

Prospectus - Cum Admission Brochure



For Admission To
Undergraduate Courses Under
CCFUP (NEP 2020)/CBCS

Session
2026-
2027

Government Degree College

JAWALI, DISTRICT KANGRA, HIMACHAL PRADESH, PINCODE-176023

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From the Principal's Desk

Dear students !

First of all I would like to welcome all of you for joining Government Degree College Jawali in the new session 2026-27. As we know ,teaching and learning is a journey in itself and I feel blessed to be a part of this never ending learning process. Nothing inspires me more than the bright and inquisitive eyes of my students. Our college strives to create an environment of active involvement, innate desire to read & discover and apply it to real life situation. The various activities in the college are designed in such a way so as to make a student discover his own self as well as to develop respect for others and the society as a whole. As a constantly growing institution we combine the best educational practices to transform our students into good citizens of this great country.

Students ! you all are fortunate in receiving education and having an opportunity to understand the phenomena of the world surrounding you. Walking along the roads you would find many kids who might be eager to learn, but either they may not have sufficient finances or are not aware of the benefits of education. You, as educated citizens carry social responsibility to spread literacy among such masses. When each child is literate and has mastered some skills, more hands and brains will join to work towards nation's advancement. Believe in yourself and all of you should know that there is something inside you that is greater than any obstacle.

Govt. Degree College, Jawali, is a constituent college of Himachal Pradesh University, Shimla. This college was established in May, 2018 and at present the classes in the streams of Arts & Commerce are running in the college with a total student strength (session 2025-26) of 350, out of which 82% are girl students. This college provides the opportunity of higher education at the doorstep to the students of Jawali and its surrounding areas. Presently, this college operates in the additional building of Government Senior Secondary School Jawali.

Our college strives to create an environment conducive to continuous academic, co-curricular activities and holistic development of students as well as staff members. For this purpose, consistent efforts are made by all stakeholders to foster, encourage and motivate ideas and put them into practice. College tries to inculcate all the values enshrined in our constitution i.e. value of liberty, equality, justice and brotherhood. We encourage a sense of tolerance for different cultures and opinions among our students.

With the purpose of consistently improving and innovating the teaching learning process and chasing our aim to make it students centric, we emphasize on best practices and quality learning. Students are encouraged to reflect upon interpreting meaningful social issues concerning the social milieu with a view to have a better interaction with community and to promote involvement and participation through social awareness programs like: National Service Scheme, NCC, Eco Club, Red Ribbon Club, Rovers and Rangers, Road safety club, Women Grievance Redressal Cell, Energy Club, Cyber Jagrookta Club, Youth Tourism Club and Electoral Literacy Club.

So best of luck, as you associate with this institute ! While we expect totally disciplined behavior from you , we assure you of best and sincere efforts in shaping your future as a responsible citizen.

JAI HIND !

Dr. D.K. Sharma

Principal

GOVERNMENT DEGREE COLLEGE JAWALI

1. ABOUT THE INSTITUTION :-

This college was started by the Government of Himachal Pradesh on 8th June, 2018 with the objective of fulfilling the higher educational needs and aspirations of the people of this area with humanities and commerce streams in one independent portion of the GSSS Jawali school building having sufficient teaching rooms, Principal office, Administration office, staff room and library.

Jawali is a historical town and sub divisional headquarters of Sub-division Jawali of district Kangra. Most of the area is hilly and inhabited by Pong Dam-outsees and other communities. Presently, the college has workable sufficient basic infrastructure for students. Prof. Chander Kumar ji, Hon'ble cabinet minister of Agriculture and Animal Husbandry has suggested 84 kanal land for construction of college building and administration is making every effort to start construction at the earliest. The proposal for FCA clearance has been submitted and in-principle (stage-I) FCA clearance approval has been granted. We are hopeful to get final FCA clearance (stage-II) at the earliest so as to start the construction work of college building in the minimum possible time.

2. Schedule of Admission / Teaching / Examination and Vacation for the Academic Session 2026-27 onwards in r/o all Govt. / Private / GIA Degree / Sanskrit Colleges affiliated to HPU.

S.N.	PARTICULARS	Period	Days
1	Submission of admission forms	01 June to 19 June	19
2	Pre-admission counseling of Students	12 June to 19 June	08
3	Display of 1st merit list (UG 1st Semester Students)	20 June up to 05:00 pm	
4	Fee to be deposited	21 June to 23 June	03
5	Display of 2nd merit list	24 June up to 03:00 pm	
6	Fee to be deposited	25 June to 27 June	03
7	Orientation of 1st Semester students	28 June to 30 June	03
8	Admission of other UG classes on Roll On basis	01 June to 19 June	19
9	Fee to be deposited	12 June to 23 June	12
10	Post admission Counseling, online submission of scholarship forms and student feedback	24 June to 30 June	07
11	Regular Teaching	01 July to 15 March of next year excluding vacation period	
		Total Teaching Days	>180

S.N.	PARTICULARS	Period	Days
12	Annual Practical Examinations / Remedial / Need Based Classes / Self-study by students	16 March to 25 March	
13	Theory Examinations	26 March to 10 May	
14	Evaluation of answer scripts	07 April to 17 May	
15	Result of all UG classes	up to 30 June	
16	Result of re-evaluation	up to 20 August	
17	Supplementary Examinations	September	
18	Result of Supplementary Examination	October	
19	Festival Break	2 days before and 2 days after Diwali	= 05
20	Winter Vacation	01 January to 04 February	= 35
21	Summer Vacation	18 May to 11 June	= 25
		Total Vacation Period	= 65

Note :- If any activity of Admission Process falls (starts) on a Gazetted Holiday / Sunday in ibid schedule, it will be shifted to next working day. However, adjustment on this account will be made by curtailing orientation / post-admission counselling period accordingly.

TEACHING FACULTY

S.N.	Name	Subject	Designation	Qualification
1.	Sh. Sulakshan Kumar	History	Assistant Professor	M.A., M.Phil
2.	Sh. Nishant Narang	Commerce	Assistant Professor	M.Com, M.B.A. NET, SLET
3.	Dr. Manju Bala	Economics	Assistant Professor	M.A,M.Phil, Ph.D, NET, SET, B.Ed
4.	Dr. Madhu Bala	Commerce	Assistant Professor	M.Com, M.Phil, Ph.D, NET, SLET.
5.	Dr. Sanoj Kumar	Phy. Edu.	Assistant Professor	M. P. Ed., M. Phil, Ph. D
6.	Vacant	Political Science	-----	-----
7.	Vacant	Hindi	-----	-----
8.	Vacant	English	-----	-----

NON-TEACHING STAFF

S.N.	Name	Qualification	Designation	Vacancy Position
1.	Sh. Jukesh Kumar	10+2, Diploma in Library Science	Assistant Librarian	Working against the post of Librarian
2.	Mrs. Sarita Rani	10+1, Diploma in Library Science	Assistant Librarian	-----

MINISTERIAL STAFF

S.N.	Name	Designation	Vacancy Position
1.	Mr. Sumer Nath	Superintendent Grade -II	-----
2.	Mr. Rajneesh Kumar	Sr. Asstt.	-----
3.	Mr. Vishal Kumar	JOA (IT)	-----
4.	Mrs. Anamika	JOA (IT)	-----

CLASS IV STAFF

S.N.	Name	Designation	Vacancy Position
1.	Smt. Suman Bala	Peon Cum Chowkidar	-----
2.	Vacant	Peon Cum Chowkidar	Vacant
3.	Vacant	Peon Cum Chowkidar	Vacant
4.	Vacant	Peon Cum Chowkidar	Vacant
5.	Vacant	Peon Cum Chowkidar	Vacant

4. RULES OF ADMISSION AND MIGRATION :-

The candidate desirous to seek admission is required to fill-up the prescribed Application form appended with the prospectus available in the college office on payment of Rs.60/- only.

