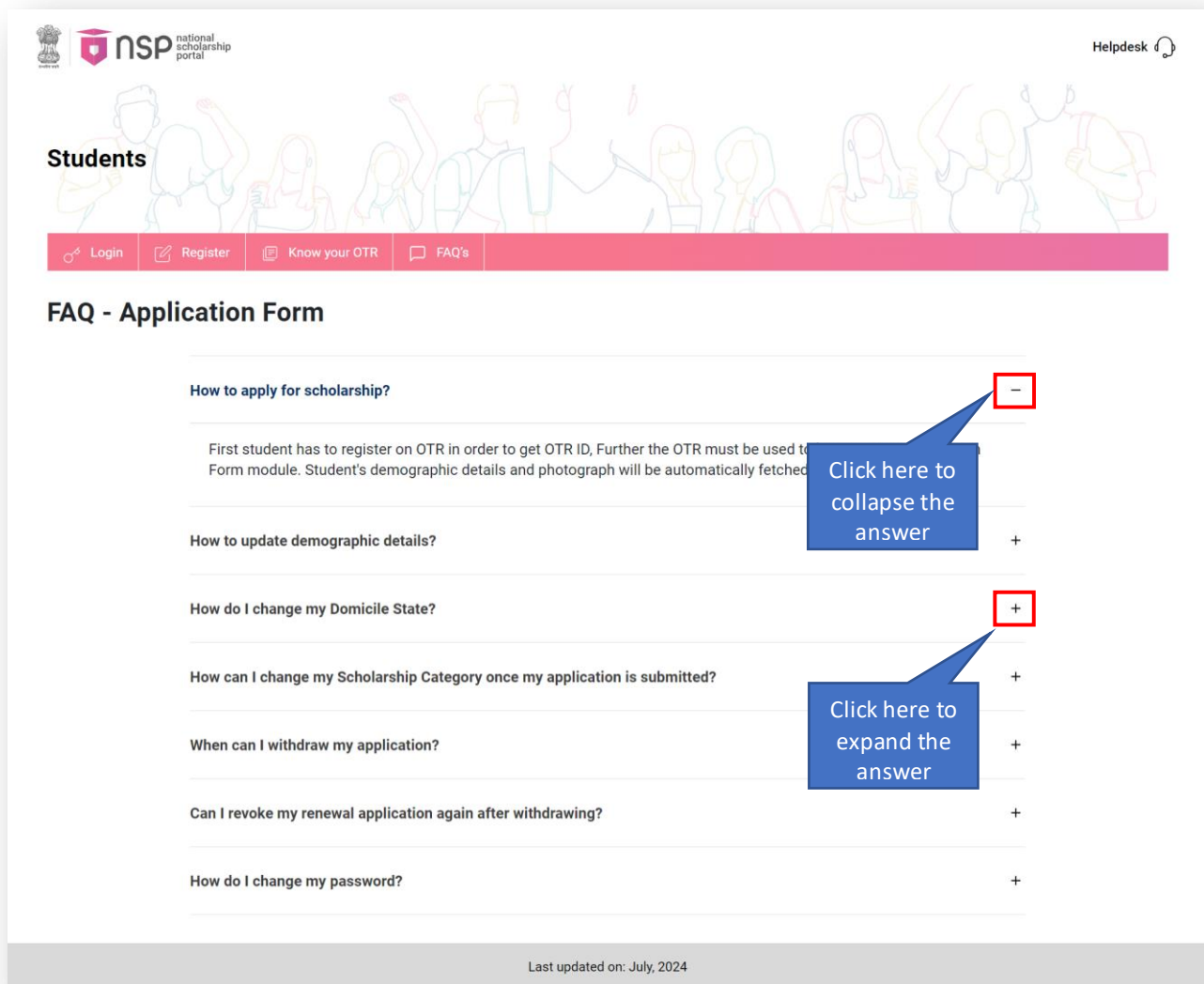
Student Login Tips

1. Student/ Parent/ Legal guardian must read the instructions carefully before registration.
2. Student/ Parent/ Legal guardian is advised to fill all the required details carefully and check properly before submission as correction/editing will not be allowed after submission.
3. Any wrong/ false information may lead to rejection.
4. Enter correct OTR number as provided during registration. The unique identifier helps to verify identity and track application progress.
5. Keep your password confidential and avoid sharing it with anyone to protect your account security.
6. In case you forget your password, utilize the Forgot Password option to reset it.
7. Student/ Parent/ Legal guardian is also advised to refer to National Scholarship Portal for regular updates.

Last updated on: July, 2024

Fig 2.8 (a)

FAQs will look as shown below in **Fig 2.8 (b)**



Students

[Login](#) [Register](#) [Know your OTR](#) [FAQ's](#)

FAQ - Application Form

How to apply for scholarship? -

First student has to register on OTR in order to get OTR ID, Further the OTR must be used to fill the Application Form module. Student's demographic details and photograph will be automatically fetched from the OTR module.

How to update demographic details? +

How do I change my Domicile State? +

How can I change my Scholarship Category once my application is submitted? +

When can I withdraw my application? +

Can I revoke my renewal application again after withdrawing? +

How do I change my password? +

Last updated on: July, 2024

Annotations:

- Click here to collapse the answer (points to the minus sign)
- Click here to expand the answer (points to the plus sign)

Fig 2.8 (b)