GENERAL RULES:-

1. Admission will be granted strictly upon fulfilment of prescribed eligibility conditions.
2. Any gap in the academic career of an applicant must be supported by the documentary evidence i.e., undertaking/ declaration.
3. Failed or Compartment candidates from other college shall not be admitted.
4. Initially all admissions will be provisional and subject to the approval by the H.P./S.P. University.
5. Inter college migration is allowed in accordance with the rules laid down by the H.P./S.P. University.
6. Admission of student is liable to be cancelled if he/she furnishes incomplete/wrong information or conceals facts. Disciplinary action will also be taken against such a candidate.
7. The following documents should be attached with the application form:
 - i) Original Character certificate issued by the head of the institution last attended or a Gazetted officer / Panchayat Pradhan or any other competent authority in case of candidates who have passed the qualifying examination privately and having gap after 10+2.
 - ii) Three passport size coloured photographs required for admission, Identity Card and Library card.
 - iii) One passport size coloured photograph of either of parents to be affixed on PTA Membership Form.
- iv) Self-Attested Copies of certificates (Matriculation onwards)
 - v) Anti ragging undertaking by parents on the Admission Form.
 - vi) Original Migration Certificate from Board / University other than HP Board of School Education / H.P./S.P. University with one self attested copy .

- vii) Self attested copies of valid certificate of SC/ST/Differently abled (Divyang)/Sports & cultural to be attached.
viii) Self attested copy of Himachali Bonafide certificate is mandatory in case of Girl students

Note: (i) After filling up the form, the student is required to submit the form to Admission Committee. The Committee will verify the original certificates for determining eligibility for admission. Admission will be granted on merit basis. List of selected candidates will be displayed on 20-06-2026 upto 5:00 p.m. as per given admission schedule by D.H.E. Shimla. Selected candidates in the merit list will have to pay prescribed fee / dues as per admission schedule for the session 2026-27. Candidates are also advised to bring their parents / guardian with them for signing the declaration before the Admission Committee.
(ii) It is to inform that this institution has to start the process for recognition under section 2 (f) and 12 (B) of the UGC Act 1956.

5. ELIGIBILITY CONDITIONS FOR ADMISSION

- * **A candidate who has passed 10+2 examination from any university/board recognized by law can seek admission.**
- * **Students who are placed under compartment in any examination of another board/university are not eligible to apply even for provisional admission to the next higher class in this college.**
- * **A candidate having compartment in any 10+2 subjects is not eligible for admission in B.A/ B.Com. first semester.**

Note: Rules regarding eligibility conditions for admission to B.A/B.Com, 1st semester are subject to change as per the directions of H.P. Govt/H.P.U Shimla.

For B.A./B.Com. 1st Semester Age Limit:

An Applicant must not be more than 23 years (25 years for girls) of age as on 1st July of the year 2026 i.e., must not have born earlier to 01-07-2003 (01-07-2001 for girls). Only the Vice-Chancellor shall have the power of granting age relaxation up to a maximum of 6 months. For SC/ST students however the age limit will be raised by 3 years.

Minimum pass percentage for admission in different faculty is given as:

- i) **B.A Ist Semester (Bachelor of Arts)**
A student seeking admission to B.A Ist semester should have minimum 35 % marks in any stream in 10+2.
- ii) **B.Com Ist Semester (Bachelor of Commerce)**
 - a) 40% for those who have passed examination under Commerce group at +2 level.
 - b) 45% for others but the candidate must have passed Mathematics/ Economics as compulsory subject with 45% marks at his /her +2 level.
 - c) There is relaxation of 5% marks for SC/ST students for admission to Commerce faculty.

6. Distribution of courses and subjects offered for B.A./B.Com.

6.1 Subject combinations for B.A. 1st Semester :

Core Course-I / Subject A / Major	Core Course - II & III / Subjects B & C / Minor (Choose any two)
History	Political Science / Hindi / Economics
Political Science	History / Hindi / Economics
Economics	History / Hindi / Political Science
Physical Education	Political Science / Hindi / History
Hindi	Political Science / Physical Education / History
English	Political Science / Physical Education / History

**6.2 Curriculum and Credit Framework for UG Programmes
Himachal Pradesh University (Semester system under NEP-2020)**

Course & Academic Level	Semester	Discipline Specific Courses-Core Subject - A&B (DSC) Credits-4	Discipline Specific Elective (DSE) Credits-4	Minor Courses Subject-C (MC) Credits-4	Multi disciplinary courses (MDC) Credits-3	Skill Enhancement courses (SEC) Credits-3	Ability Enhancement courses (AEC) Credits-2	Internship/ Apprenticeship/ Project/ Community Outreach (I/A/P/C) Credits-4	Value Addition courses (VAC) Credits-2	Total Credits	
100-199 Introductory/Foundational Level Courses	I	Subject-A (DSC A1) Subject-B (DSC B1)		Subject-C (MC 1)	MDC 1	SEC 1	AEC 1			20	
	II	Subject-A (DSC A2) Subject-B (DSC B2)		Subject-C (MC 2)	MDC 2	SEC 2		I/A/P/C-1	VAC 1	24	
Level 4.5	Exit 1	Student on exit will be awarded Undergraduate Certificate (in the Field of Study) after securing 44 credits in Semester I and II.								44	
200-299 Intermediate Level Courses	III	DSC A3 DSC B3		MC 3	MDC 3	SEC 3	AEC 2		VAC 2	22	
		DSC A3/B3 DSC 3 (i)									
	IV	DSC A4 DSC B4	DSE1 A/B	MC 4				AEC 3		VAC 3	20
		DSC A4/B4 DSC 4 (i)									
Level 5	Exit 2	Student on exit will be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing 86 Credits on completion of Semester IV.								86	
300-399 Higher Level Courses	V	DSC A5 DSC B5	DSE2 A/B DSE3 A/B	MC 5			AEC 4			22	
		DSC A5/B5 DSC 5 (i)									
	VI	DSC A6 DSC B6	DSE4 A/B DSE5 A/B	MC 5						20	
		DSC A6/B6 DSC 6 (i) DSC 6 (ii)									
Level 5.5	Exit 3	Student on exit will be awarded Bachelor of (in the Field of Study/Discipline) after securing 128 credits on completion of Semester VI.								128	

6.3 Semester-wise Course and Credit Distribution of Undergraduate Programme Single Core Discipline, Major with Minor

Semester	Course Categories	Credit
I	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
Total		20

II	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Value-Addition Course	2
	1 I/A/P/C/ or Vocation Course*	4
Total		24
Exit option with UG Certificate after securing 44 credits (*with 4 credits of I/A/P/C/or work-based vocational course(s) offered during winter/summer term) along with entry option to second year or third semester in Single Core Discipline, Major with Minor)		
III	2 Core Courses (Major): Both from one Discipline (A or B or C) say, A Discipline (4 +4)	8
	1 Minor Course: say, C Discipline	4
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	1 Value-Added Course	2
Total		22
IV	2 Core Courses (4 +4)	8
	1 Minor Course	4
	1 Discipline-Specific Elective	4
	1 Ability Enhancement Course	2
	1 Value-Added Course	2
Total		20
Exit option with UG Diploma after securing 86 credits along with entry option to third year or fifth semester		
V	2 Core Courses (4 +4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
	1 Ability Enhancement Course	2
Total		20
VI	Core Courses (4 +4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
Total		20
Award of 3 Year Bachelor's Degree after completion of 128 credits		

Significant Points:

1. The prescribed credit weightage includes Lecture, Tutorial, and Practical components.
2. In the first semester, students will be offered three different subjects within the same stream: A, B, and C (Core and Minor are provided here for illustrative purposes only).
3. At the end of the second semester, each student may choose one of two programmes: the Multi-Disciplinary/Interdisciplinary or Single Core Discipline (Major) programme. The student choosing the latter will be required to give his/her Major and Minor at the end of the second semester. Such choices, including DSCs made at the end of the second semester, shall remain in effect until the VI semester.
4. Additional Seats: The Colleges may create 10% extra seats over and above the sanctioned strength to accommodate the request for a change of major. Any unfilled or vacant seats may be filled with those seeking a change of Major. Preference will be given to those with the highest CGPA and no arrears in the first year/semester.
5. The DSCs of another discipline for the first two semesters of students who opt for Major programmes will be treated as Minors.
6. A DSC offered in one discipline will be treated as a Minor by another. Students can choose Minor Courses from two different subjects, but must earn a minimum of 12 credits in each.
7. MDCs must be selected from a broad discipline/pool of MDCs other than Major and Minor subjects.

8. AEC/VAC/SEC-3 should be chosen from a pool of courses. Every discipline shall provide these courses, some of which will be offered discipline-specific, while the rest can be open to students of all other disciplines. However, the two SECs (SEC-1 & SEC-2) must be chosen from the discipline-specific (Core and Minor).
9. A maximum of two language courses can be opted for as Core and Minor. AECs should be in a language other than what is studied in DSCs/Minors.
10. I/A/P/C will be determined at the end of the first semester to enable students to carry out some I/A/P/C activities during winter vacation.
11. To pursue an Honour degree in the 4th year, students will have to choose only one discipline in both semesters, in which s/he have studied 6 DSCs and 5 DSEs in the first three years.
12. A student who secures 75% or more marks in aggregate till semester 6 (up to a 3-year degree) shall be eligible for a 4-year degree Honours with Research, provided HPU has approved the college to offer it.

Note : As this scheme is being introduced for the first time, it is subject to modifications. Any changes applied in subsequent years after admission to the 1st year will be retrospectively applicable.

6.4 :- BA / B.Com. (Pass Course) : Three-Year CBCS Programme for 2nd and 3rd Year						
Basic Structure : Distribution of Courses						
Class	Core Courses (12); 6 credit hrs each	Ability enhancement compulsory courses (AECC) (2); 4 credit hrs each	Skill enhancement courses (SEC) (4); 4 credit hrs each	Discipline specific elective DSE (4); 6 credit hrs each	Generic elective GE (2); 6 credit hrs each	Total credits (132)
2nd Year	English/MIL-1 DSC-1C DSC-1D DSC-2C DSC-2D Hindi/MIL-2		SEC - 1 SEC - 2			6 X 6 = 36 2 X 4 = 08 Total = 44
3rd Year			SEC - 3 SEC - 4	DSE - 1A DSE - 2A DSE-1B DSE-2B	GE-1 GE-2	2 X 4 = 08 6 X 4 = 24 2 X 6 = 12 Total = 44

6.5 :- FACULTY OF COMMERCE

Proposed scheme of Teaching & Evaluation for B.Com (Pass Course) with Commerce as core subject

SEMESTER I								
Sl No.	Course Code	Title of the Course	Category of courses	Teaching Hours per week (L+T+P)	SEE	CIE	Total Marks	Credits
1	B.C. 101	Business Organization & Management	DSC - I	4 + 0 + 0	70	30	100	4
2	B.C. 102	Financial Accounting-I	DSC - II	4 + 0 + 0	70	30	100	4
3	B.C. 103	Business Law	MC - I	4 + 0 + 0	70	30	100	4
4	B.C. MDC-I	General Management (GE)	MDC - I	3 + 0 + 0	50	25	75	3
5	B.C. 104	E-Commerce	SEC - I	3 + 0 + 0	50	25	75	3
6		To be chosen from the basket of languages	AEC - I	2 + 0 + 0	35	15	50	2
SUB - TOTAL (A)					345	155	500	20

SEMESTER II								
Sl No.	Course Code	Title of the Course	Category of courses	Teaching Hours per week (L+T+P)	SEE	CIE	Total Marks	Credits
7	B.C. 105	Principles of Marketing	DSC - III	4 + 0 + 0	70	30	100	4
8	B.C. 106	Financial Accounting-II	DSC - IV	4 + 0 + 0	70	30	100	4
9	B.C. 107	Company Law	MC - II	4 + 0 + 0	70	30	100	4
10	B.C. MDC-II	Business Environment	MDC - II	3 + 0 + 0	50	25	75	3
11	B.C. 108	Entrepreneurship and Venture creation	SEC - II	3 + 0 + 0	50	25	75	3
12		Environment related courses (As prepared by the Department of Env. Science)	VAC - I	2 + 0 + 0	35	15	50	2
13		As per the guidelines of the university	I/A/P/C*	0 + 0 + 2*	—	50*	50*	2*
SUB - TOTAL (B)					345	205*	550*	22*

EXIT OPTION WITH CERTIFICATION - With ability to solve well-defined problems.

* Credits may vary as per the directions of the University.

B.COM	Subject Name	Course Code	Course Type
2nd Year	1. Company Law	BC 2.1	CC-7
	2. Income Tax Law and Practice	BC 2.2	CC-8
	3. Computer Applications in Business	BC 2.3	SEC-1
	4. Corporate Accounting	BC 2.4	CC-11
	5. Cost Accounting	BC 2.5	CC-12
	6. E-Commerce	BC 2.6	SEC-2
	7. English-II (Common for BA & B.Com)		CC-9
	8. Hindi-II (Common for BA & B.Com)		CC-10
3rd Year	1. Any one of the following: a) Human Resource Management b) Principles of Marketing c) Fundamentals of Financial Management	BC 3.1 (a) BC 3.1 (b) BC 3.1 (c)	DSE-1
	2. Any one of the following: a) Corporate Governance and Auditing b) GST	BC 3.2 (a) BC 3.2 (b)	DSE-2 SEC-3
	3. Entrepreneurship	BC 3.3	
	4. Economy of Himachal Pradesh.	ECONA 313	GE-1
	5. Any one of the following: a) Corporate Tax Planning b) Banking and Insurance c) Management Accounting d) Computerised Accounting System	BC 3.5 (a) BC 3.5 (b) BC 3.5 (c) BC 3.5 (d)	DSE-3
	6. Any one of the following: a) International Business, b) Office Management and Secretarial Practice c) Fundamentals of Investment d) Consumer Protection	BC 3.6 (a) BC 3.6 (b) BC 3.6 (c) BC 3.6 (d)	DSE-4
	7. Personal Selling and Salesmanship	BC 3.7	SEC-4
	8. Indian Economy	ECONA 314	GE-2

6.6 : FACULTY OF ARTS 1ST YEAR (1ST SEMESTER)

Subject	Subject Name	Course Code	Course Type
Economics	Basic Microeconomics Fundamentals of Indian Economy Basic Statistics for Social Science	ECONEP 111 ECONEP 112 ECONEP 113	DSC / MC MDC SEC
English	Appreciating Literature I (Poetry and Short story) Literature from Himachal Basic Communication Skills Foundation Course in English	ENG 111 / ENG 112 ENG 113 ENG 114 ENG 115	DSC / MC MDC SEC AEC
Hindi	हिन्दी साहित्य का इतिहास (आदिकाल, भक्तिकाल तथा रीतिकाल) सृजनात्मक लेखक के विविध क्षेत्र प्रयोजनमूलक हिन्दी हिन्दी भाषा और संप्रेषण	DSC HIN 111 / MC HIN 111 HIN 112 HIN 113 HIN 114	DSC - 1A / MC -1 MDC - 1 SEC AEC - 1
History	History of India (From the Earliest times to Gupta Period) Ancient History of India An Introduction to Archaeology	HIST 111 HIST 112 HIST 113	DSC - 1 (C/M) MDC - 1 SEC - 1
Physical Education	Introduction to Physical Education Corrective Physical Education Fitness and Conditioning	PHED 101 PHED 102 PHED 103	DSC MDC SEC - 1
Political Science	Introduction to Political Theory Society, Economy and Politics in Himachal Pradesh Legislative Support	POLS 111 POLS 112 POLS 113	DSC - 1 / MC) MDC - 1 SEC - 1

FACULTY OF ARTS 1ST YEAR (2ND SEMESTER)

Subject	Subject Name	Course Code	Course Type
Economics	Basic Macroeconomics Contemporary Issues in Indian Economy Economics of Agriculture in Himachal Pradesh	ECONEP 121 ECONEP 122 ECONEP 123	DSC / MC MDC SEC
English	Appreciating Literature II (Non Fictional proses and Drama) Soft Skills and personality development Writing Skills	ENG 121 / ENG 122 ENG 123 ENG 124	DSC / MC MDC SEC
Hindi	मध्यकालीन काव्य अनुवाद विज्ञान समाचार संकलन और लेखन	DSC HIN 121 / MC HIN 121 HIN 122 HIN 123	DSC-2A / MC-2 MDC SEC
History	History of India : Post Gupta to 1200 CE Medieval History of India Historical Tourism	HIST 121 HIST 122 HIST 123	DSC 2 (C/M) MDC 2 SEC 2
Physical Education	Management of Physical Education and Sports Movement Education Fundamental of Games and Sports	PHED 111 PHED 112 PHED 113	DSC / MC MDC SEC
Political Science	Indian Government and politics Human Rights, Gender and Environment Public opinion and Survey Research	POLS 121 POLS 122 POLS 123	DSC / MC MDC - 2 SEC - 2
Value Added Course (VAC)	Environment Education and Awareness	VAC - ENV	VAC

FACULTY OF ARTS 2ND YEAR

Economics	Principles of Macro Economics-I Principles of Macro Economics-II Economic of Rural Development Demography	ECONA-201 ECONA-202 ECONA-204 ECONA-206	DSC-I DSC-II SEC-I SEC-II
English	English-2 Core ENGLISH British Literature Literary Cross Currents AEEC/SEC-1 Creative Writing AEEC/SEC-2 (Translation studies and principals of translation)	ENG CE 201 ENG DSC 202 ENG DSC 203 ENG AEEC/SEC204 ENGAEECSEC 205	DSC DSC DSC AEEC/SEC AEEC/SEC
Hindi	रचना पुज आधुनिक हिन्दी कविता हिन्दी गद्य साहित्य कार्यालयी हिन्दी अनूवाद विज्ञान	HINDI 201 HINDI 202 HINDI 203 HINDI 204 HINDI 206	MIL DSC DSC SEC SEC
History	History of India from1206-1707 History of India from1707-1950 Historical Tourism An Introduction to Archacology	HIST 203 HIST 204 HIST 213 HIST 215	DSC DSC SEC SEC
Physical Education	Human Anatomy & Physiology Sports Psychology Sports Medicine Physiotherapy & Rehabilitation Sports Trainings	PED 201TH PED 202TH PED 203TH PED 204TH	DSC DSC SEC SEC
Political Science	Comparative Government and Polities Introduction to International Relations Legislative Support Public opinion and survey Research	POLS 201 POLS 202 POLS 203 POLS 204	DSC DSC SEC SEC

FACULTY OF ARTS 3RD YEAR

Economics	Public Finance Money and Banking International Economics Indian Economy Economy of Himachal Pardesh Indian Economy	ECONA-310 ECONA-311 ECONA-306 ECONA-301 ECONA-313 ECONA-314	SEC-III SEC-IV DSE-II DSE-I GE-I GE-II
English	Soft Skills Academic Writing & Composition Tech. Writing Business Communication Literature from Himachal Contemporary India Women and Empowerment	ENG-303 ENG-304 ENG-301 ENG-302 ENG-305 ENG-306	DSE DSE AEEC/SEC AEEC/SEC GE GE
Hindi	रंग आखेल एवं रंगमंच अथवा भाषा कम्प्यूटिंग समाचार संकलन और लेखन लोक साहित्य छायावादोतर हिन्दी कविता आधुनिक भारतीय साहित्य सर्जनात्मक लेखन के विविध क्षेत्र	HIND-301 HIND-304 HIND-305 HIND-306 HIND-307 HIND-308	SEC SEC DSE DSE GE GE
History	Modern and contemporary world History-I 1871-1919 Modern and contemporary world History-II1919-1992 History of Himachal Pradesh Socio Religious reform movements in India Indian & Culture Introduction of Indian Art	HIST-305 HIST-307 HIST-312 HIST-310 HIST-317 HIST-319	DSE DSE GE GE SEC SEC
Physical Education	Specialization in Volley Bal ORI Specialization in Foot Ball OR Specialization in Kabaddi Specialization in Athletics Recreation Methods of Teaching in Physical Education Health Education and Nutrition Yoga	PED-301PR PED-302PR PED-303PR PED-304PR PED-305 TH PED-307 TH PED-309 TH PED-310 TH	SEC SEC SEC SEC DSE DSE GE GE
Political Science	Themes in Comp. Pol. Theory Democracy & Governance Democratic Awareness with legal literacy Conflict & Peace building Society, Economy, Politics in H.P. Human Rights & Gender Environment	POLS-301 POLS-302 POLS-303 POLS-304 POLS-305 POLS-306	DSE DSE SEC SEC GE GE

1. For Practical Lab Based Papers :
 - a) Core course papers BC 1.1 (Financial Accounting) and BC 2.2 (Income-Tax law and practice), there shall be 2 classes for theory and 1 Practical period per week per group of 20 students in the practical lab and one period for tutorials (per group).
 - b) Discipline specific Elective paper 3.5 (d) (Computerised Accounting System), there shall be 2 classes for theory and 2 practical periods per week per group of 20 students in the Practical Lab.
 - c) Skill Enhancement Elective Course SEC-2 paper BC 2.6 (E-Commerce), there shall be 2 classes for theory and one practical period per week per group in the practical lab.
 - d) Skill Enhancement Elective course SEC-2 paper BC 2.3 (Computer Application in Business), there shall be 2 theory classes and 2 practical periods per week per group in the practical lab.
2. For other core and elective paper, there shall be 3 theory classes. There will be one period for tutorials (per group).
3. If there is any change in the given syllabus at any stage it will be informed by the concerned subject teacher to students.

7. RULES FOR REFUSAL OF ADMISSION/RE-ADMISSION

1. Notwithstanding eligibility for admission, the Principal may refuse admission in any of the following cases.
 - i. If the conduct of the student is found unsatisfactory during the previous session.
 - ii. On grounds of indiscipline, misbehaviour, misconduct, ragging, unruly and riotous acts.
2. In case the name of the candidate is struck off due to continuous absence for ten days or any indiscipline the re-admission is permissible within one week as per university norms.
3. In case of the name of candidate is struck off again because of any reason mentioned above the readmission is permissible within one week as per university norms.

8. FEES AND FUNDS

Schedule for payment of fees and funds :-

1. Every student must pay his/her dues on the dates notified from time to time.
2. The following categories of students are exempted from the payment of tuition fee:
 - i) Wards of Kargil martyrs.
 - ii) All girls who are bonafide residents of HP.Note : No fee or funds are charged from differently-abled "Divyang" students with more than 40% disability.
3. Contribution towards PTA fund: Rs. 1000 per annum.
4. Fees/Funds are to be paid without late fee/fine on the date fixed for each class notified from time to time. A late fee/fine will be charged for payment after due date for particular time/period fixed as per the university norms. Thereafter, the name of defaulter will be struck off from the college rolls.
5. Fee/Fine/other dues once paid shall not be refunded except in accordance with the UGC rules.

9. FEES, FUNDS AND FINE AS PER UNIVERSITY NORMS:-

1. University dues (Annual Charges)

i) Admission fee	Rs. 25/-
ii) Re-admission (first time)	Rs. 100/-
iii) Re-admission fees Second time	Rs. 200/-
iv) Late Admission fee (Per day)	Rs 10/-

Monthly charges

i) Tuition fee	Rs. 50/- Per month or Rs. 600 per annum (not to be charged from Himachali bonafide girls)
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2. College annual charges (refundable)

i) Library security (refundable)	Rs. 100/- (One time-in 1st year)
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3. College annual charges (non- refundable)

i) House Examination fund	Rs 40/-
ii) Health/Medical fund	Rs. 6/-
iii) Campus development and beautification fund	Rs. 10/-
iv) Books replacement fund	Rs. 25/-
v) Furniture repair and replacement fund	Rs. 10/-
vi) Identity card	Rs. 10/-
vii) Identity card (Duplicate)	Rs. 20/-
viii) College Magazine	Rs. 50/-
ix) NCC Fund	Rs.10/-
x) Students welfare and Aid fund	Rs. 02/-
xi) Cultural activity fund	Rs. 20/-
xii) Computer and internet facility	Rs. 20/-
xiii) University development fund	Rs. 500/- (For APL) Rs. 250/- (For IRDP/BPL)
xiv) H.P. State Red Cross Fund	Rs. 40/-

4. Monthly Charges:-

i) Amalgamated fund	Rs. 25/- or Rs. 300 per annum
ii) Building fund	Rs. 10/- or Rs. 120 per annum
iii) Sports fund	Rs. 20/- or Rs. 240 per annum
iv) Rover and rangers	Rs. 05/- or Rs. 60 per annum
v) Computer practical (Commerce)	Rs. 15/- or Rs. 180 per annum (Per Practical)
vi) Physical Education Practical	Rs. 15/- or Rs. 180 per annum
vii) PTA Fund	Rs. 1000/- per annum

5. Himachal University Charges :

i) University sports fee	Rs. 100/-
ii) Youth welfare fund	Rs. 100/-
iii) Holiday home fee	Rs. 01/-
iv) Continuation fee	Rs 10-(II & III year)

6. Fine

i)	Absence fine (per period)	Rs. 01/-
ii)	Absence fine (per practical)	Rs. 03/-
iii)	Delay in returning Sports article	Rs. 01 per day
iv)	Delay in returning Library books	Rs. 01 per day Per book
v)	Absence in tutorial group/class test	Rs. 02 per tutorial group/class test
vi)	Absence from House examination	Rs. 10/-per paper

Note:

The rates of fee/funds are subject to change as per the instructions of HP Govt./HP University from time to time. Errors and omission, if any, in this chart are subject to correction

10. CO-CURRICULAR ACTIVITIES

Students of the college participate in various Co-curricular & extra curricular activities such as HPU Youth-Festival, Inter-College Cultural Programs, HPU Inter-College Sports Championships and the schedule of such programs are notified by the university from time to time and put on the college notice board for information to students.

11. IDENTITY CARD

Every student shall be issued an identity card at the time of admission. It is mandatory for every student to possess his/her identity card with him /her failing which entry to college premises is prohibited/ not allowed. It is obligatory for every student to produce the identity card whenever demanded by the college authority. In the event of loss of identity card, students are advised to apply for duplicate card issued immediately on payment of Rs. 20/-as fine, subject to production of copy of FIR regarding loss of I- Card. The students are directed to get their Identity cards signed well in time from the concerned major subject teacher and principal

12. SCHOLARSHIPS

The list of various Scholarship Schemes is available on NSP portal (<https://scholarships.gov.in/>) The following scholarships are available to the students:-

1. Kalpana Chawla scholarship for girl students (As per HP Board of School Education Merit and Directorate of Higher Education merit.
2. Post matric scholarship scheme for SC/ ST and OBC students.
3. IRDP scholarship.
4. Dr Ambedkar post matric scholarship scheme for economically weaker sections.
5. Sainik Welfare Scholarship/minority communities/ disabilities scholarship.
6. Mukhya Mantri Vidhyarthi Kalyan Yojna/Maharishi Balmiki Chattarvriti Yojna.

Note :

The dates for submitting online scholarship applications and eligibility criteria is notified by the Directorate of Higher Education time to time .

13. ADMINISTRATIVE AND CO-CURRICULAR ASSIGNMENTS

S.No.	Name	Convener (Assistant/Associate Professor)	Members (Assistant/Associate Professor)
1.	Admission Committees : (i) B.Com (I, II, III) (ii) B.A. (I, II, III) (iii) Final Admission Committee:- (B.A. / B.Com)	Mr. Nishant Narang Dr. Manju Bala Mr. Sulakshan Kumar (Convener)	Dr. Madhu Bala Mrs. Sarita Rani Dr. Sanoj Kumar Sh. Jukesh Kumar
2.	College Advisory Committee	Mr. Sulakshan Kumar	Mr. Nishant Narang Dr. Manju Bala Dr. Madhu Bala Dr. Sanoj Kumar Sh. Jukesh Kumar Mr. Sumer Nath (Supdt.G-II)
3.	Grievance Redressal cell for Women	Dr. Manju Bala	Dr. Madhu Bala Mrs. Sarita Rani Mrs. Anamika Mrs. Suman Bala
4.	Anti Ragging Committee/Cell/ Squad & Discipline Committee	Mr. Sulakshan Kumar	Mr. Nishant Narang Dr. Manju Bala Dr. Madhu Bala Dr.Sanoj Kumar Mr. Jukesh Kumar Mrs. Sarita Rani Sh. Sumer Nath
5.	IQAC/AISHE	Mr. Nishant Narang	Dr. Manju Bala Dr. Madhu Bala Dr. Sanoj Kumar Mr. Rajneesh Kumar Sh. Vishal Kumar
6.	Time Table Committee	Mr. Nishant Narang	Dr. Manju Bala Dr. Madhu Bala Dr. Sanoj Kumar Sh. Vishal Kumar
7.	House Examination Committee	Mr. Nishant Narang	Dr. Manju Bala Dr. Madhu Bala Dr. Sanoj Kumar Mr. Jukesh Kumar (A/Lib.) Mrs. Sarita Rani Mr. Rajneesh Kumar Sh. Vishal Kumar

8.	University Affairs/ NAAC Committee	Mr. Nishant Narang	Dr. Manju Bala Dr. Madhu Bala Mr. Jukesh Kumar (Asstt. Lib.) Mr. Rajneesh Kumar (Sr. Asstt.) Mrs. Anamika
9.	Library Affairs Committee	Mr. Sulkashan Kumar	Mr. Nishant Narang Dr. Manju Bala Dr. Sanoj Kumar Mr. Jukesh Kumar (Asstt. Lib.) Mrs. Sarita Rani (Asstt. Lib.) Mr. Sumer Nath
10.	Career Counselling/ Placement Cell & Remedial coaching classes & Equal Opportunity Cell	Mr. Sulakshan Kumar	Commerce : Mr. Nishant Narang Dr. Madhu Bala Arts : Dr. Manju Bala Dr. Sanoj Kumar PTA President OSA President CSCA President Nagar Parishad President
11.	Purchase/Construction/ Repair/ Renovation Committee	Mr. Sulakshan Kumar	Dr. Manju Bala Dr. Sanoj Kumar Mr. Sumer Nath (Supdt. Grade-II) Sh. Jukesh Kumar
12.	Educational Tour	Mr. Sulakshan Kumar	Dr. Manju Bala Dr. Madhu Bala Dr. Sanoj Kumar Dr. Shashi Kala
13.	CSCA Advisory Committee	Mr. Sulkashan Kumar	Mr. Nishant Narang Dr. Manju Bala Dr. Madhu Bala Dr. Sanoj Kumar Dr. Shashi Kala
14.	Campus development/ maintenance/Beautification/ cleanliness Committee	Mr. Sulakshan Kumar	Mr. Nishant Narang Dr. Manju Bala Dr. Sanoj Kumar Mr. Sumer Nath Supporting Staff: Mrs. Suman Bala
15.	Bus Passes / College Parking Passes Committee	Mr. Sulakshan Kumar	Mr. Nishant Narang (Commerce) Dr. Manju Bala (Arts)
16.	Cultural Committee and Sports advisory council	Mr. Sulakshan Kumar	Mr. Nishant Narang Dr. Manju Bala Dr. Madhu Bala Dr. Sanoj Kumar, Sh. Jukesh Kumar Sh. Sumer Nath Sh. Vishal Kumar

17.	Scholarship Committee	Mr. Sulakshan Kumar	Dr. Madhu Bala Mr. Rajneesh Kumar (For office record)
18.	New Campus development Committee	Mr. Sulakshan Kumar	Dr. Manju Bala Dr. Sanoj Kumar Mr. Jukesh Kumar Mr. Sumer Nath (Supdt. G-II)
19.	College Magazine (Yawankur)	Mr. Sulakshan Kumar (Editor -in- Chief & Editor Pahari Section)	Mr. Nishant Narang (Planning Forum) Dr. Manju Bala (Hindi Section) Dr. Sanoj Kumar (Environment Section) Dr. Madhu Bala (English Section)
20.	College Disaster Management Committee (CDMC) / College Safety and Emergency Resource Cell	Mr. Sulakshankumar (Convener/Nodal officer)	Mr. Nishant Narang Dr. Manju Bala Dr. Sanoj Kumar Mr. Jukesh Kumar Mr. Sumer Nath Sh. Vishal Kumar Mrs. Suman Bala (Peon)
21.	College website Maintenance & Updation Committee.	Mr. Nishant Narang	Dr. Manju Bala Dr. Madhu Bala Mr. Rajneesh Kumar
22.	Health / Hygiene and First aid committee	Dr. Manju Bala	Dr. Madhu Bala Dr. Sanoj Kumar Mr. Jukesh Kumar Mrs. Sarita Rani Mr. Sumer Nath Mrs. Suman Bala
23.	Subject Societies i. Commerce and Management ii. Social Sciences/Literary	Mr. Nishant Narang Mr. Sulakshan Kumar	Dr. Madhu Bala Dr.Sanoj Kumar Dr. Manju Bala
24.	Road Safety Club	Mr. Nishant Narang	Members Dr. Sanoj Kumar Dr. Shashi Kala Sh. Sumer Nath Mrs. Anamika
25..	Red Ribbon Club & Nasha Mukti Abhiyan Club	Dr. Manju Bala	Dr. Madhu Bala Dr. Sanoj Kumar Mrs. Anamika
26.	Eco Club / Energy Club	Dr. Sanoj Kumar	Sh. Rajneesh Kumar
27.	Cyber Jagrookta Club	Dr. Madhu Bala	Mrs. Anamika

28.	Electoral Literacy Club	Sh. Sulakshan Kumar	Sh. Vishal Kumar
29.	NSS	Mr. Sulakshan Kumar	Sh. Sumer Nath
30.	NCC	Mr. Nishant Narang	Mrs. Anamika
31.	Public Information Officer (RTI)	Principal (PIO) Dr. D.K. Sharma	Mr. Sumer Nath (Supdt. Grade-II)-APIO
32.	Public Relation Officer/Press	Mr. Sulakshan Kumar	Dr. Manju Bala Mr. Jukesh Kumar Sh. Vishal Kumar Mr. Anamika
33.	College IT/Computer Lab and Smart Class Rooms	Mr. Nishant Narang	Dr. Madhu Bala Dr. Manju Bala Dr. Sanoj Kumar Sh. Vishal Kumar
34.	Rovers and Rangers	Mr. Sulakshan Kumar	Dr. Madhu Bala
35.	College Bursar	Mr. Nishant Narang	
36.	PTA (Secretary)	Mr. Sulakshan Kumar	
37.	NEP 2020 Co-ordinator/ ABC's Nodal officer	Mr. Nishant Narang	
38.	Electricity and water related works committee	Mr. Sulakshan Kumar	Dr. Manju Bala Dr. Sanoj Kumar Mr. Sumer Nath Mr. Jukesh Kumar
39.	Internal Committee under sexual harassment of women at work place (Prevention, Prohibition and redressal Act, 2013)	Dr. Manju Bala (Convener)	Dr. Madhu Bala Dr. Sanoj Kumar Mr. Sumer Nath PTA President Mrs. Anamika
40.	Student grievances redressal committee(This committee will act as per UGC regulations 2023)	Mr. Sulakshan Kumar (Chairperson)	Mr. Nishant Narang Dr. Manju Bala Dr. Sanoj Kumar CASA-President (Special invitee)

14. LEAVE RULES FOR STUDENTS

Students are required to attend their classes regularly. The condition of 75% attendance of lectures is mandatory in order to become eligible to appear in university examination. However, students can be granted leave up to three days by tutor / subject (major) teacher. Leave up to six days will be granted by senior tutor (On behalf of the Principal). In special cases leave can be granted beyond six days and discretion lies with the Principal after recommendation from tutor and senior tutor.

- i) Name of the student, who remains absent continuously for a period of ten days without any sanctioned leave shall be struck off from the college rolls.
- ii) A student whose name has been struck off twice shall not be re-admitted in the session, in accordance with the university norms.

15. CODE OF CONDUCT/DISCIPLINE

Every student is required to maintain discipline in or outside the college campus. The following code of discipline is mandatory for the students to follow. Any act of indiscipline will invite disciplinary action as per rules.

- i) Each student is required to possess his/her valid identity card and show it to the college authorities on demand. The students without identity cards may be asked to leave the college campus.

- ii) A student whose name has been struck off twice shall not be re-admitted in the session, in accordance with the university norms.

15. CODE OF CONDUCT/DISCIPLINE

Every student is required to maintain discipline in or outside the college campus. The following code of discipline is mandatory for the students to follow. Any act of indiscipline will invite disciplinary action as per rules.

- i) Each student is required to possess his/her valid identity card and show it to the college authorities on demand. The students without identity cards may be asked to leave the college campus.
- ii) Ragging of any kind is legally banned. Any student found indulged in ragging will be prosecuted and expelled from the college as per norms. Students are not allowed to use mobile phone in the marked restricted areas of college campus.
- iii) Use of intoxicants including smoking, drinking alcohol, chewing tobacco, pan masala and drugs are totally banned in the college. Any infringement of the ban will invite disciplinary action in the form of fine, suspension and rustication from the college.
- iv) Students bringing outsiders to the college campus will be considered in violation of the conduct which is liable to disciplinary action as decided by the Disciplinary Committee. However, the Parents/Guardian of a student may meet their wards with the permission of the principal.
- v) Writing slogans on the walls, sticking bills of students' organization's in the College Campus, putting private notice on the Notice Board without permission, writing obscene remarks on the black boards, walls or furniture of the college is strictly prohibited. Any student found indulging in these activities will be fined, suspended or expelled from the college.
- vi) The code of discipline requires students to maintain the college property and any one causing damage to the college property, its furniture, electrical fittings etc. will be required to pay for the damages caused as well as the special fine can also be imposed.
- vii) Rioting, slogan shouting, eve-teasing, misbehaviour with fellow students, teacher and non-teaching staff are considered serious act of indiscipline. The delinquents are liable to disciplinary action.
- viii) Aimlessly loitering in the verandas/corridors in free period, sitting on the railing in front of the class rooms/Library area, attempts to disturb classes are viewed seriously. Any violation will entail disciplinary action.
- ix) Students are not allowed to take any chair/bench out of the class rooms for sitting in the verandas without permission of the college authorities.
- x) Students are required to take due care of college property while using. Any damage to college property shall be recovered from the students.

16. PARENT-TEACHER ASSOCIATION (PTA)

Parent Teacher Association constituted under H.P. Education code 2001 to ensure interaction between parents and teachers with a missionary zeal for the welfare of the students & development of the college. The main objectives are as follow.

- To establish relationship between the parents and teachers.
- To create a healthy educational environment in the college.
- To arrange discussion with the senior members of the society from time to time and incorporate their suggestions for the improvement of the educational standard in the college.
- To suggest ways so that the students education is promoted.
- To make a collective effort to refine the conduct of the students and also to restrict the entry of anti-social elements in the college campus.

17. COLLEGE STUDENTS CENTRAL ASSOCIATION (CSCA)

CSCA is nominated according to the rules and regulations of H.P.U. Shimla. Besides maintaining discipline in the college, the CSCA plays an important role in institution for creating and maintaining healthy educational environment. Association also provides an opportunity to students to inculcate quality of leadership and involvement in various co-curricular activities like organizing and participating in seminars, functions and other activities of the college.

18. RAGGING ORDINANCE 2009

Extract of Himachal Pradesh Educational Institutions Prohibition of Ragging Ordinance 2009 2(c) "Ragging" means any act, conduct or practice by which dominant power of senior students, former students or outsiders, is brought to bear on students freshly enrolled or students who are in any way considered junior by other students and includes individual or collective acts or practices which-

- i. Involve physical or psychological assault or threat or use of force or wrongful confinement or restraint; or
- ii. Violate the status, dignity and honour of such students; or
- iii. Expose students to ridicule and contempt and affect their self esteem; or
- iv. Entail verbal abuse and aggression, indecent gestures and obscene behaviour.
- v. Students found indulging in ragging shall be expelled from the college.
- vi. Ragging in any form is a punishable offence.

19. Reservation of Seats/Admission Roster System (H.P. University Shimla):

120 point roster for reservation to various categories shall be followed while determining the merit list for admission.


1	11	21	31	41 ST	51	61 CUL	71	81 CUL	91 SC	101	111
2	12 SC	22	32	42	52 SC	62	72 SC	82	92	102	112
3	13 ST	23	33 SC	43	53	63	73	83	93 ST	103	113 SC
4	14	24	34 PWD	44	54	64	74	84	94	104	114
5	15	25	35	45	55	65 SC	75	85 SC	95	105	115
6	16	26 SC	36	46 SC	56	66 PWD	76	86	96	106 SC	116
7 SC	17	27 ST	37	47	57	67 ST	77	87	97 SC	107 ST	117 SP
8	18 SC	28	38 CUL	48	58	68	78 SC	88	98 CUL	108	118 CUL
9	19 SP	29	39 SC	49	59 SC	69	79 SP	89	99 SP	109	119 SC
10	20 CUL	30	40 SP	50	60 SP	70	80 ST	90	100 PWD	110	120 ST

SC- Schedule Caste (15%), ST- Schedule Tribe (7½%), CUL-Cultrual (5%), SP-Sports Person (5%), PwD-Persons with Disability (3%), One seat over & above reserved for Single Girl Child (only child of parents, that too a girl). For seeking admission against this seat parents will have to submit an affidavit in support their claim.


20. COLLEGE LIBRARY RULES:-

The college has a collection of about 1262 books comprising text, reference and general knowledge books and subscribed to five daily newspapers and three magazine for students. It is compulsory to all students to come to the library with their identity-cards. This must be produced as and when demanded by the library staff or college teaching staff.

1. No student shall be allowed without identity-card.
2. Two books can be issued at a time to one student.
3. Books will be issued for 15 days and it is mandatory for students to return the books within 15th days. Rs.1.00 per day late fine shall be imposed for return of books beyond 15 days.
4. Books are not transferable.
5. Students must not bring electronic instruments and any eatables inside the library.
6. Students shall be responsible for safe keeping of borrowed books.



**DON'T 'RAG'
ALSO
DON'T BE A
MUTE WITNESS
TO 'RAGGING'**



What is Ragging ?
Any act resulting in :

- Mental/Physical/Sexual abuse
- Verbal abuse
- Indecent behaviour
- Criminal intimidation/ Wrongful restraint
- Undermining human dignity
- Financial exploitation/ Extortion
- Use of force

A student indulging in ragging can be :

- Expelled from the institution
- Banned from the mess/hostel
- his/her scholarship can be withdrawn
- Debarred from examinations
- Denied admission to any institution
- Prosecuted for criminal action
- Institution have been asked to file FIR with local police against those who RAG/ABET ragging

**RAGGING
IN ANY FORM IS
PUNISHABLE**

Go AHEAD, REPORT RAGGING

Student can be report ragging related incidents at:
 (i) National anti-ragging helpline (toll free 1800-180-5522)
 (ii) e-mail : helpline@antiragging.in
 (iii) UGC website : www.antiragging.in
 (iv) College e-mail/phone gdcjawali@gmail. com/01893-264004

Each of the above is criminal offence

Note : In compliance of the 2nd amendment in UGC regulations it is compulsory for each student and every parent to submit an online undertaking every academic year at www.antiragging.in. The student will receive an e-mail with his/her registration number. The student will forward that e-mail to the nodal officer through e-mail: gdcjawali@gmail.com

Join Hand to make your Campus Ragging Free



PROVISIONAL ADMISSION FORM

Sr. No

GOVT. DEGREE COLLEGE JAWALI, KANGRA (H.P.)

Email : gdcjawali@gmail.com | Website : www.gdcjawali.in

B.A/B.Com. 1st Semester, 2nd Year & 3rd Year**SESSION : 2026-27**Affix
passport size
photograph of
the student
here

Registration No. (Old Students)

Class Roll Univ. Roll No.

Mobile No (Whatsapp) of the student

Email Address

Mobile No (Whatsapp) of the father /mother

Course B.A./B. Com

APAAR ID No.:

Subjects for B.A. / B.Com 2nd / 3rd Year

Subjects opted for B.A./B.Com. 1st Semester	Major Subject :	Minor Subject :	GEC (Only for 3rd Year)
	Subject A/Core Course-I/Major :		
Subject B/Core Course-II/Minor :	(i)		
Subject C/Core Course-III :	(ii)		
MDC-I	(iii)		
SEC-I	(iv)		
AEC-I	(v)		
	(vi)		
	(vii)		
	(viii)		

- Name of the student as per matriculation certificate (IN CAPITAL LETTERS)
in English in Hindi
- Father's name as per matriculation certificate
in English in Hindi
- Mother's Name as per Matriculation certificate
in English in Hindi
- a) Date of birth as per matriculation certificate (in figures)
(in words)
- b) Gender (Please Tick): i) Male ii) Female iii) Other
- a) Category SC/ST/OBC/EWS/Gen. (Attach Valid Certificate for SC/ST/OBC only)
- b) Sub Category IRDP/ BPL (Attach valid Certificate)
- c) Do you belong to Rural, Urban or Tribal area
- d) Single Girl Child/ Kashmiri migrant (Attach Certificate)
- e) Differently abled students (Yes/No) (Attach Certificate)
- f) Religion :
- Father's Occupation & Income (Per Annum)
- Permanent Address Pin Code
- Correspondence Address Pin Code
- Student's Aadhaar No. (UID)
- Student's Bank Details (Aadhaar Seeding is Mandatory for Availing Scholarships) :-
Account No.
Bank Name
IFSC Code

11. Academic Record: Attach attested copies of all the relevant certificates:

Exam Passed	Session & Year	Board/ University	Roll No.	School/ College where studied	Subjects	Division & Marks	%age Marks (Upto 2 decimal digits)
Matric							
10+2							
B.A./ B.Com. 1st Year							
B.A./ B.Com. 2nd Year							

12. Have you ever been disqualified by the board/University from appearing in an examination?

Yes/No

If yes give details with class, Roll No., Year of examination etc.

13. Whether brother/sister is also a student of this college, if yes, name, class and Roll Number

.....

14. Sports achievements, if any (Enclose certificate)

.....

DECLARATION BY APPLICANT

- i) I will abide by the University/ College rules and regulations. I have gone through all the rules and regulations regarding ragging and discipline of the university/ College (given in the College Prospectus) and hereby solemnly affirm that I will not indulge in any ragging/ indiscipline activity and that if I am found guilty of such offences as are covered under these rules, the decision of the College authorities will be binding on me.
- ii) I will be regular in my classes and will complete 75% of the lectures, I will appear in the mid term exams and class Tests and fulfil all the conditions laid down by the University in this respect.
- iii) I hereby promise not to take part in political activity of any kind in the college campus as a student.
- iv) My admission will be provisional till approved by the University.

Documents to be Attached

- Category (SC/ST/OBC) IRDP/BPL 10th Marksheet 12th Marksheet
 Character Certificate Himcahali Bonafide Lower class roll No. Slip/Admit card (for 2nd/3rd Year)
 Any Other.

Signature of the Applicant

Date

Name of the Applicant

I (Name of Student) S/o, D/o hereby undertake to submit my certificates (as pointed out by committee) latest by otherwise my admission may be cancelled.

Signature of the Applicant

DECLARATION BY PARENTS/GUARDIAN

I Father/Mother/Guardian of Mr. /Ms.
 solemnly declare that my son/daughter/ward is seeking admission with my permission and I promise to pay all dues regularly as and when required. He/She will not take part in any political, subversive or agitational activity. In case he/she is involved in any of the above activities, I shall abide by the action taken by the College authorities. I undertake the responsibility for the good behavior of my ward and remain in touch with the Principal/ teachers regarding this.

Signature of the Applicant
 (Before Admission Committee)

Signature of Father / Mother / Guardian

(FOR THE USE OF ADMISSION COMMITTEE)

Certified that all the particulars mentioned in the form and other documents have been carefully checked and verified from the original certificates and found correct. The applicant has signed the admission form before admission committee and is recommended/ not recommended for admission/recommended for provisional admission.

Admission Committee- I (Name & Signature)

Members :-

i) ii) iii) Convener :

Comments of Admission Committee :

Convener (final admission committee) : Admitted/Provisionally admitted

PRINCIPAL

(FOR OFFICE USE ONLY)

Fee received vide Receipt No. Dated

Signature of Fee Clerk

ANTI-RAGGING UNDERTAKING BY PARENT/GUARDIAN

Vide H.P. University Notification No. 4-39/2009-HPU (Acad)-dated 25th May, 2010 regarding curbing menace of ragging in Educational Institutions, the parent of the students are required of submit the affidavit at the time of admission containing undertaking as mentioned below:

I Father/Mother/Guardian of seeking admission to the class B.A. /B. Com. ensure you that my son/daughter/ ward will not indulge in any act of ragging or indiscipline in the college campus/hostel/anywhere outside the college campus. In case of any such violation, strict disciplinary action may be taken against him/her as per the ordinance issued by H.P Govt. and I will not interfere in any way in the action taken against my son/daughter/ward.

I also undertake that my ward will not smoke, use tobacco products, alcohol or drugs in and around college campus. It is further declared that I and my son/daughter/ward will submit an online anti-ragging undertaking at www.antiragging.in and will provide the details of reference No.

Anti-ragging undertaking reference No:

Complete Address with Phone/Mobile Number

.....

.....

Signature of Parent/Guardian

Name of Parent/Guardian

GOVT. DEGREE COLLEGE JAWALI, KANGRA

PTA Membership Form

(Session 2026-27)

Affix
Passport Size
Photograph of
Father/Mother
Here

1. Name of the member(Father/Mother/Guardian) with age :
2. Address with Tel. No.
3. Details of the student/ward of the member : Name of Student
Father's Name Class Roll No.
4. Relationship with the student (in case of guardian).....

Signature of the Member (Parents)

UNDERTAKING

I Father/Mother/Guardian of (Ward Name)
tender this undertaking that I am the parent/guardian of the student whose detail is given above. I understand that in case of any wrong information, my membership shall be cancelled with immediate effect. I promise to abide by the rules and regulations of the association as applicable from time to time. I also promise to attend all the meetings of PTA convened by the college authorities. My donations to the PTA are voluntary.

Dated

Signature of the member
(Parents)

Place

RECOMMENDATION OF THE PTA SECRETARY : Allowed/Not Allowed

Date

Signature of PTA Secretary

ANTI DRUG DECLARATION FORM TO BE SIGNED BY THE STUDENT

I son/ daughter/ ward of Mr./Mrs.
admitted to (course and year) in (institution) during the year
....., hereby agree to the following terms:

1. I am aware that the possession, use, sale and distribution of alcohol/tobacco/any psychoactive substances are wrong and harmful.
2. I shall refrain from using, being under the influence of, possessing, furnishing, distributing, selling or conspiring to sell or possess, or being in the chain of sale or distribution of alcohol/ tobacco/any psychoactive substances within the premises of the institute/university or during any sponsored activities by the institute/university.
3. I shall report to the authorities of the institution any irregular behaviour that I observe in relation to the possession, use, sale and distribution of alcohol/tobacco/any psychoactive substances which may have occurred at the institution or during any activities conducted by any students or institution.
4. I shall support and actively participate in any substance use prevention education programmes which may be organized by the institution/government which would enable me to be a better student and citizen of India.
5. I shall co-operate with the authorities of the institution and other relevant authorities in their investigation of any substance-related incident of which I may have information, and to prevent the possession, use, sale and distribution of any psychoactive substances in or around my Institution.

Date :

Student Signature :

Name of the student :

Parents Signature :



CSCA OFFICE BEARERS



DIKSHA THAKUR
President



NAJITA DHIMAN
Vice President



SHIKHA PARMAR
Secretary



TANIKA CHOUDHARY
Joint Secretary

ACADEMIC ACHIEVERS



MUSKAN
1st Position (Arts)



ANSHIKA CHOUDHARY
2nd Position (Arts)



DEEKSHA
3rd Position (Arts)



MAHAKPREET KAUR
1st Position (B.Com.)



SIMRAN
2nd Position (B.Com.)



BABITA CHOUDHARY
3rd Position (B.Com.)



AMIT RANA
3rd Position (B.Com.)

SPORTS ACHIEVERS



MANNAT PAWA



JAHNAVI



SHAWETA KOUNDAL



PAYAL